

# January 2009 Quarterly Report

City of Eureka



**OFFICE OF THE CITY MANAGER**  
**SPECIAL PROJECTS DIVISION**

***2008 4th Quarter Report***  
**January 2009**

***Overview***

Under direction of the City Manager, the Special Projects Division participates in a variety of projects and programs including environmental, emergency management (public information officer), economic development, housing, art and culture and other activities. The office provides oversight of the city's recycling/waste reduction and brown field cleanup programs, administers the City's solid waste disposal contracts, and assists with trail development, grant management and committee staff support. It further provides direct assistance to the City Manager with short term special projects and programs as needed. The following is a brief description of the projects and programs administered by the Special Projects Division during the fourth quarter of 2008:

**1. BROWNFIELDS CLEANUP PROGRAM**

In October 2008, the Eureka City Council formally accepted a U.S. Environmental Protection Agency (EPA) Brownfields Cleanup grant awarded to the City in July 2007. The federal grant contracts grant had been held up due to EPA administration delays. The grant is for \$200,000 and will require a 25% city match. In December 2006, the City applied to EPA for these grant funds to assist with cleanup of the Halvorsen property (also known as the Old Carson Mill Site). Under the guidance of EPA and the North Coast Regional Water Quality Control Board, our primary environmental concerns are to prevent potential human exposure to contaminated soil, and to prevent the migration of contaminants into Humboldt Bay.

The City is annually encouraged by EPA to apply for these grants which will assist the city with removing contaminants from other Eureka properties with previous and historical industrial uses. The City has submitted an application for the next round of EPA Grants (FY 07-08) for cleanup of additional properties. In an effort to cleanup and revitalize blighted waterfront properties in Eureka, the City of Eureka Redevelopment Agency has purchased several former industrial sites along Humboldt Bay in an effort to cleanup and remove contaminated soils (brownfields) at these sites. Through the Brownfields cleanup program, we also promote economic development, and the program is a significant component in our continuing efforts to revitalize the Eureka waterfront.

**2. GREENHOUSE GAS/CLIMATE CHANGE/GLOBAL WARMING SOLUTIONS ACT OF 2006 (AB 32)**

The City of Eureka has recently joined with the County of Humboldt and City of Arcata in securing membership to the International Council for Local Environmental Initiatives (ICLEI). ICLEI is an international association of cities, towns and counties committed to sustainable development, and they provide technical, consulting, training and information services to build capacity, share knowledge, and support local government in the implementation of sustainable development at the local level.

The City has joined ICLEI so that we may use their expertise and databases to help us adopt a sustainable development program pursuant to recent legislation AB 32, the CA Global Warming Solutions Act of 2006. Currently, AB 32 is slated to require all CA jurisdictions to perform an inventory of greenhouse gas (GHG) emissions to establish a baseline in this regard, and to eventually adopt policies and programs to reduce GHG emissions to 1990 levels by 2050 in an effort to transition the State toward a cleaner energy future.

City staff is currently working with the Redwood Coast Energy Authority to perform the GHG inventory. We will eventually work with and through the City's recently established Energy Committee to set goals and action plans toward reducing our greenhouse gas emissions in Eureka. We will then work with the City's new "Green Team" to implement these plans and programs.

### 3. MANDATORY/UNIVERSAL GARBAGE AND RECYCLING COLLECTION

On June 3, the Eureka City Council adopted a Mandatory/Universal Garbage and Recycling collection ordinance. The vote was unanimous and the ordinance became effective on July 3. In October 2008, the City sent out roughly 10,000 individual letters to property owners and tenants with information on the new programs and their responsibilities under the new ordinance. In addition, the City broadcasted local TV commercials, placed Public Notice ads in the local daily newspaper and expanded its website ([www.eurekarecycles.com](http://www.eurekarecycles.com)) with new information, all in an effort to inform citizens about the new ordinance and the implementation schedule shown below.

The ordinance includes the following programs:

1. Universal Curbside Garbage collection
2. Universal Curbside Recycling collection (2 stream rolling cart)
3. Universal Curbside Bulky Item Pick-up (large appliances, furniture, etc).
4. Voluntary Curbside Greenwaste collection

The implementation schedule is as follows:

- ✓ Universal Curbside Garbage Collection (*Single Fam. Res.*) –December 2008
- ✓ Universal Curbside On-Demand Bulky Item Collection - January 2009
- ✓ Voluntary Curbside Greenwaste Collection –January 2009
- ✓ Universal Curbside Recycling Collection – July 2009
- ✓ Universal Curbside Garbage Collection (*Multi-Fam./Commercial.*) – January 2010

The delay in the first phase of recycling implementation is due to the need to order and manufacture the carts and special collection trucks (shorter wheel base needed) for our city. The Universal collection rates will not take effect until the services are delivered. The Universal collection ordinance was adopted by the city because of its potential to bring Eureka closer into compliance with state-mandated recycling and waste diversion laws. The City of Eureka is currently failing to meet State waste diversion mandates under CA legislation AB 939 (adopted in 1989) which required all cities and counties in CA to divert 50% of our waste by 2000.

Our diversion rate is currently 45%. Moreover, the program has the potential to significantly reduce unsanitary conditions in Eureka resulting from illegal disposal and backyard trash buildup, a problem which is currently causing environmental degradation, blight and public health concerns in city neighborhoods. Together with our existing programs, it is expected that the City will experience an increase in our diversion rate with the implementation of the Universal collection programs.

### 4. EXPANDING PUBLIC RECYCLING PROGRAMS

Providing additional opportunities for public recycling is a principal component in our efforts to increase the City's diversion percentage. In September 2008, the City purchased full service recycling station bins (and signage) for the Eureka Fire Department, the Humboldt Bay Harbor, Recreation and Conservation District (for Woodley Island and Marina), Washington Elementary School and Zane Middle School. The bins were purchased through a State grant provided by the CA Integrated Waste Management Board. The containers and bins allow recycling of glass, plastic and aluminum containers, and most also take paper products such as newspaper and cardboard.

5. REGIONAL COMPOSTING AND FOOD WASTE DIVERSION FACILITY

The City continues to coordinate efforts with the Humboldt Waste Management Authority on development of a regional food waste digester project. The City of Eureka has teamed with the HWMA for a feasibility study on developing this diversion facility in Eureka. It is hoped that the facility may be located at or near our existing Wastewater Treatment Plant. The development of a regional food waste diversion facility will greatly increase Eureka's ability to divert solid waste from the waste stream, and assist the City in meeting the State's ambitious diversion goals. The facility is intended to divert organic materials from Eureka's waste stream. The project proposes to construct one or more in-vessel digesters in the Humboldt Bay Area for the anaerobic breakdown of food waste that is generated at local restaurants, schools, festivals and institutions. Methane generated from the process will provide power to the digester machinery, creating a very energy efficient system. Eventually, Eureka will have the capability to introduce residential food waste (pre-consumer) into the diversion system.

Two means of anaerobic digestion are being considered – 1) a stand-alone digester for food waste only, or, 2) a co-digester for the digestion of food waste along with municipal sewage sludge, or dairy manure, and/or fats, oils and grease (collected from grease interceptor tanks at local food facilities). It is expected that the total recoverable amount of pre- and post-consumer food waste may be as high as 7,500 tons per year in the Eureka and the North Humboldt Bay region of Humboldt County. The feasibility study is a necessary step in developing the best project for our city, and toward gaining acceptance of the project in future political, permitting/regulatory, site selection and funding processes.

6. DIGITAL TV TRANSITION

On February 17, 2009, the Federal Communications Commission (FCC) has authorized all TV signals to be transmitted in a digital format only (the DTV transition). On that date, any TV viewers with older analog TV sets will no longer be able to use over-the-air antennae to receive programming of their local television stations. The FCC has been conducting an extensive outreach campaign to inform citizens of the DTV transition and the steps they may need to take to continue watching free over-the-air broadcast television after the transition is complete next February. They have established a website at [www.dtv.gov](http://www.dtv.gov) with all of the necessary information.

7. DISASTER RESPONSE TRAINING

Together with all City Departments, the City Manager's office participates in a Disaster Response Training program. The Special Projects office focuses primarily on public information roles and serves as the Public Information Officer when the City's Emergency Operations Center is activated. As previous earthquakes and winter storms have proven, on-going training is an essential component of the City's ability to respond effectively to any local disaster or incident, and to ensure that roles and responsibilities during an incident are clearly understood and practiced. In 2007, city staff attended a weeklong "exercise-based" tsunami preparedness training workshop at the FEMA National Emergency Training Center in Emmitsburg, Maryland. The training was attended by 74 people from Humboldt County, and was designed to provide key local officials with the skills to better prepare for tsunami and earthquake related disasters, and to more effectively coordinate disaster response and recovery activities across multi-jurisdictional boundaries. Additional Public Information Officer training is scheduled in 2009.

#### 8. HAZARD MITIGATION PLANNING

The City continues to work with other local agencies and jurisdictions to coordinate hazard mitigation planning. In February 2008, the Eureka City Council adopted the Eureka component of the Humboldt Area Hazard Mitigation Plan. The process for developing the Plan was sponsored by State OES and FEMA. The adopted Plan gives the City of Eureka eligibility for funding opportunities for numerous implementing programs or projects to protect critical infrastructure, including seismic retrofits, levee and shoreline repairs, and storm water improvements. The Plan is a valuable tool in protecting citizens, critical facilities and infrastructure from disaster (earthquake, flood, fire, etc.).

#### 9. EUREKA ART AND CULTURE COMMISSION

The Eureka Art and Culture Commission works together with the Ink People Center for the Arts to directly administer its project activities through the Ink People's established network of grants, donations and programmatic fundraising activities. The Commission recently established a "Eureka Artist of the Year" Recognition Award program and bestowed the first award to local sculptor Linda Wise in October 2008. This award will be presented each year to an artist who has contributed to the betterment of life in Eureka through creative endeavors. Ms. Wise was chosen because of her many artistic accomplishments including her work with children and art, her contributions to the community through public art and her support of various community organizations. She is known for her sculptures made from found and recycled objects and metals.

Also, the Commission was recently instrumental in securing the donation of several prominent sculptures from the Jan Milstead collection in the Bay Area. These sculptures arrived in Eureka in November 2008, and are currently on display at the Morris Graves Museum. A celebration is planned for Arts Alive in May 2009. Previously, the Commission worked vigorously to establish a public art policy intended to promote opportunities for local artists and crafts makers by improving links between creative artists and the community. The policy, adopted by the City Council in 2007, encourages active dialogue between commissioners, artists and the public, and provides a public framework for commissioning innovative pieces of art in a range of genres, styles and media.

The Eureka Art and Culture Commission acts in an advisory capacity to the City Council and the City Manager for all matters pertaining to art, literature, music, and other cultural activities in the City of Eureka. Currently, it continues its focus on promoting art in public places and creating a registry of artists interested in public art commissions. More information can be found at [www.eureka-art-culture.com](http://www.eureka-art-culture.com). Regular meetings of the Art and Culture Commission are held on the third Tuesday of every month at 12:30 p.m. at Eureka City Hall, Room 207. The next four meetings are scheduled for January 20, February 17, March 17 and April 21, 2009. The City Manager's office serves as the Commission's primary liaison with the City Council.

#### 10. ELK RIVER WILDLIFE TRAIL PROJECT

The City is currently seeking a Coastal Development Permit (CDP) to construct the Elk River Wildlife Trail project. The trail, a component of the Eureka Waterfront Trail and Promenade Plan, will generally run along the bay shoreline through the City's Elk River Wildlife Sanctuary. It is proposed as a hard unpaved surface of ten to fourteen feet wide which would serve a combination of walkers, joggers, mountain bikes and wheelchairs, while also accommodating infrequent maintenance and emergency vehicles. In addition, the project includes trailhead improvements at Truesdale Vista Point and the existing Hilfiker Lane parking area (parking, signage, picnic tables, lighting, landscaping, public art, restrooms), improvements to an existing footpath loop, shoreline armor and rock slope protection (Truesdale), and accommodation for paddlers.

The project is scheduled to be funded primarily through grants and donations. The trail will require development of engineering and construction specifications, and a complex permit process involving several local, State and Federal agencies. Through the City Manager's office, the city has contracted with a local engineering firm to identify wetlands and sensitive biological habitat and species near the trail route for environmental protection and review processes. We are currently working with the City's Community Development Dept. to complete the permitting processes, and working with local non-profits, including the Trails Trust of Humboldt Bay and the CA Coastal Conservancy to secure capital funding for the project.

#### 11. EUREKA-ARCATA CORRIDOR TRAIL PROJECT

The city has joined with the City of Arcata, the County of Humboldt, HCOAG, Cal Trans, the North Coast Railroad Authority, the Humboldt Bay Harbor, Recreation and Conservation District, the State Coastal Conservancy, RCAA and other entities to study the feasibility of a Eureka to Arcata trail link. There is a great deal of public and agency interest in development of a multi-use trail adjacent to Humboldt Bay, linking Eureka and Arcata. The corridor is considered by the State Coastal Conservancy to be a potential location of the California Coastal Trail. A feasibility study was completed in June 2007 and provided trail options and cost estimates for the establishment of a 7 mile multi-use trail along the east side of Humboldt Bay as a component of the Humboldt Bay Trail system and the Pacific Coast Bike Route. The study will be used by the community to guide future development of the trail.

#### 12. WATERFRONT TRAIL AND PROMENADE

Through the City Manager's office, the city's trail development efforts (within city limits) are guided by the City Council's 2005 Waterfront Trail and Promenade Recommendations which provide direction and vision for development of a waterfront trail system in Eureka. It is a strategy which can be followed as development occurs, and one which maps a course consistent with (and supported by) our General Plan. Currently, there are several vacant private properties along the waterfront with the potential to develop in the next several years. Many of these property owners have expressed a willingness to include a trail in their development, with the Waterfront Trail and Promenade Recommendations providing a guide and vision for them to follow. Copies of the Recommendations are available from the Trails Trust of Humboldt Bay, a local non-profit consisting of many former Eureka Trails Committee members. Their website is <http://www.trailstrust.org/>.

13. RECYCLING TASK FORCE

The City participates on a regional committee of representatives from the County, the HWMA, and each incorporated city in the County. The Committee meets monthly, and works collectively to develop programs and ideas for promoting recycling, reuse and other measures designed to comply with the State's AB 939 requirements. Current projects include regionalization of waste diversion programs, fluorescent bulb disposal pilot program, green business certification program, construction/demolition recycling guidelines, and other projects and outreach programs.

14. BACKYARD COMPOSTING BINS

In 2009, the City continues its backyard compost bin program, and bins are now for sale to all Eureka residents for approximately \$46.00. The bins may be purchased at the Eureka Recycling Center located at the Humboldt Waste Management Authority's (HWMA) transfer station on West Hawthorne Street in Eureka. The program is conducted in coordination with the County of Humboldt, local tribes and other jurisdictions in the County.

15. NEIGHBORHOOD RECYCLING FACILITIES

The City currently maintains two neighborhood drop-off recycling facilities near the Armory on Russell Street near the Sequoia Park Zoo, and at the Municipal Auditorium at 12<sup>th</sup> and E Streets. These locations accept newspaper, plastics, aluminum and glass. There is no fee to drop off recyclables. The drop sites divert a significant amount of recyclable material from our waste stream, and assist the City in meeting our State and local recycling responsibilities.

16. CURBSIDE RECYCLING PROGRAM

Through the City's Franchise Agreement contract with City Garbage Company of Eureka, a curbside recycling program is offered to all City residents and businesses for a nominal charge. A Universal/Mandatory recycling collection program is scheduled to take effect in July 2009. The program currently takes glass, plastic and aluminum containers, tin and other bi-metal containers, plastic bags, newspaper, white and colored paper, junk mail, magazines and cardboard. We have approximately 1600 households participating in the program. All recycled materials are collected by the City Garbage Company and then hauled to the Recycling Processing Center in Samoa (operated by the Eureka/Arcata Community Recycling Center). The City is actively seeking ways to increase participation, recycling tonnage and efficiency, and has recently implemented a more efficient two-stream collection/processing system.

17. PUBLIC RECYCLING EDUCATION PROGRAM

The City, in coordination with the Humboldt Waste management Authority, continues to administer an annual campaign of advertisements and events promoting our on-going recycling programs for waste oil, telephone books, laser/inkjet cartridges, cardboard, Christmas trees, green waste and food waste (home composting), and other related events. In addition, the City continues to be a member of the regional Recycling Task Force, partnering with most of the other governmental jurisdictions in the County to promote public awareness, and share the cost of advertising for existing recycling programs and special events.



18. ILLEGAL DISPOSAL PICKUP SERVICE

The City has experienced increased levels of illegal disposal of trash and bulky items (large appliances, furniture, etc.) into our gulches, alleys, vacant lands and neighborhoods. The City previously adopted a program through the City Garbage Company which provides on-demand illegal disposal pickups, and will work to assist community based beautification efforts to maintain health and cleanliness in the City.

19. FULLY AUTOMATED GARBAGE AND RECYCLING COLLECTION

In 2009, the City begins its fifth year utilizing a fully automated garbage collection system operated by the City Garbage Company of Eureka. The system works to increase efficiency and reduce long-term costs for the City's garbage collection services. As part of the implementation, standardized rolling trash carts were issued to each residential customer. The City Garbage Company purchased an industrial arm attachment for their existing trucks, which then picks up each can from the curb when controlled by a single operator from inside the collection vehicle.

The City is also working to automate its curbside recycling collection system. The City's recently adopted mandatory/universal collection program will enable the city to issue rolling recycling carts (instead of the existing stackable bins). These carts will correspond to an automated collection vehicle, and thus continue our efforts to greatly reduce injuries and insurance claims, and enable a safer, more cost effective and efficient system of collection in the City.

20. CITY SCHOOLS RECYCLING EDUCATION PROGRAM

The City continued its partnership with the Eureka City School District to facilitate a recycling educational program within the district's grade schools. The program allows trained educators and student mentors to visit schools in the district, and involves school assemblies, take-home literature, on-site recycling days, and service learning activities designed to promote recycling, reuse, and food waste reduction. The program also provides support and information to assist the schools in achieving their own on-going, sustainable recycling program.

The City has contracted with the Recycling Education Team at the Arcata-Eureka Recycling Center to assemble the staffing and provide training necessary to facilitate the school program. The City contributes approximately \$3,000 annually to the program, and the County of Humboldt shares a portion of the costs for necessary materials. This collaborative program is consistent with the objectives in the City's adopted Source Reduction and Recycling Element (SRRE) which encourages cooperation with Eureka City Schools in the implementation of specific educational programs for all elementary grades.

21. MULTIPLE ASSISTANCE CENTER PROJECT (MAC)

In June 2008, the City, County and Redwood Community Action Agency (RCAA) formally celebrated a new County contract with RCAA enabling the County to initiate a restructuring plan which provides the operational funding needed to gain long term MAC operational sustainability. The County Board of Supervisors approved the contract on April 15. In 2007, the City Council in partnership with the County Board of Supervisors allocated emergency stop gap funding to RCAA to bridge critical MAC funding deficits. The MAC restructuring plan centers on closely integrating the MAC into the County's social service network. This restructuring will allow the County to bring a variety of existing State and Federal funding sources directly into the MAC programs.



**City of Eureka**  
**Community Development Department**  
**2008 End of Year Report**

The Community Development Department is responsible for administering and implementing the goals and policies of the City of Eureka's adopted general plan. We endeavor to promote comment, understanding, and public interest in the planning process and the numerous regulations pertaining to it by providing public information and services to a broad range of citizens and citizen groups. We also provide direct staff support to numerous Boards and Commissions, including the Planning Commission; Historic Preservation Commission; Design Review Committee; and, a variety of ad hoc committees.

The Community Development Department is comprised of five divisions: Administration; Current Planning/Permitting; Long Range Planning; Environmental Planning; and, Enforcement.

**Administration Division**

The Director of Community Development is Kevin R. Hamblin, AICP. Beth Jones is our Administrative Assistant, Beth can be reached at 441-4160 or by email at [bjones@ci.eureka.ca.gov](mailto:bjones@ci.eureka.ca.gov). Kevin can be reached at 441-4164 or [khamblin@ci.eureka.ca.gov](mailto:khamblin@ci.eureka.ca.gov)

**Current Planning/Permitting Division**

The Current Planning/ Permitting division administers and implements the goals and policies of the general plan through, among other things, the administration and enforcement of local zoning and subdivision ordinances; the California Coastal Act; Subdivision Map Act; California Environmental Quality Act; and other local, state, and federally mandated regulations, statutes, and/or programs. Staff contacts are Sidnie L. Olson, AICP and Kristen M. Goetz. Sidnie can be reached at 441-4265 or [solson@ci.eureka.ca.gov](mailto:solson@ci.eureka.ca.gov) and Kristen can be reached at 441-4166 or [kgoetz@ci.eureka.ca.gov](mailto:kgoetz@ci.eureka.ca.gov)

The Current Planning/Permitting division is the primary public contact for counter and phone inquiries. We provide pre-application assistance and guide developers through the myriad zoning regulations and the permit process. We process applications for private development projects and we handle many of the city council directed projects such as zoning text amendments. We review all building permits for compliance with zoning regulations, and we provide staff for the Enforcement Division.

In calendar year 2008 the Community Development Department received 295 permit applications and we completed 270 applications. The table below shows the permit type and the number of applications received and completed in 2008:

Community Development  
2008 End of Year Report

Permit type	Rec'd	Comp	Permit type	Rec'd	Comp
Design Review	77	74	Burndown Letters	8	8
Conditional use permit	8	7	Certificate of Compliance	2	2
General plan amendment	1	0	General plan petition	1	0
Historic preservation	11	8	Home occupation permit	103	103
Local coastal program amend	2	1	Lot line adjustment	2	2
Merger	3	3	Parking indenture	1	1
Rezone	1	0	Subdivision	1	1
Secondary dwelling unit	4	3	Sign permit	38	33
Text amendment	2	1	Variance	11	8
Coastal exclusion	8	8	Surplus property	1	0
CDP jurisd transfer	2	2	Coastal development permit	7	4
Determination of use not listed	1	1			

Some of the projects we are currently working on include:

**Marina Center mixed use project:** This is a mixed use project on the Balloon Tract. The draft EIR is complete and being circulated for comment. The close of the comment period is January 31, 2009.

**Bayfront Two project:** This is a mixed use project at the foot of F Street. A draft EIR was written, however, the project is on hold at the applicants request.

**Tydd Street residential development project:** This is a residential development project in partnership with the Redevelopment Agency at the end of Tydd Street. The private partner appears to be changing and could result in the project being significantly modified from the current application.

**Robert Colburn warehouse project:** This is at 722 W. Washington Street adjacent to the Clark Slough. The property owner proposes the construction of an additional warehouse on the north end of the property. The Coastal Commission has asked for a full wetland evaluation of the project on the adjacent wetlands.

**Zelanick conditional use permit:** The applicant is proposing a combination of Christian based uses in the old church at 321 W. Wabash. The applicant is completing the application before full processing can commence.

**Secondary Dwelling Unit Ordinance:** The updated Secondary Dwelling Unit Ordinance was adopted in December and became effective at the beginning of 2009

**Update of the Coastal Zoning Regulations:** This is a complex overhaul of the coastal zoning regulations. The Coastal Commission has advised that recodification of the Eureka Municipal Code that occurred in 1997 was never certified by the Coastal

Commission and therefore is not valid. Staff is preparing documentation of the 'proposed' coastal zoning ordinance to the certified regulations.

**Group home/Adult Recovery Maintenance Facilities Ordinance:** Staff is preparing an ordinance to address group homes and adult recovery maintenance facilities.

**Reasonable Accommodation Ordinance:** Staff has prepared a draft Reasonable Accommodation Ordinance and provided it to the City Attorney, who is reviewing it and comparing it to what other jurisdictions have adopted.

### **Enforcement Division**

The primary goal of the Enforcement Division is voluntary compliance. The Enforcement Division oversees, directs and conducts the notification and inspection necessary for abatement of zoning violations in accordance with City policy and ordinance and is an important member of the City's Community Improvement Team. A list of active violations is attached to this report. Staff contact is Kristen Goetz. Kristen can be reached at 441-4166 or [kgoetz@ci.eureka.ca.gov](mailto:kgoetz@ci.eureka.ca.gov)

### **Long Range Planning Division**

The Long Range Planning division is responsible for updates and amendments to the General Plan; plan interpretation; ordinance implementation; General Plan compliance and consistency determinations; Housing element review and updates; grant preparation and support; administration for long range City planning; and, annexations through LAFCO. In addition, the division is responsible for special land use surveys, studies and reports supporting land use decisions as required. Staff contact is Robert S. Wall, AICP; Rob can be reached at 441-4163 or [rwall@ci.eureka.ca.gov](mailto:rwall@ci.eureka.ca.gov)

Several of the long range projects that Rob is working on include:

**2009 Housing Element:** The 2004, City of Eureka Housing Element will expire in 2009. Staff has begun preparing the updated Housing Element. Rob is expected to dedicate much of 2008 on the completion of the Housing Element.

**Gulches and Greenways Draft Ordinance:** Long Range Planning has worked with the Planning Commission subcommittee regarding the draft Gulches and Greenways Ordinance. The subcommittee is comprised of Steven Avis and Ron Kuhnel. After much anticipation, comments on the draft Ordinance were received from Cal. Department of Fish & Game (CDFG) in May 2008. Staff continues to revise the draft Ordinance in response to CDFG and subcommittee comments.

**Vitale General Plan Amendment:** The Vitale General Plan Amendment involves rezoning property in the vicinity of St. Joseph's Hospital (Dolbeer St.) from residential to Hospital Medical. A draft mitigated negative declaration has been

prepared and circulated by city staff. The application will be presented to the Planning Commission in January 2009 for their consideration and recommendation.

**St Joseph's Hospital Rezone and Plan Amendment:** St Joseph's Hospital is currently expanding their facilities to include a large parking area which entails utilizing properties that are currently zoned and planned for residential land uses. The Hospital has applied to change the zoning and General Plan designation of the property. Parking facilities are conditionally permitted within the RS-6000 Zoning District. Saint Joseph's obtained a conditional use permit in order to be able to build a parking lot prior to the zone change taking effect. The Hospital is requesting HM or Hospital Medical zoning for the properties adjacent to the facility.

**Indianola Annexation:** Interest in the Indianola area annexation is still being expressed at County General Plan Update/Outreach meetings. Staff will work with the City Manager and Planning Director for an appropriate course of action on this topic.

**Elk River Wildlife Trail:** The Elk River Wildlife Trail is still in its background environmental report stage. Staff continues to work with SHN Consulting Engineering and Geologists and Gary Bird, AICP, of the City of Eureka on this project.

**County General Plan Update/Forster Gill Subdivision:** As most City department heads are aware of, the Forster-Gill subdivision is well within its administrative draft EIR process timeline. Staff has attended scoping and community meetings regarding this very large project. Rob continues to be the City's point of contact and clearinghouse for data and meeting attendance. Regarding the County General Plan Update, Rob has drafted a lengthy response to the County's draft circulation element and infrastructure report. Rob will continue to monitor the progress and effects the County's planning efforts will have on the City of Eureka.

### **Environmental Planning Division**

The Environmental division supports the Community Development Department, and other City Departments, through preparation of environmental studies and documents, and permitting of City projects. Staff contact is Lisa Shikany; Lisa can be reached at 268-5265 or [lsikany@ci.eureka.ca.gov](mailto:lsikany@ci.eureka.ca.gov)

**Martin Slough Interceptor:** This project involves the installation of a gravity sewer main system within the Martin Slough drainage basin that will convey wastewater to a new pump station, where it will then be pumped through a force main to the existing sewage treatment plant. The project will result in a wastewater collection and conveyance system that will have significantly fewer incidences of sewage overflows which will reduce negative impacts to water quality, is more economical to operate, and will meet future capacity requirements for planned land uses within the project area. Permit applications have been submitted, and work to move these permits through the process continues. Staff continues to work with the Engineering Department and our consulting engineer on this Phase 1 permitting, as well as on the redesign and environmental review for Phase 2.

**PALCO Marsh Phase 1A:** We have submitted a letter to the Coastal Commission addressing their concerns regarding the potential for the Phase 1A project to result in dioxin-related impacts to Humboldt Bay, and requesting that they resume processing of our coastal development permit. They have yet to respond, and have requested additional information which we are in the process of providing. Funding for this project has been frozen due to California budgetary issues, so although we intend to complete the permitting process in the hopes that funding will once again be available, the future of our funding is unknown.

**Waterfront Drive Extension:** This project proposes to extend Waterfront Drive from Del Norte Street to Hilfiker Lane generally along and within existing North Coast Railroad Authority and City of Eureka rights-of-way. We are in the process of completing a complex CEQA/NEPA environmental review for the project. Information on the project is posted on the Community Development Department's web page.

**Waterfront Drive Connection:** Staff is working with Engineering and Caltrans to obtain NEPA clearance and amend the Coastal Development Permit for the construction of a section of Waterfront Drive between "G" and "J" Streets. Environmental studies have been initiated.

**Martin Slough Enhancement:** In conjunction with the Engineering Department, staff continues to work with RCAA on the implementation of this ongoing grant-funded project. We will be conducting the CEQA review and obtaining permits for the project. The general goals of this project are to reduce flooding, enhance riparian habitat, and improve anadromous fish access and habitat in lower Martin Slough.

**Tuluwat Restoration Project:** This project, proposed by the Wiyot Tribe on their Indian Island property, will re-establish the Tuluwat Village World Renewal Ceremony, provide a venue to educational and cultural field trips, protect sensitive cultural and archaeological resources and improve surrounding salt marsh. The project includes debris removal; partial remediation of contaminated soil; public access improvements; construction of several buildings to facilitate the World Renewal Ceremony and public access; and ecological or salt marsh and upland habitats. The Tribe has completed the contaminated soil remediation portion of the project. Staff will continue to work with the Tribe as they proceed to implement the remaining phases of this project.

**Simpson Remediation Project (Del Norte and Railroad Avenue):** Staff is working with Simpson, their consultant and the Regional Water Quality Control to permit the remediation of the dioxin at this site. This project was intended to occur in conjunction with the tidal channel dredging portion of the PALCO Marsh Phase 1A project. With the funding for PALCO Marsh frozen at this time, different approaches to the coordination effort are being considered.

**G&R Metals Remediation Project:** Union Pacific intends to conduct contaminated soil remediation activities on both the upland and tideland portions of this property, requiring a coastal development permit from the City as well as the State.

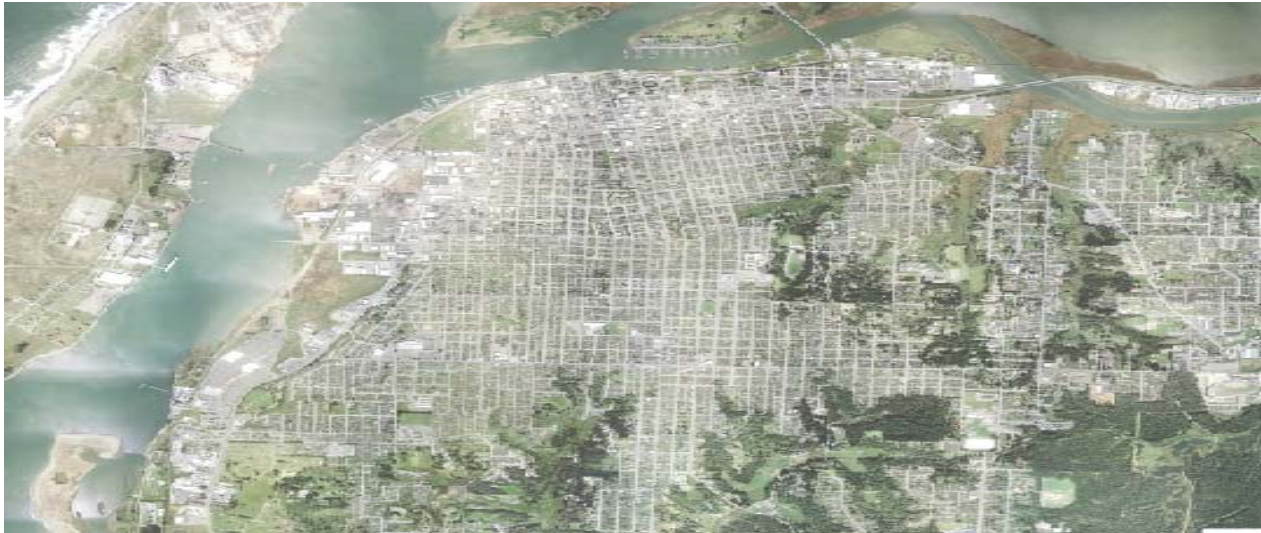
Staff is working with the applicant and other agencies to permit and facilitate completion of this project.

**Flake Ice Plant:** Staff has prepared a project description, and prepared and submitted a state coastal development permit application for the City of Eureka flake ice plant to be installed on the finger pier on the City's property leased by Pacific Choice Seafoods, with a permit application to the Harbor District soon to follow. With the loss of Eureka Ice & Cold Storage, the new flake ice plant is critical to the survival of the Humboldt Bay fishing industry.

**Ecosystem-Based Management Project:** Staff has been a member of the EBM advisory committee since June 2007. The mission of the Humboldt Bay Ecosystem Program is to increase scientific understanding of the Humboldt Bay ecosystem and to create an integrated framework for resource management and collaboration that links the needs of people, habitats and species to ensure a healthy future for Humboldt Bay's natural and human communities. The goal of the first phase of the Project was to build an appropriate regional resource conservation framework to support ecosystem-based management, and to develop proposals for research, education, improved management, or outreach. Staff recently participated in two days of a 4-day workshop as the second phase of the Project moves forward. The purpose of workshop was to begin work on the development of a Humboldt Bay Ecosystem Program Strategic Plan, with one of several of the objectives being to develop a mechanism for implementing ecosystem-based management around Humboldt Bay. Information on Humboldt Bay Ecosystem-based Management and the Humboldt Bay Ecosystem Program is available at <http://groups.ucanr.org/HumboldtBayEBM/>.

In addition to the projects noted above, Staff continues to work with the Engineering, Public Works and Redevelopment Departments on an on-going basis to facilitate the implementation of their many projects not listed here, by assuring CEQA compliance, and by providing regulatory, permitting and monitoring expertise and assistance. We also continue to review and comment on environmental documents that are submitted to us for projects that may impact the City.





# **ENGINEERING DEPARTMENT**

## **Activities and Status Report**

### **Fourth Quarter 2008**

#### **Summary of Activities**

##### **1. Administration**

**The budget difficulties the City faced transitioning into the new fiscal year resulted in a 28% reduction in Engineering Department full time staff and an overall 10% reduction in the Engineering Department budget. The pared-down budget includes reductions in budget allocations for technical services, materials and supplies, capital outlays, and the freezing of staff positions. Managing an increasing workload with a significant reduction in staff and resources has presented challenges, and staff is working diligently to find creative resolutions.**

##### **2. Construction Division**

**In the fourth quarter of 2008, construction was completed on one project, and construction continued on five other projects. Engineering design continued on fourteen projects and two programs.**



### **3. Development Division**

**Staff has been busy working on Street Tree implementation, the Skate Park project, public improvement reviews and other right of way agreements or permits throughout this year.**

### **4. GIS Division**

**The GIS Division is planning a new, multifaceted web-portal in the forthcoming fiscal year.**

### **5. Traffic/Signals Division**

**During this quarter of 2008, and throughout the year, this division endeavors to provide safe, efficient travel through and around the City of Eureka for various modes of transportation. This is accomplished through construction projects, workshops and training classes, resident requests, field data collection and analysis, public service announcements, requests for public comment, and utilization of engineering judgment.**

### **6. Property Management**

**During the Fourth quarter of 2008, Property Management has continued to grow and develop while overseeing additional Capital Improvement Program Projects.**

# Construction Division

Kurt Gierlich  
Carolyn McKenna

Angi Sorensen  
Angela Martindale

**The following project was completed in the fourth quarter of 2008:**

**1. 4954 Lundblade Drive – \$68,000**

The City worked with the property owner to stabilize a slope failure on this property that appears to have been partially precipitated by discharge from a public storm drain. The design and construction were expedited to implement a solution before the onset of winter rains. (Gierlich, Schaffner) Mercer-Fraser Company.

**The following projects are currently in construction:**

**2. Biosolids Dewatering Project - Phase 1 – \$650,000**

This project consists of the design and construction of a biosolids dewatering and storage facility at the Elk River Wastewater Treatment Plant. The first phase includes construction of a concrete slab and metal building and installation of piping and pumps to create an interim dewatering facility using geotubes. Phase 2 will be constructed when financing allows. Project completion is expected in late March 2009. (Gierlich, Sorensen, McKenna, C. Yerby, SHN Consulting Engineers & Geologists) Mercer-Fraser Company.

**3. Water Reservoir Maintenance and Security Project - Phase 2 – \$1,110,000**

This project has been divided into the following two schedules of work:

**Schedule A (\$400,000):** Replace pumps & motor control center (\$200k); Construct emergency generator building and install emergency generator (\$200k).

**Schedule B (\$710,000):** Harden perimeter fence (\$50k); Install new entry gates and driveways (\$65k); Install reservoir security fence (\$85k) and security lighting (\$70k); Repair access road and slope (\$360k); Misc. security improvements (\$40k); Misc. site improvements (\$40k). (Gierlich, Sorensen, McKenna) Mercer-Fraser Company. Project completion is expected in November 2009.

**4. Water Improvements 2007 – \$150,000**

This project is the annual maintenance project for the water distribution system outlined in the 2007-2012 Capital Improvement Program. Broken water valves were replaced at ten locations throughout Eureka, and a new fire hydrant was installed at Sixth and S Streets. (McKenna) RAO Construction.

**5. Commercial Street Dock Repair Project – \$15,500**

The Commercial Street Dock was damaged when it was struck by the Corps of Engineers' dredge YAQUINA. The area to be repaired is approximately 30 feet in length

and is located in the central area of the dock. Project completion is expected in mid-February 2009. (Savage, Raimey) Mercer-Fraser Company.

**6. Fishermen's Terminal Crane Replacement – \$63,400**

This project will replace two existing 2-ton jib cranes with articulating manual hoists that will complement the existing 5-ton and 2-ton jib cranes and improve operational efficiency for the Terminal's tenants and the fishing community. Project completion is expected in late March 2009. (Gierlich, Savage) O&M Industries.

**The following projects are currently being advertised for public bids:**

none

**The following projects are in design:**

**7. "C" Street Development Project – \$4,000,000**

Construction on this project is expected to begin in spring 2009, and to be completed in 2010. Redevelopment of the foot of "C" Street by the City includes the following phases:

**a. Fishermen's Terminal Building – \$2,400,000**

Construction of a 16,151 ft<sup>2</sup> structure adjacent to the Fishermen's Dock, with 15,700 ft<sup>2</sup> dedicated to fish processing and coastal dependent businesses, and 1,600 ft<sup>2</sup> dedicated to a retail seafood business and café. (Gierlich, Martindale, Savage, LaPortre and Cleek Architecture, Whitchurch Engineering, Westlund, Skyline Technical Systems)

**b. Public Parking Lot – \$350,000**

Construction of a 41-space (including 2 ADA-compliant spaces) public parking lot immediately south of the Fishermen's Terminal Building. The parking lot will be landscaped and will include amenities consistent in number, scale, and style with those on the existing Boardwalk and "F" Street pedestrian plaza. (Gierlich, Martindale, LaPortre and Cleek Architecture, Westlund, SHN Consulting Engineers & Geologists)

**c. "C" Street and Market Square – \$935,000**

Reconstruction of "C" Street from First Street to the Boardwalk, along with a 17,000 ft<sup>2</sup> Market Square (plaza). This pedestrian oriented plaza area will include installation of street furniture consistent in number, scale, and style with those on the existing Boardwalk and "F" Street pedestrian plaza. The Square will also contain a stage area, Madaket ticket booth, outdoor dining areas, and an anchoring system for a 60-foot by 120-foot removable tent. (Gierlich, Martindale, LaPortre and Cleek Architecture, Westlund, SHN Consulting Engineers & Geologists)

8. **Martin Slough Interceptor - Phase 1 – \$9,000,000 (\$2,572,905 Prop 50 Grant Funding + \$956,000 EPA Funding + \$1,860,000 City Funding + 3,600,000 HCSD Funding)**  
The City received State of California Proposition 50 grant funding and EPA Special Appropriations grant funding to construct the first phase of the Martin Slough Interceptor project. Phase 1 consists of permitting, easement acquisition, and construction of the main interceptor pipeline from the “O” Street lift station to the Golf Course lift station. Contract negotiations to determine the cost sharing and financing details of the project construction are ongoing with HCSD and anticipated to be finalized in early 2009. Final design of Phase 1 was submitted to the City for review in December 2008, and construction is expected to begin in spring of 2009, after contractual cost sharing, construction financing, and acquisition of easements have been finalized. (Gierlich, SHN Consulting Engineers & Geologists)
9. **Anode Bed Replacement of Cross Town Interceptor – \$40,000**  
This work is an element of the continuing maintenance program for the cathodic protection system on the Cross Town Interceptor Sewer. A corrosion evaluation is scheduled for mid-2009. Design and construction of the anode bed replacement will be dependent on the results of the corrosion evaluation. (Sorensen).
10. **Biosolids Dewatering Facility - Phase 2 – \$4,000,000**  
Phase 2 will consist of installing a mechanical screw press and ancillary equipment for a fully automated dewatering facility. Phase 2 will be constructed in the future when financing allows. (Gierlich, Sorensen, McKenna, C. Yerby, SHN Consulting Engineers & Geologists, Brown and Caldwell)
11. **Water Reservoir Maintenance and Security Project - Phase 3 – \$200,000**  
Phase 3 will consist of repainting the interior structural members of the reservoir roof. Construction for all phases is expected to be completed by mid-year 2010. (Gierlich, Sorensen, McKenna)

**The following projects are undergoing preliminary design and environmental review:**

12. **Waterfront Drive Extension Project - Del Norte to Hilfiker – \$12,000,000**  
The extension of Waterfront Drive from Del Norte Street to Hilfiker Lane is currently under environmental review. Circulation of the Draft Environmental Impact Report is anticipated by spring 2009. (Gierlich, Martindale, Shikany, North State Resources, Oscar Larson & Associates)
13. **Waterfront Drive Connection – Phase II “G” to “J” Streets – \$3,600,000**  
This project will complete the northern portion of Waterfront Drive and provide the final link to a continuous multimodal transportation corridor along 2.4 miles of the City’s Humboldt Bay waterfront, from “T” Street in the northeast to Del Norte Street at the southwest. The CEQA document is complete, and the NEPA document is in progress. A grant in the amount of \$450,000 was received from Caltrans’ Local Assistance

Program Bicycle Transportation Account. (Gierlich, Martindale, Savage, Shikany, SHN Consulting Engineers & Geologists).

**14. BISC Floating Dock – \$450,000 (State Funded)**

City staff is working with the State of California to design and permit a new floating dock fronting the Boating Instructional Safety Center. This dock will be used to launch crew shells and small water craft and will provide berthing for the Department of Fish and Game's motor vessel ALBACORE. (Savage, California State University).

**15. Martin Slough Enhancement Project – \$4,400,000**

The City of Eureka and the Redwood Community Action Agency (RCAA) have completed the feasibility study for the master plan for the Martin Slough drainage basin that would include reduction of flooding impacts, reduction of siltation, and the creation and/or restoration of in-stream and riparian wildlife habitats within the basin. \$525,000 has been received in a grant from the State Water Resources Control Board to complete the environmental review, obtain permits, and construct the first phase of the project – replacement of tidegates. (Gierlich, Savage, Shikany, RCAA, Winzler & Kelly Consulting Engineers).

**16. Former Carson Mill Site Cleanup – Brownfield Grant project (\$240,000)**

The City received a second Brownfields Grant for additional cleanup of contaminated soil on the City property known as the Former Carson Mill Site or the Halvorsen Property. Project will consist of testing and removal of contaminated soil. (Gary Bird, Gierlich, Sorensen, SHN Engineers & Geologists).

**The following projects are continuing:**

**17. High Zone Water Pump Station – \$500,000**

This project consists of the design and construction of a new pump station to replace the existing pumps that are used to fill the elevated water storage tank. (Gierlich, Sorensen, McKenna)

**18. Martin Slough Interceptor Phase 2 – \$12,000,000**

Phase 2 of the Martin Slough Interceptor project includes construction of a new pump station, force main, and various collector sewers and demolition of several lift stations. Final design is expected to be completed in 2009, and constructed in 2010, assuming that construction financing has been secured. (Gierlich, SHN Consulting Engineers and Geologists, Brown and Caldwell)

**19. Wastewater Facilities Plan and Program - Phase 1 – \$200,000**

The Wastewater Facilities Plan will evaluate the current condition and capacity of all components of the wastewater collection, pumping, and treatment systems. This plan may result in the development of several long-term capital improvement programs. This first phase of the program is focused mainly on the wastewater collection and transport system. Completion of the entire program will be dependent on future years' Capital Improvement Program budgets. (Gierlich, Knight, C. Yerby, Young) Brown and Caldwell

**20. Wastewater Facilities Plan and Program - Phase 2 – \$600,000**

Phase 2 of the Wastewater Facilities Plan will evaluate the Elk River Regional Wastewater Treatment Facility, unit process by unit process, to determine the current condition and capacity of all components. This evaluation will result in the development of a long-term capital improvement program for expansion of the treatment facility to accommodate the projected growth in the Greater Eureka Area in the next 20 years. (Gierlich, Knight, C. Yerby, Young) Brown and Caldwell

**TOTAL: 20 Projects, \$53 Million capital improvement value**

**Longer Term Projects:**

**A. Mad River Pipeline Phases 4-6**

Design and construction of subsequent phases of the Mad River Pipeline project will progress as funding becomes available. (Gierlich)

**B. Sunny Ave and 14<sup>th</sup> & 'P' Embankment Repairs – \$400,000**

Preliminary construction plans were completed in October 2003, and have been placed "on the shelf". Construction funding for these projects has not been identified. (Gierlich, SHN Consulting Engineers & Geologists)

**C. Railroad Crossings – \$100,000**

This project would replace the at-grade railroad crossings at various locations. Construction is deferred pending availability of State funding.

**D. North Eureka Gateway Transportation Enhancement Grant – \$1,500,000**

This proposal is on hold. The project would enhance State Route 101 from Airport Road to "V" Street as an entrance gateway with street trees, landscaped medians, sidewalks, street lighting, and bike lanes. A prior \$800,000 proposal for the section from "V" Street to the Eureka Slough Bridges received strong community support. However, a major stakeholder, Keep Eureka Beautiful, no longer supports the project, and Caltrans will not sponsor the project without strong community support.

**E. Sewer Lift Station Upgrades – \$300,000**

This continuing maintenance project will upgrade wastewater lift stations and collection facilities on a yearly prioritized basis. The next project will focus on rebuilding the lift station at the intersection of Hilfiker Lane and Broadway. (Sorensen)

**F. SCADA System Program – unknown cost at this time**

This program will upgrade the City's Supervisory Control and Data Acquisition (SCADA) systems. SCADA systems are used to monitor and control chemical, physical, and transport processes in municipal water and wastewater systems. The upgraded SCADA system will be designed to provide centralized monitoring of pump stations, reservoirs, and other mechanical systems. (Sorensen, Bailey, Hernandez)

**G. Extended Fuel Storage Facility – unknown cost at this time**

The increasing number of backup generators installed at City facilities has created the potential for a shortage of fuel in the event of an extended emergency. This project will quantify fuel storage requirements and evaluate potential sites at which additional fuel storage and dispensing facilities may be located in order to decentralize emergency fuel storage for City facilities. (Gierlich, Martindale, Young)

**H. Commercial Street Fuel Facility and Underground Storage Tank Removal – \$650,000**

This project consists of underground fuel tank removal, soils remediation, and construction of an above-ground fuel storage and dispensing facility at the foot of Commercial Street. Construction schedule is dependent on the availability of construction funding. (Gierlich, Savage, SHN Consulting Engineers & Geologists)

**Other Department Projects and Programs:**

- **Engineering Standard Drawings and Design Standards**

The department has been developing engineering construction standards and detail drawings for a number of years. The end result will be a set of published documents containing design standards and details for water, wastewater, storm drains, streets, and other miscellaneous details used for construction in the City of Eureka. (Gierlich, J. Yerby, Sorensen).

- **Water Distribution System Modeling**

This project will create a working model of the City of Eureka's water system. The resulting model will be utilized in analyzing the water distribution system and designing future improvements to the water system, especially with respect to fire flow analysis and the impact of future development. (Sorensen, McKenna)

- **Engineering Document Database and Long Term Digital Storage program**

This project will create a computer database for all the Engineering Department files and maps. The program will include the scanning and storage of existing maps and documents into digital file format utilizing the department's scanner. (Martindale)



# Development Division

Gary Boughton  
Tiffany Peerson

Laurie Shannon

## Review of:

1. Agreements for Encroachments, Monitoring Wells and Subdivision Improvements, (4)
2. Building Permits, (247, some with several reviews).
3. Certificate of Subdivision Compliance Descriptions, (6)
4. City Referrals (54).
5. Coastal Development Permits, (18).
6. Conditional Use Permits, (18).
7. County of Humboldt Referrals, (21).
8. Descriptions for City Projects, (1)
9. Design Review Applications, (80).
10. Development Coordination, (1)
11. Encroachment Permits (150).
12. Insurance Reviews, (1148, some with several reviews).
13. Lot Line Adjustments, (12).
14. Requests for Service or Complaints, (60)
15. Sewer Permits, (24).
16. Special Permits, (4).
17. Street and Alley Vacations, (0)
18. Street Tree Reviews, (100)
19. Tentative and Final Parcel Maps, (6).
20. Tentative and Final Subdivision Maps, (6).
21. Traffic Referrals, (80).
22. Traffic Reviews, (3).
23. Variances, (28).
24. Water Permits, (29).
25. Special Events Permits (35).

## Regional Transportation Projects

### 1. Eureka-Arcata Corridor Improvement Project

Engineering staff made a number of presentations to the City Council on the Draft Environment Impact Report/Statement for the project and assisted the Council in preparing formal comments to the document.

## Long Range Transportation Planning

### 1. Greater Eureka Transportation Strategy Plan

The Greater Eureka Area Traffic Model was completed and distributed earlier this spring. The City of Eureka, County and Caltrans are now working with a traffic consultant to develop a “micro” traffic model of various intersections along Route 101 and on City streets to determine long-range project needs and opportunities. This second phase is expected to be completed in 2009.

**2. Humboldt County General Plan Update - Infrastructure Impact Fees**

Engineering staff continues to work with County Planning and County Public Works staff as they develop a fee structure to mitigate the traffic impacts of future development. This program will assess fees on new development and implement improvements to the transportation network.

In addition to assisting citizens at the counter, and working on future projects, Staff also works on the following programs and attends the following meetings:

**1. Downtown Parking Assessment District Task Force**

The City Council has created the Parking District Number One Task Force to advise the Council on the operation and possible expansion of the parking district. Engineering Division staff is providing support to the task force which will be presenting its preliminary recommendations to the City Council on October 16, 2007. (Gierlich, Parrott)

**2. Capital Improvements Program**

Engineering staff is beginning the annual update of the City's Five-Year Capital Improvement Program (CIP). This document is used to identify needed capital improvement projects and to coordinate the financing and timing of improvements. The primary purpose of the CIP is to assist in the orderly implementation of the broad and comprehensive goals of the adopted General Plan and for the maintenance and replacement of the City's infrastructure by establishing an orderly basis to guide local officials in making sound budget decisions and by focusing attention on community goals, needs and capabilities to maximize the benefit of public expenditures. The 2008-2013 CIP was reviewed by the Planning Commission in February 2008 and received and filed by the Eureka City Council at its March 18, 2008 meeting.

**3. City Council**

Staff attends the twice monthly Council meetings to answer questions Council may have on Engineering agenda items and to have a better understanding of Council directions and concerns for the City.

**4. Disadvantaged Business Enterprise Program (DBE)**

In order for the City of Eureka to receive Federal Financial Assistance from the U.S. Department of Transportation (DOT), the City of Eureka is required to sign an assurance that it will comply with 49 CFR Part 26. The City of Eureka has established a Disadvantaged Business Enterprise (DBE) Program in accordance with the regulations of the 49 CFR Part 26. Engineering updates the Program yearly to reflect proposed use of Federal monies during the next fiscal year and establish a goal for Disadvantaged Business Enterprise participation on each federal financed project.

**5. Design Review**

Staff attends Community Development's twice monthly meetings and provides written comments. The comments are generally preliminary notification of

conditions or permit requirements from Engineering, in order to perform certain work efforts.

**6. Development Coordination Committee**

Staff attends Community Development's meetings, along with other departments and utility representatives, to coordinate applicants' projects and to set conditions.

**7. Emergency Operations**

Staff attends bi-monthly meetings to coordinate County and other agency preparedness and responses to emergency events such as earthquakes, fires, floods, etc.

**8. Humboldt County Liaison Committee**

Staff attends the monthly meetings to coordinate agency and utility projects. The County, cities and each utility company provide information to coordinate projects in the most efficient and costly manner. Staff has been instrumental in reinitiating these valuable monthly meetings.

**9. Insurance Review**

Staff reviews insurance certificates and endorsements for all Engineering contracts and for contractors/persons wishing to work in City rights-of-way under Encroachment Permits. Reviews require a technical knowledge of insurance requirements and documentation which transfers the liability of the action of others working for the City or working within our rights-of-way.

REMIF has now required the City of Eureka to raise the minimum insurance coverage for contracts, encroachment permits and other special permits from \$1,000,000 to \$2,000,000.

**10. Open Space, Parks and Recreation Commission**

Staff attends the once a month meeting to update the Commission on Engineering projects of their concern and to answer questions the Commission may have.

**11. Parking Place Commission**

Staff prepares the agenda and attends the monthly meeting to answer Commission questions on the agenda items, and provides clerical support to the Commission.

**12. Planning Commission**

Staff attends Planning Commission meetings to answer City Engineering questions the Commission may have on agenda items and to have a better understanding of the Commission's direction.

# GIS Division

## Riley Topolewski

The following projects or tasks have either been completed or are currently underway during the fourth quarter of 2008.

- **Wireless E 9-1-1 Project**

The GIS Division has been involved in the statewide Wireless E 9-1-1 Project in conjunction with the City of Eureka Police Department. The GIS Division is responsible for the accurate placement of addresses received from the city Public Safety Answering Point (PSAP). PSAPs are responsible for answering 9-1-1 calls for emergency assistance from police, fire, and ambulance services.

- **Fire Department Migration to GIS-Based On-Scene Explorer**

The City of Eureka Fire Department is moving to a new mapping and pre-incident planning system called On-scene Explorer. This GIS based application allows for easy to read mapping of streets, building footprints, fire hydrants and more. Map features are intelligently displayed as you zoom in and out. In addition, GPS technology allows for the location of the closest fire hydrant at night and in poor weather.

- **Zoning and Land Use Mapping Updates**

Edits and revisions are being made to the GIS datasets representing Zoning and Land Use designations and boundaries for the City of Eureka. Once the updates are compiled, Community Development Staff will take maps to council for adoption as official maps.

- **Water Distribution System Mapping**

Digital datasets describing Eureka's water distribution infrastructure have been created and are currently being revised to improve accuracy and add features. Water meter locations and service connections are being mapped as well as attributed with pertinent data.

- **Wastewater Collection System Mapping**

The GIS Division updates and maintains existing GIS datasets describing the City of Eureka, and HCSD wastewater collection system to remain current.

- **Parcel Database Updates**

The GIS Division updates the existing City of Eureka parcel database. Changes in parcel boundaries as dictated by the county assessor's office and various other sources are reflected. Ongoing.

- **Stormwater Infrastructure Inventory**

The GIS Division is developing stormwater infrastructure information to assist in NPDES permit process, minor infrastructure inventory. Underway. (Ongoing)

- **Local Area Network Application Creation/Maintenance**  
Creation and maintenance of specific GIS applications for City of Eureka employees. Most applications utilize the Arcreader platform or mapserver web-gis. (ongoing)
- **Pavement Management System**  
The GIS Division is corresponding with consultants as well as developing data in-house to create and manage a pavement management system.
- **Web GIS Application Development**  
Ongoing development of GIS web applications to support various projects.
- **Application Deployment**  
Develop and deploy specific applications for specific departmental needs. For example, develop mapping applications with an emphasis on utility information for employees within the maintenance divisions. (Ongoing)
- **Standardized Metadata**  
Creation of metadata (data about data) for all City of Eureka GIS datasets. Metadata is a digital file that accompanies a GIS dataset and allows for users of the data to know vital information regarding the data. (Ongoing)
- **Process Daily Requests for Mapping**  
The GIS Division is solely responsible for the requests from various departments for current mapping. These requests occur on a daily basis.

# Traffic/Signals Division

Sheila Parrott

Dan Moody

Emily Curtis

## The following projects are undergoing preliminary design:

### **Fairway Drive and Campton Road Guardrail Installations - \$100,000**

This project will install guardrail at the Martin Slough culvert on Fairway Drive and on Campton Road to reduce run off the road type collisions. Preliminary design is in process and construction is anticipated to begin spring/summer 2009. HSIP (Highway Safety Improvement Program) grant funding has been awarded for the Campton Road section.

### **Harris and E, Harris and F Streets Left Turn Signalization - \$154,000**

This project will install southbound left turns at the Harris and E Street, and Harris and F Street intersections. This will include new lanes, signal heads, signal arms, and detector loops. Preliminary design is in process and construction is anticipated to begin summer 2009. HSIP grant funding has been awarded for these safety improvements.

## The following project is in design:

### **Harris and Central Traffic Signal - \$175,000**

This project will construct a new traffic signal at the intersection of Harris and Central. Design is in progress and construction is anticipated to begin summer 2009. Proposition 1B funding for this project has been received.

## The following reports are being prepared:

### **Pedestrian Crossing Improvements Project Before/After Study**

Before and after evaluation of the newly installed crosswalk warning light systems at West/Tydd, "S" Street at Zane, and "W" at Russell, is being completed. This evaluation will help to determine these systems' potential to be effective traffic control devices in the City of Eureka.

### **Radar Speed Survey**

Every five years the Traffic Division conducts a radar speed survey on all arterial and collector streets on which radar will be used to enforce speed limits. We are currently using a student intern to collect and compile the data for the report. Anticipated completion of the report for City Council approval is spring 2009.

## **Longer Term Projects:**

### **1. Downtown Parking Assessment District Task Force**

The Parking District Number One Task Force submitted its recommendations to the City Council for the operation and possible expansion of the parking district. Further action is pending.

### **2. Eureka-Arcata Corridor Project**

Caltrans presented modified alternatives at a public meeting in December. Staff continues to provide input to the State's project engineers.

### **3. Greater Eureka Strategic Transportation Plan**

The City, County, HCAOG, and State staff continue to work on an MOU Users Agreement for the Greater Eureka Area Traffic Model which will be used for coordinated regional traffic forecasting by each entity. A consultant has also been selected to complete a traffic micro-simulation model to look at Level of Service and delay on key roadways and intersections. The traffic models will be used in a City /County project to identify future traffic impacts associated with development and the creation of a Traffic Management Program to assess fees and implement projects to mitigate those impacts.

### **4. Underground Utility Conversion**

Nine blocks of utilities on Fourth Street, between Myrtle and Y, will be considered for Rule 20A undergrounding. The City currently has a Rule 20A work credit balance with PG&E of \$2.8 million. The typical project schedule will include design, right-of-way acquisition, and construction.

### **5. Parking Meter Installation Project**

Phase I of the Parking Meter Installation project has been completed with new electronic parking meters replacing the old mechanical meters in six parking lots in Old Town/downtown. The meter manufacturer's representative provided three days of training on the new meters and accompanying software management system. Rechargeable Smart Cards are now available which provide the convenience of not having to carry change to feed the parking meters. Phase II of this project is on hold pending Council rule.

### **6. Broadway Feasibility Study**

The City is one of several stakeholders in Caltrans' Feasibility Study of the Broadway corridor. The section of Broadway between Kmart and 5<sup>th</sup> Street is being examined for traffic improvements for all modes of transportation. Staff participation in the project continues.

## **Other Division Projects and Programs:**

The Traffic/Signals Division of the Engineering Department continues working with the State, County, and private developers on various traffic studies in and around the City of Eureka. This



Division has also provided assistance to the Engineering and Public Works Staff in reviewing traffic issues for various projects.

**1. Traffic Signals**

Maintaining operation of the 25 City owned traffic signals is a primary duty for this Division. A new testing program will begin in spring of 2009 of all traffic signals. This will be accomplished using a newly purchased conflict monitor tester.

**2. Traffic Studies**

Staff comment was provided on the traffic impact analysis for the new Safeway Store at Harris and Walford. The Traffic Impact Study for the Ridgewood Village Development is currently in review.

**3. Parking Items**

The Parking Place Commission is currently short one commissioner. Staff prepares the agenda and attends monthly meetings regarding on and off-street parking issues.

**4. Meetings with EPD Traffic Officers**

Monthly meetings with Tony Zanotti and Gary Whitmer of EPD continue. Current traffic related issues include requests for traffic control devices, locations for increased enforcement, pedestrian safety, parking zones, and parking meters.

**5. Transportation Safety Commission**

The Traffic Safety Commission received training via staff presentations on various transportation related topics.

**6. Humboldt County Association of Governments Technical Advisory Committee**

Staff attends monthly meetings regarding the programming of regional transportation improvement funding.

**7. Other**

In addition to the items listed above, regular items processed during the quarter included:

- 8 Special Event requests (traffic control plans included)
- 5 Work Orders for new signs, markings, and parking controls
- 13 Transportation Permits
- 6 Project referrals – Community Development
- Collision pin map and accident report filing
- Complaints and inquiries

# Property Management Division

**Lisa Savage**

In addition to performing routine property management duties, which includes managing real property and administration of leases for the City of Eureka and the Eureka Redevelopment Agency, the following activities of interest occurred during the past quarter.

1. **New Leases/Licenses**

Property Management completed a new license agreement with RCAA for the administration and oversight of the Community Garden located at 800 W. Henderson. The property provides garden plots for lower income residents of Eureka.

2. **Lease/License Renewals and Terminations**

The City's Lease with Chevron USA, Inc. for tidelands property located at the end of Christie Street expired during the fourth quarter. The Lease is in a month to month holdover tenancy while the City and Chevron negotiate the new terms of the Lease.

3. **Activities of Interest**

Community Service Work Referral Program - Humboldt County's probation department places workers requiring community service time with the City. During the fourth quarter Community Service Workers served the City at the Zoo and the Marina.

Right of Entry Agreement –The City provided two right of entry agreements with the Department of Fish and Game (DFG) in order to facilitate biological sampling for pikeminnow, and to lower/drain the 17<sup>th</sup> hole pond at the Golf Course in an effort to eradicate pikeminnow found at that location. From all indications the project was successful. Researchers believe reducing the number of these predators can greatly help the salmon and steelhead population.

Eureka Municipal Airport – The City has received a grant to resurface the runway, taxiways and repaint the markings as identified in the Airport's Capital Improvement Program. The grant which is funded through California Aid to Airports (CAAP) is for \$100,000 and requires a ten percent match by the City. The plans and specs are complete and will be forwarded to the Division of Aeronautics for review. The project is expected to go out to bid late February.

4. **Facilities Inspection**

Facility inspections will resume in April for 2009.

5. **Real Property Work Completed**

Four service/work requests were completed during the fourth quarter.

## **The following projects are in final design:**

### **2. Fisherman's Terminal Building – 17,000 s.f.**

Four businesses have tentatively committed to lease space in the Fishermen's Terminal Building which will be located adjacent to the Fisherman's Dock. The Fisherman's Terminal Building will have space dedicated to fish processing, retail seafood, and a café. (No Change)

## **The following projects are undergoing preliminary design and environmental review:**

### **1. Martin Slough Enhancement Project - \$4,400,000**

The City of Eureka and the Redwood Community Action Agency (RCAA) have completed the feasibility study for the master plan for the Martin Slough drainage basin that would include reduction of flooding impacts, reduction of siltation, and the creation and/or restoration of in stream and riparian wildlife habitats within the basin. \$525,000 has been received in a grant from the State Water Resources Control Board to complete the environmental review, obtain permits and construction of the first phase of the project, replacement of tidegates. RCAA is proceeding with the environmental document. This project will ultimately reduce the period of flooding in the slough, especially across the Golf Course. The principle landowner is interested in selling to City and the City is willing to accept if acquisition is 100% grant funded (the grazing lease should easily cover maintenance and operational costs). (Savage, RCAA, Winzler & Kelly Consulting Engineers) (No Change)

### **2. Salt Marsh Restoration, \$250,000, 2009 construction**

The Fisherman's Terminal Project required the mitigation for salt marsh covered by the construction of the wharf. This project will require redesign as negotiations with the property owner have resulted in a new site being targeted for creation of the new salt marsh. (Savage, SHN Engineers and Geologists)

**Property Acquisition** – The property owner, Security National, has expressed a willingness to work with the City to use the Dinsmore site for our mitigation, provided Security National receives a larger share of the mitigation credits. We will need Council approval before proceeding with further negotiations. This will involve State Lands, a Tidelands Agreement and possible payment from Security National for those tidelands. Staff met with Security National to present the Amended Wetland Mitigation and Monitoring Plan for the Dinsmore Site.

**Revised Mitigation Plan** –SHN has completed an Amended Wetland Mitigation and Monitoring Plan for the Dinsmore Site. The plan was submitted to the California Coastal Commission for review. The City must complete an Application Form for Amendment to Coastal Development Permit. (No Change)

**Revised Permit and Mitigation Credit**– We will need to revise the Fish and Game permits and obtain mitigation for future salt marsh impacts. We will also need revised permits from the USACOE and the Harbor District. (No Change)

**Construction** – Grading normally takes place in fall with planting the following spring. The City anticipates grading to begin fall 2009.

# Memo

To: David Tyson, City Manager  
From: Valerie Warner, Finance Director  
Date: December 31, 2008  
Re: Finance Department Quarterly Status Report

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The following activities and accomplishments took place in the Finance Department during the months of October through December, 2008:

**Sales Tax Revenues:** Sales tax totaling \$1,752,414 was received during the quarter ending December 31, 2008. This amount represents a 3% cash basis decrease compared to the same quarter last year.

**Property Tax Revenues:** The first installment of property tax revenue was received from the County in late December. The current, secured portion of the property tax was \$1,049,102. This represents a 2.7% increase compared to last year.

**Investment Reports:** A quarterly investment report was prepared for the City Council. As of December 31, 2008 the fair value of all cash & investments totaled \$14,439,299, at an average yield-to-market of 3.71% and an average maturity of 1.67 years. One security in the City portfolio has been downgraded by rating agencies and, in conformance with the city investment policy, will be reported on to council monthly until such time as it matures or is upgraded.

**Finance Advisory Committee:** This committee met monthly. In October, the FAC members attended a special training session presented by City Attorney Sheryl Schaffner regarding Conflict of Interest and Fair Political Practices, and a session presented by City Clerk Kathleen Franco-Simmons regarding Brown Act requirements.

**Innovation in Department** During this quarter, Finance and Public Works worked together on implementing the use of a "Blackberry" to transmit service orders to PW staff in the field - instead of the PW staff-person having to drive back to City Hall to pick up a pile of paper service orders.

Also during this quarter, the e-pay service was implemented. This allows utility customers to monitor their accounts and make payments over the Internet. The City went live with the system in December and received a total of 46 online payments. So far in January we've received 53 online payments.

**Staff Training** In December, the Finance Director attended 24 hours of budget training offered by the Government Finance Officers Association. Two accountants attended the GFOA update, a satellite broadcast, which the City sponsored at the Education District office.

**City Budget Document earns GFOA Award!!!** A panel of GFOA reviewers rated the City budget document for the fiscal year 2008-09 as proficient in the four rating categories: a policy document, a financial plan, an operations guide and a communications device.

**IT Report:**

- During the 4<sup>th</sup> quarter of 2008, the IT staff completed 320 help desk tickets. Analysis of these help desk requests confirms that as a city, we are experiencing network performance degradation, particularly at EPD and EFD. Resources to address this problem will be included in the FY2010 department budget request.
- Implemented In-Car Video Surveillance in 5 patrol vehicles for EPD.
- Completed and delivered Zookeeper Database to Zoo staff to assist in reporting requirements.
- Progressing with High Tank Surveillance implementation

**Financial Reporting:** During this quarter, the Finance staff prepared and submitted the City's State Controllers Report and other reports required by the California Controller summarizing our financial activities with: Gas Tax, Transit, Eureka Public Financing Authority, Eureka Redevelopment Agency and our LERS Retirement Fund.

For Humboldt County, the Finance staff prepared and submitted the Eureka Redevelopment Statement of Indebtedness and a new report called the AB1389 Pass-Thru report. This new report is a requirement imposed as part of the State's 2009 budget solutions. Failure to make a timely submittal to the county auditor would have resulted in a "death penalty", which means that the county would have been required to withhold tax increment payments. The City of Eureka report was submitted on time and has received "concurrence" from the county auditor's office.

Lastly, staff prepared annual financial statements for the City, the Redevelopment Agency, the Eureka Public Financing Authority and the HazMat JPA. Council will have a report from the City's Auditor in February.

# Quarterly Report: October - December 2008



Successful Open House



421 13th Street, 11/04/2008



Frank Jager administers the Oath of Office to Recruit Firefighter Donald Penn



239 W. Cedar Abatement



In true firehouse tradition, Jill Schoonmaker signs Jim Yarnall's shirt on his last day of work



Training tower near completion

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## MEMORANDUM



To: David Tyson, City Manager

From: Eric Smith, Fire Chief

Date: January 15, 2009

Re: Quarterly Report, 4<sup>th</sup> 2008

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The past quarter continued to be a challenge, full of projects, activities, and effort. In the 4<sup>th</sup> quarter, we made less progress than we would have liked in a number of areas, but at the same time, we were able to make significant strides in others, and I have attempted to recount them in my summary below.

As of December 1st, we experienced the loss of our Operations Assistant Chief, Jim Yarnall, to retirement. Jim was an extremely dedicated and hardworking employee and his departure leaves large shoes for his replacement to fill. Until we are able to fill this vacancy, Fire Captain II Chris Jelinek has stepped up to fill the Interim Operations Chief role. We are currently involved in a nationally advertised recruitment process with the assessment center scheduled for the week of February 23<sup>rd</sup>. As of the close of the application period on January 30<sup>th</sup>, we will have a much better idea as to the number of applicants attempting to vie for this position. I am encouraged thus far, as our Personnel Department has close to 10 people who have submitted some, if not all, of the required application information.

The year ended with a slight increase (2.5%) in our call volume over the previous year, a reasonable increase considering what other public safety agencies are experiencing. The more concerning fact was that property and content loss suffered during 2008 was over double that of 2007. In 2008, we estimated the dollar loss recorded in all incidents occurring within the City of Eureka totaled \$1,636,705 as compared to the 2007 dollar loss total of \$758,215. Upon our initial review of the data, much of the additional loss for 2008 appears to be in correlation with the increase of structural fires (+23) within the City. The estimated financial loss recorded in all structural fires is an approximate 270% increase over the prior year. Over the next few months, we will be reviewing our data in an effort to identify trends or other factors that might indicate a future strategy that we might adopt in the future to limit and or eliminate such losses.

One of the most gratifying events during the fourth quarter was the successful resuscitation of a heart attack patient with our brand new automatic external defibrillator (AED). The new AED was purchased with funding approved by the City Council this year. While participating in a public display at Redwood Acres, E8115 was dispatched to a man-down, not breathing at the horse arena. Within



minutes, they arrived on scene to find bystanders administering CPR. EFD personnel applied the new AED and successfully shocked the patient back into a functional heart rhythm. With bystander CPR and early defibrillation, the patient was revived and was even talking to emergency personnel a short time later in the emergency room. This event is a compelling example of the need for modern life saving equipment. The previous AED's had gone long past their service life and were in dire need of replacement. The happy ending of this incident clearly demonstrates that if the old AED's had still been in service, the outcome could have been very different.

During the fourth quarter, I began work on one of the recommendations from the 2007 Standards of Response Coverage Study which recommends "*The region's Fire Departments in the long-term need to try to develop a reserve or apprentice firefighter program using students from both Redwood Community College and Humboldt State University. This would require financial, space and instructor help from the colleges. If such a program could be built as has occurred elsewhere in the State, then the entire region could implement a part-time apprentice firefighter program*". I am working with the College of the Redwoods in support of their effort to develop a regional accredited fire academy, and eventually, a fire technology program. As part of the process, I have volunteered to serve on the Fire One Academy Steering Committee in an effort to assist the College in determining the feasibility of such a program. Such a program would assist local fire agencies in not only developing additional volunteer and career personnel; it would also facilitate the development of career staff through a Fire Technology program. While the committee is still in its initial stages, a firm partnership is developing and it is my hope that we will be successful in developing a Fire Fighter 1 and Fire Technology program at the College of the Redwoods.

This past fall, we extended our efforts to develop partnerships with those agencies that we depend upon during large natural or man-made emergencies. We are currently working with the management staff of Humboldt Transit Authority in the development of their staff and associated emergency plans. As the City's partner in providing transportation to our community, it is critical that we have a solid and strong relationship with HTA. Our initial effort is focused on getting the management staff to a basic earthquake response class at FEMA'S National Emergency Training Center in Emmitsburg, Maryland, as it offers a well-rounded introduction to emergency management practices.

During the fourth quarter, tremendous progress was made on the Hilfiker Training site's drill tower. As many might remember, this project involves the construction of a five-story drill tower in partnership with Humboldt Fire District #1. The current phase is the construction of the basic tower utilizing steel shipping containers as the main structural element. The project has been in progress for close to a year, and as Interim Operations Chief Jelinek cites in his attached report, it is close to formal completion and the beginning of phase two. I look forward to the completion of this phase and our crew's ability to use the structure as part of their ongoing training.

One of the most disappointing developments of the fourth quarter was the news that the Personal Protective Equipment grant request that we had submitted to the Firefighter Assistance Program was denied. We requested \$180,000 in funding to purchase critically needed new required personnel protective equipment (PPE) for our staff and volunteers. Currently we are deficient in a number of areas pertaining to PPE and with new standards for wild land PPE quickly approaching; we had hoped that Federal funding would assist the City in overcoming the tremendous financial burden associated with these mandates. Unfortunately, we were not successful and will be approaching the City for the funding needed to address this critical safety issue.

The New Year promises to be another challenging year for not only our department, but for the City, State and Nation as a whole. As we enter the New Year, we are working with Humboldt Fire District #1 to explore the feasibility of consolidation between our two agencies. While the specific form that such an endeavor could take has not been formalized, the endeavor continues to be a relevant issue. Also, in my mind, having a chief officer position open prompts the need to revisit the consolidation topic. We are also researching the feasibility of expanding or opening the Hazardous Material Response Team membership to outside agencies beyond EFD. The Hazardous Materials Response Authority Board has recently added a Yurok Tribe representative to the Team. This fact, along with the fact that several EFD members wish to discontinue participation, presents an excellent opportunity to further diversify the team membership.

I encourage all readers to review the attached Fire Prevention and Suppression Quarterly Reports as I know that you will find them both informative. I would additionally like to draw your attention to Chief Gillespie's report, and specifically our department participation and effort put forth as part of the City's Community Improvement Team. Through this multi-department team approach, we are making a difference in our community. Chief Jelinek's Suppression Division report documents our success in finally filling our last three suppression vacancies, thus bringing us to full staffing once again. I congratulate our newest members, Donald Penn, Sean Witherell, and Brandon Johnson for their hard work and dedication, and welcome them to the City of Eureka family.

Respectfully,

Eric M. Smith  
Fire Chief

**EUREKA FIRE DEPARTMENT  
FIRE PREVENTION BUREAU  
2008 Second Quarter Report**

TO: ERIC SMITH, FIRE CHIEF  
FROM: BILL GILLESPIE, ASSISTANT CHIEF/FIRE MARSHAL  
DATE: January 13, 2009  
PERIOD: October 1-December 31, 2008

**NARRATIVE:**

Members of the Eureka Fire Department were very busy at the beginning of the quarter with preparation for the Eureka Fire Department Open House. The Open House was very successful, with an estimated crowd of 1,500 people on hand during the event. We had many local vendors who participated with informational booths, as well as a number of fire demonstrations and tours. The event was largely made successful through the work of many departmental employees and volunteers, but primarily through the efforts of Rusty Goodlive and Jan Gillespie. Without their dedication, the event would not have enjoyed the success that it did.

The Community Improvement Team (CIT) met during November. Numerous properties were discussed. At the top of discussion were the continuing efforts to abate the public nuisance at 3204 Summer St, the site of a fire earlier in the year, and an ongoing nuisance for many years prior. Members of the CIT had met in October to discuss options for cleanup and mitigation. On October 31, 2008 an Administrative Search Warrant was secured for the property, with an inspection occurring November 10, 2008. Following that inspection, Public Works finished exterior cleanup of the yard areas. The Building Official issued a demolition order in mid-November requiring the burned portion of the building be abated.

I issued a demolition order for the residence at 239 W. Cedar, a location that suffered significant damage as a result of a fire in June, 2008. The building was scheduled for demolition just after the start of 2009.

A special hearing of the Appeals Board was held on December 12, 2008 to discuss 119 Fifth Street. 119 Fifth had been the site of numerous complaints, and subsequent inspection on September 26, 2008. Information from both Building (lead) and Fire were presented to the Board. The property owner was not present. The Board declared that the building be vacated due to safety concerns, and a soils study be conducted to evaluate the foundation and fill below the building. The owner was given until March 1, 2009 to complete the study. The owner has since requested judicial review of the case, which has held the vacation of the structure.

During the month of June, Eureka Fire Department began a proactive effort to identify properties within the city that were overgrown with weeds and brush, and notify owners to abate such weeds. Residents of the city were notified via press release through the local media of the effort. Inspection and code enforcement continued into this quarter. Most cases were dealt with through a first or second notice. A few cases did remain outstanding. Due to an overall lack of funding in the abatement budget of public works, and potential upcoming demolitions at City expense (initially), some cases were held and not forwarded to public works for cleanup by the City. Work continues on some addresses.

Inspector Moses departed Eureka Fire Department on October 8, 2008. Inspector Bill Walser took over the duties of Fire Inspector. His experience and training have continued to progress, and he is doing a very good job in the role. He has also been very helpful in other areas of the fire department, from evidence collection and investigation advice, to assisting in the front office, and helping with special projects. He is doing a very good job, and continues to learn his job.

During the third quarter, EFD (along with City Building Department) became involved with concern over potential structural issues with Eureka Ice and Cold Storage, 12 W. Waterfront. Eureka Ice was required to remove all ammonia from the facility. Work continued during the Fourth Quarter, with removal of the final load of ammonia occurring on October 1, 2008. Following removal, a portion of the building suffered from partial collapse. The owners continue to work with the Building Department, and are in the process of collecting bids for demolition; unknown if this will be for the damaged portion or the entire facility.

During the quarter, FPB personnel met with other city personnel regarding blight and nuisance issues in the Palco Marsh area. The goal of this action is to address and manage the open space to make it more desirable to the public, and less of an impact on neighboring properties. Members from the City ( Dave Tyson, Kevin Hamblin, Murl Harpham, and myself) met with Bob Merrill (California Coastal Commission) in October to discuss the blight issues with the Palco Marsh, Parcel 4, and adjoining parcels, and what the city may be able to do to address the problems with the area. Merrill provided information of our ability to maintain access roadways, but appeared hesitant to discuss further mitigation. City members met in November to discuss the idea of moving forward with preparing a permit to attempt to address many issues. An onsite meeting is pending with Coastal Commission and Fish & Game.

November 24, 2008 I met with representatives from Cal Trans regarding a traffic feasibility study that will look into the future of Broadway. The study will look at traffic flows, how increased use will affect Broadway, and how emergency services utilize Broadway. I was asked to compile a list of travel routes used by the fire department. The study will be conducted over the next 12-18 months. Cal Trans has promised to keep Eureka Fire involved.

During this quarter EFD investigators formally conducted 12 fire investigations, ten to structures, one of which also included spread to multiple vehicles, a vehicle fire, and a fire to a fence. These investigations totaled approximately 100 hours of investigative time. Of the structure fires, three were accidental, three were determined to be arson, and four were listed as undetermined. Additionally, a fire to a vehicle was undetermined, and a fence fire was accidental. During the quarter, two of the fires determined to be arson occurred at 3109 H Street. These fires are currently being investigated by EFD and EPD.

In late December, four members of our department began the first of two class sessions for PC 832. The four, FF Boham, FF Butler, FF Freeman, and FF Montalbin attended the firearms portion of the class December 29-31. The second phase, Power of Arrest, will run January 5-9, 2009. All four plan to attend both sessions. Their attendance at PC 832 is voluntary, and part of the requirement for lead fire investigator. The four have already attended CSFM Investigator 1A. Investigator 1B is currently scheduled for sometime in the spring. The four will augment our current cadre of investigators. We currently have seven investigators that qualify for the \$200 dollar stipend pay through the current MOU's; this number includes the Fire Prevention Captain II, but does not include the Fire Marshal position. The collective MOU's allow a maximum of ten total investigators that can receive the stipend. I will be able to bring three of the four on, with the fourth on hold for the stipend pay until a vacancy is created through retirement, promotion, etc.

Beginning in December, I have been working with Personnel on bringing our two new firefighters on shift. A background investigation had been completed on one, and the background was completed on the second candidate during early December. Both also completed their psychological examination, but the process slowed in late December due to the holidays and scheduling by OccuMed, our City's medical screening and evaluation company. The goal is to get both through their medical screening, with a tentative start date of their training academy on January 26, 2009.

#### **FPB ISSUES:**

- We are working with other City departments on:
  - Waterfront Development Projects
  - 239 W. Cedar
  - 3204 Summer
  - 242 Manzanita
  - 117/119 Fifth Street
  - 1805 Second Street
  - Communities Improvement Team dealing with specific properties
  - Code compliance with various other occupancies
- Target Hazard Project
  - Visio '03 has been loaded on Special Project and Station 3 computer; Engineer Broberg is working with the program. Additional licenses have

been ordered by IT, and the Fire Service Icon packages have been requested for each location; billing has been referred to FSO Pulver.

- Engineer Broberg is also working on an update and review of sprinkled buildings within the city.
- A change to our Monthly Preplan Assignment sheet has brought update of block plans and target hazards back to the fore front. Captain II Goodlive has received many block plan updates, and the target hazard for the Pierson Building Center has been distributed to the target hazard binders.

#### **FIRE PREVENTION BUREAU DATA:**

	<i>This Quarter</i>		<i>Year to Date</i>	
<i>Type of Inspection</i>	<i>#</i>	<i>Hours</i>	<i>#</i>	<i>Hours</i>
Code Enforcement	13	6	55	38
License	1	.5	2	1.5
Complaints	0	0	4	5
Construction	11	12.5	25	34.5
Occupancy	5	4.5	30	18.5
Special	9	8.5	40	29.5
Miscellaneous	1	.5	14	28
• Vacant Buildings	0	0		12
City Facility	2	2	24	34
<i>Totals</i>	42	34.5	194	201

#### **FPB FIRE INSPECTOR:**

<i>Type of Inspection</i>	<i>This Quarter</i>	<i>Year to Date</i>
<i>Type of Inspection</i>	<i>#</i>	<i>#</i>
R-1/R-2	90	309
R2.2.1		
R-3, R-3.1, E-3	12	32
R-4	0	2
Commercial	0	0
Weed/Trash Abatement	100	155
Complaint	0	4

Other:		
Fire Alarm	0	0
Sprinkler	0	0
FPB Mtgs. /Classes	2	4
Totals:	204	506

#### FPB REVENUE:

	<i>Reporting Quarter</i>	<i>Year to Date</i>
R-1 Inspection Fees Billed	7,189.31	22,827.21
Plans	4,437.60	11,736.24
Permits	0	915.86
Total	11,626.91	35,479.31

#### SUPPRESSION DIVISION PRE PLAN INSPECTIONS:

	<i>Reporting Quarter</i>	<i>Year To Date</i>
Blocks	57	337
Total Businesses	356	1270
Commercial Inspections	255	992
• Commercial Re-Inspections	74	344
• Re-Inspections Completed	18	60
R-1 Occupancies, Engines	6	8
• R-1 Units & Time	70 Units & 3 hours	N/A (New statistic we are tracking)
Block Plans Updated	7	7
Target Hazards Updated	0	N/A (New Statistic we are tracking)

New for this quarter, the Prevention Bureau will be attempting to track the number of units in our R-1/R-2 inspections. We will also work to track updates to both block plans and target hazards for the upcoming year.

**EUREKA FIRE DEPARTMENT  
FIRE SUPPRESSION DIVISION  
2008 Fourth Quarter Report**

TO: ERIC SMITH, FIRE CHIEF  
FROM: CHRIS JELINEK, CAPTAIN II/ INTERIM OPERATIONS CHIEF  
DATE: JANURY 13, 2008  
PERIOD: October 1<sup>st</sup> – December 31<sup>st</sup>, 2008

**PERSONNEL:**

A national recruitment to fill Assistant Chief Jim Yarnall's vacancy is underway. The application filing period closes January 30<sup>th</sup>, with a two day assessment center style selection process occurring February 25 and 26.

Our newest firefighter, Donald Penn completed his recruit academy December 19<sup>th</sup> and started shift work December 21<sup>st</sup>. Firefighter Penn responded to three working structure fires during his first shift, including 1330 Bay Street, 230 Wabash, and 3109 H Street.

Two new firefighters, Sean Witherell and Brandon Johnson, are expected to begin their recruit academy January 26<sup>th</sup>, with a graduation date of March 6<sup>th</sup>.

**TRAINING:**

While I work in my current assignment as interim Operations Chief, Captains Robertson and Emmons are assuming substantial responsibility for training program management. The transition of work to them has gone smoothly, and assigned projects are being completed on time and to a high level of quality, particularly in their delivery of field or classroom based training. Both have been advised that the top priority for the training program is to develop depth within the apparatus operator and company officer positions, with a short term goal of adding one qualified person per platoon per position, ideally expanding to two people per platoon per position. Captain Emmons and Battalion Chief Mc Donald from Arcata Fire Protection District are in the initial stages of developing a Humboldt County Company Officer Academy, designed to meet not only the our department task book qualifications, but local volunteer departments' needs as well.

For the 2009 wildland fire seasons, Ben Miller will be assuming responsibility for management of our employee's wildland certification. There is a training session in Foster City (February 4<sup>th</sup>) that educates training officers to the use of the California Incident Command Certification System (CICCS). I am strongly encouraging Ben to attend.

The OES "Type 2" Medium cache project (sponsored by OES and Homeland Security grant funding) has been modified from its original intent. The grant was originally described to us as covering costs for both training and equipment. However, this is no



longer the case, as OES is only committing to funding for the equipment cache. We are still on their list for receipt of a trailer ("tier 2"); however we must provide a minimum of six members trained to the "Type-2 US&R Rescue company" level. OES is currently inquiring if we have the minimum of six personnel who have the required training (Rescue Systems-1, Rescue Systems-2, Trench Rescue, Confined Space Awareness, Haz-Mat First Responder Operational (FRO), and BLS first aid as listed by FIREScope.) Currently we do not meet the requirement as none of our employees have received training in Rescue Systems 2 or Trench Rescue.

#### Annual Training Hours

	1 <sup>st</sup> quarter	2 <sup>nd</sup> quarter	3 <sup>rd</sup> quarter	4 <sup>th</sup> quarter	Total
2008	2342	2157	1979	1864	8342
2007	2206	3138	1595	2160	9101
2006					9612
2005					8132
2004					8046
2003					9298

#### FACILITIES:

"Phase 1" (initial construction) of the Hilfiker Training Tower is nearly complete. The last remaining task for O & M (painting or replacement of exposed bolts on the stairwell) is nearly complete, and final inspection via City Engineering is to occur January 14. The tower is currently in use by our personnel and local HROP firefighter I academy students. We are now planning enhancements known as "Phase 2" which includes addition of lighting and power to each floor, a dry standpipe, and a Knox box; paving of the roadway in front of the tower (parallel to Hilfiker Lane); and the addition of a new wet-barrel hydrant near the Fireblast trailer. City Public Works generously provided labor and supplies to replace an aging dry-barrel hydrant adjacent to the tower last month. Chief Gillespie is actively exploring creative funding vehicles (e.g. donation of materials and/or labor) to install the dry standpipe. Additionally, we have a hand-shake agreement with Mercer Fraser to pave a 300' x 50' section of existing roadway near the tower. Once an accurate figure of remaining funds is determined, we will pursue lighting and power as the first "phase 2" project.

Landscaping at the 3030 L Street Classroom has been completed. The project was funded by HFD and cost was approximately \$15,000. The classroom continues to be an outstanding resource for joint training as well as a meeting room for other City of Eureka functions.

The Station 4 drop curb configuration and asphalt replacement project is expected to begin on January 19<sup>th</sup>. The work will result in minor inconvenience to Station 4 personnel as there will not be access to the parking lot while work is underway and a minimum five-day cure time for newly poured concrete. The waste plumbing at Station 3 continued to function during the quarter without incident.

**APPARATUS/EQUIPMENT:**

Unfortunately the surplus 1986 FMC fire engine, being marketed by Fire Trucks Plus, an apparatus broker, has not sold to date.

Also, we were unsuccessful in getting a Federal Assistance to Firefighters grant for personal protective equipment (PPE). This leaves us critically low on safety gear in the event of PPE failure or contamination, with limited funding for PPE replacement. The 10% match from the PPE grant, in addition to other City funds which have been reallocated to replace the ailing headquarters communication system.

New Automatic External Defibrillators were placed into service last month. Shortly after being placed into service, an engine company staffing the EFL toy drive booth at Redwood Acres received dispatch for a medical aid near their location. Captain Emmons' engine company ran a code using the new defibrillator which resulted in a field save, with the patient speaking to ambulance personnel before they left the scene.

The SCBA bottle hydro-testing was performed and completed. All of our 30-minute and 1-Hour bottles were hydro-tested with no de-certifications.

Firefighter Butler has identified our high pressure air bags as items that are in need of replacement. The manufacturer advises replacement after 10-12 years regardless of incident or training use, and our bags are past the expiration date. The materials used in air bag construction deteriorate over time and can experience failure.

Personnel have completed annual hose testing for the year.

Hydrant testing is approximately 50% complete and is ongoing.

**OTHER:****2008 Incident Statistics**

*See attached Firehouse incident report data for further detail*

Call type	Total
<b>Fires</b>	195
• Structure 80	
• Vehicle 16	
• Vegetation 43	
• Refuse 56	
<b>Explosions/ Overpressure</b>	7
<b>Rescue/ EMS</b>	2028
• Medical Aid 2019	
• Extrication 9	
<b>Hazardous Condition</b>	117
<b>Service Calls</b>	324
<b>Good Intent Calls</b>	539
<b>False Alarm</b>	159
<b>Natural disaster</b>	0
<b>Other</b>	2
<b>TOTAL</b>	<b>3371</b>

**2008 Accident/ Injury report statistics**

# injured	Nature of injury	Event or Exposure	Part of body affected	Source of injury
1	Back pain	Structure fire overhaul	Back	Pulling ceilings w/ hand tools
1	Back pain	Training	Back	Dragging hose
1	Back pain	PAT	Back	Conducting PAT
1	Back pain	Lift assist	Back	Lifting patient
1	Back pain	Footwear	Back	Alleged work boot issue
3	Chemical exposure	Investigation of methamphetamine lab	Respiratory system	Inhalation of unknown substance
1	Cut	Fire investigation	Finger	Picking up fire scene debris
1	Cut	Equipment malfunction	Fingers	Winch freewheel under load
1	Cut	Cooking	Finger	Cutting vegetables w/ knife
1	Cut	Closing window at structure fire	Hand	Cut by broken glass while closing double hung window
1	Fall	Medical aid	Wrist	Loading patient
1	Lifting equipment	Training	Shoulder	Loading extrication equipment

1	Pain	Reading	Eye	Unknown object in eye
1	Pain	PAT	knee	Hose came taught unexpectedly
1	Pain	PAT	Foot	Tripped
1	Sprain	Exercise	Ankle	Rolled ankle while running
1	Strain	Deploying ground ladder at fire	Thigh	Ladder slid on rain gutter & FF tried to stop it
1	Strain	Getting into cab of engine	Shoulder	Pulling on grab handle to enter cab
1	Strain	Medical aid	Knee	walking

**Total injuries: 21**

Respectfully submitted,

Chris Jelinek  
Acting Operations Chief

**Humboldt County Fire Chiefs Association Incident Report Form for 2008**




<b>Eureka Fire Department</b>	<b>First Quarter</b>		<b>Second Quarter</b>		<b>Third Quarter</b>		<b>Fourth Quarter</b>		<b>Total For Year</b>	
<b>Type</b>	<b>#</b>	<b>\$ Loss</b>	<b>#</b>	<b>\$ Loss</b>	<b>#</b>	<b>\$ Loss</b>	<b>#</b>	<b>\$ Loss</b>	<b>#</b>	<b>\$ Loss</b>
<b># Fires</b>									<b>195</b>	<b>\$1,569,845</b>
Structures(Resid, Comm, Mobile, Chimney)	15	\$361,500	16	\$374,500	19	\$82,725	30	\$678,550	80	\$1,497,275
Vehicle Fires(Auto, Truck, R.V., Trailer)	4	\$3,300	2	\$6,000	6	\$27,550	4	\$33,500	16	\$70,350
Grass/Brush/Trees(Crops, Orchards)	2	\$0	13	\$0	23	\$50	5	\$50	43	\$100
Refuse/Not Classified(Undetermined, Other)	15	\$370	15	\$1,000	16	\$500	10	\$250	56	\$2,120
<b># Explosions/ Overpressure</b>									<b>7</b>	<b>\$2,000</b>
Rupture (Steam, Gas, Air, Etc.)	1	\$2,000	0	\$0	1	\$0	1	\$0	3	\$2,000
Explosion (Vessel, Munitions, Heat/Burn)	0	\$0	0	\$0	2	\$0	2	\$0	4	\$0
Not Classified (Unable to classified)	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0
<b># Rescue/Emergency Medical</b>									<b>2028</b>	<b>\$100</b>
Medical (Assist, Call, Treatment)	478	\$100	528	\$0	480	\$0	533	\$0	2019	\$100
Rescue/Extrication	2	\$0	2	\$0	2	\$0	3	\$0	9	
Unable to Classify/Not Classified	0	\$0	0	\$0	0	\$0	0	\$0	0	
<b># Hazardous Condition/Standby</b>									<b>117</b>	<b>0</b>
Hazardous Condition(Flammable/Toxic)	10	\$0	5	\$0	11	\$0	18	\$0	44	
Faulty Equipment (Electrical, Gas, Oil)	14	\$0	15	\$0	11	\$0	11	\$0	51	\$0
Vehicle Accident (Spill, Leak)	1	\$0	2	\$0	0	\$0	3	\$0	6	
Explosives (Found Explosives, Bomb)	0	\$0	0	\$0	0	\$0	0	\$0	0	
Illegal Burning(Hazardous, Noxious, Illegal)	0	\$0	1	\$0	0	\$0	0	\$0	1	
Unable to Classify/Not Classified	3	\$0	6	\$0	3	\$0	3	\$0	15	
<b># Service Calls</b>									<b>324</b>	<b>66760</b>
Person/Public (Person in Distress)	61	\$8,700	49	\$0	59	\$58,000	80	\$60	249	\$66,760
Person/Public(Water, Smoke, Animal, Other)	5	\$0	9	\$0	6	\$0	7	\$0	27	\$0
Unauthorized/Improper Burning(complaint)	2	\$0	2	\$0	6	\$0	2	\$0	12	
Cover/Move-up(Relocation of Company)	1	\$0	0	\$0	2	\$0	0	\$0	3	
Unable to Classify/Not Classified	8	\$0	7	\$0	12	\$0	6	\$0	33	
<b># Good Intent Call</b>									<b>539</b>	<b>0</b>
Incident Cleared Prior to Arrival	89	\$0	74	\$0	89	\$0	83	\$0	335	
Wrong Location	21	\$0	18	\$0	15	\$0	14	\$0	68	
Control Burn	1	\$0	5	\$0	4	\$0	2	\$0	12	
Vicinity Alarm	0	\$0	0	\$0	0	\$0	0	\$0	0	
Steam, ETC., Mistaken for Smoke	8	\$0	2	\$0	5	\$0	4	\$0	19	
Hazmat Investigation, Not Founded	2	\$0	2	\$0	2	\$0	1	\$0	7	
Unable to Classify/Not Classified	31	\$0	25	\$0	16	\$0	26	\$0	98	
<b># False Alarm</b>									<b>159</b>	<b>0</b>
Mischievous False Alarm, Bomb Scare	2	\$0	0	\$0	5	\$0	1	\$0	8	
System Malfunction (PFAS)	1	\$0	3	\$0	1	\$0	3	\$0	8	
Unintentional	3	\$0	3	\$0	6	\$0	8	\$0	20	
Unable to Classify/Not Classified	42	\$0	27	\$0	28	\$0	26	\$0	123	
<b># Natural Disaster</b>									<b>0</b>	<b>0</b>
Earthquake, Flood, Windstorm	0	\$0	0	\$0	0	\$0	0	\$0	0	
Lightning Strike	0	\$0	0	\$0	0	\$0	0	\$0	0	
Unable to Classify/Not Classified	0	\$0	0	\$0	0	\$0	0	\$0	0	
<b># Other</b>									<b>2</b>	<b>0</b>
Citizen Compliant	0	\$0	0	\$0	1	\$0	0	\$0	1	
Not Classified (Unable to classified)	0	\$0	0	\$0	1	\$0	0	\$0	1	
Mutual Aid (Given)	0		0						0	
Mutual Aid (Received)	0		0						0	
<b>Totals</b>	<b>822</b>	<b>\$375,970</b>	<b>831</b>	<b>\$381,500</b>	<b>832</b>	<b>\$168,825</b>	<b>886</b>	<b>\$712,410</b>	<b>3371</b>	<b>\$1,638,705</b>
<b># Miscellaneous</b>										
Training Hours										
Civilian Injuries or Deaths	0		0		1		5		6	
Firefighter Injuries or Deaths	1		2		1		1		5	

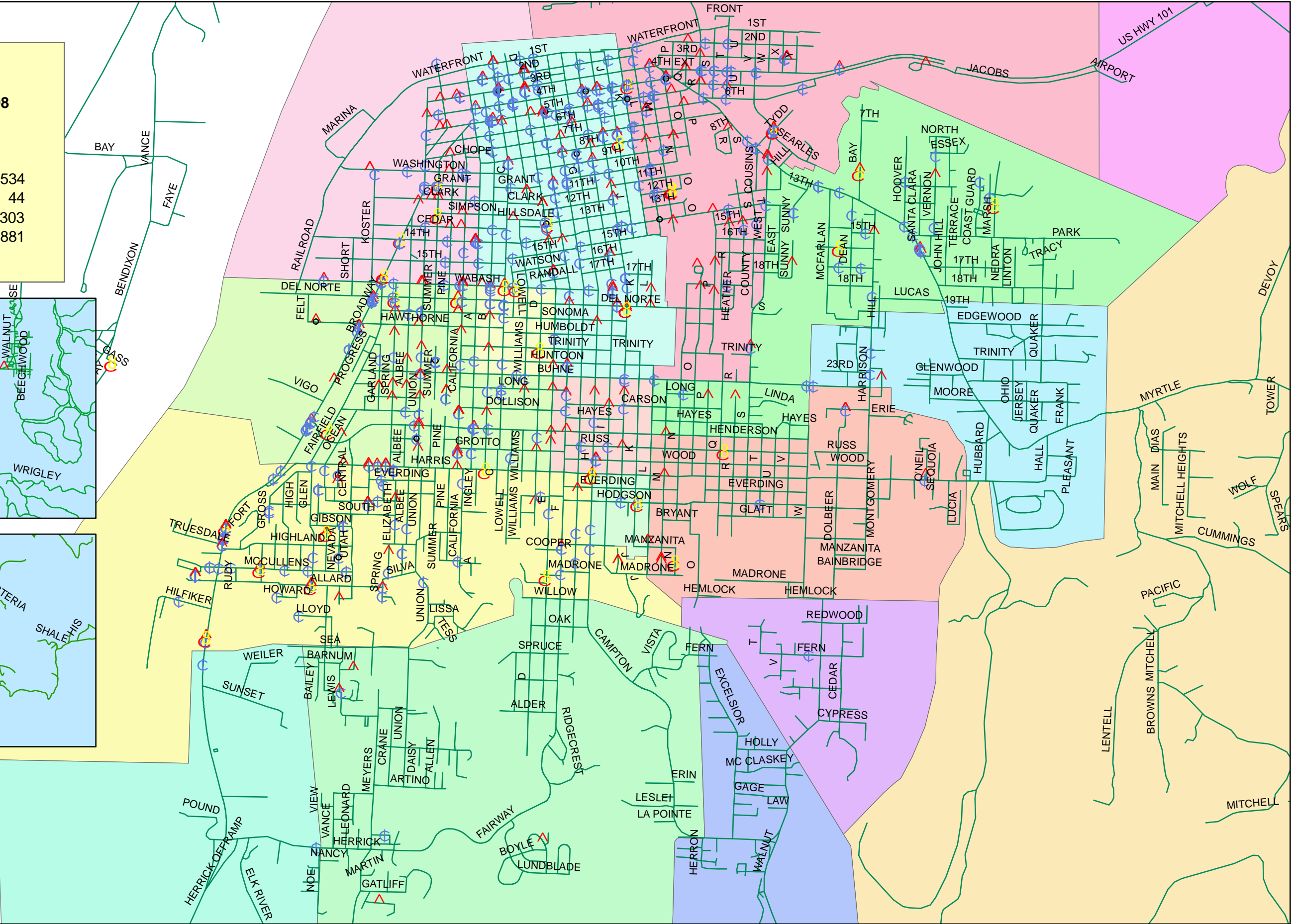
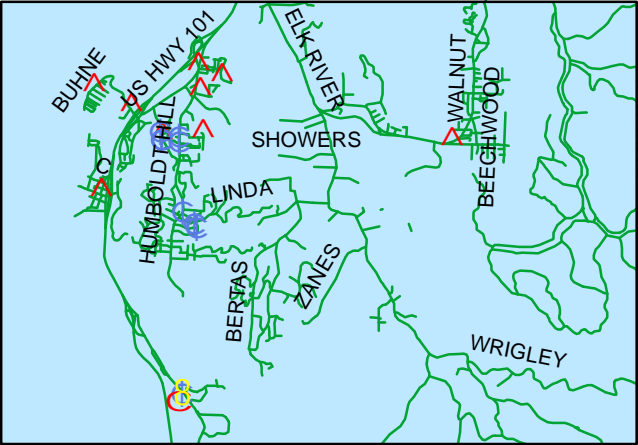
# 2008 FOURTH QUARTER INCIDENTS

## Reporting Period

October - December 2008

## Legend

	Medical Emergency	534
	Fire	44
	Other Service	303
	Total incidents	881





## 4th Quarter Status Report

October 1, 2008—  
December 31, 2008



# Personnel Department

### PERSONNEL EVENTS AND ACTIVITIES FOR THIS QUARTER:

Our new Personnel Director, Teresia Haase, joined us November 3, 2008, and has been busy getting acquainted with the City ' s organizational structure, the employees and pertinent policy. Former Personnel Director, Susan Christie, returned temporarily to assist through the transition and during the absence of Senior Personnel Analyst Cindi Ricards. Many thanks to Susan for putting her retirement plans on hold to assist during this difficult transition period as the department continues to provide excellent service to both internal and externals customers. Personnel Analyst II Becke Perry and Administrative Technician II Jill Schoonmaker have done an outstanding job of maintaining service levels under difficult circumstances, and we all look forward to continuing the tradition of excellence as the department completes these transitions during the coming months.

### NEW HIRES THIS QUARTER THROUGHOUT THE CITY

A **BIG** welcome to:

**Council Members:** Linda Atkins and Frank Jager.

**Fire:** Firefighter Donald Penn.

**Personnel:** Personnel Director Teresia Haase.

**Police:** Temporary Communications Dispatcher Lisa Morrison, Police Records Specialist DeeAnna McGraw,

**Police Recruit:** Tory Edwards-Siipola.

**Public Works-Recreation:** Brian Barkdull, Anthony Baker, Kara Bradley, Charles Chaidez, Brent Cole, Reuben Davis, Hannah Dicker, Cody Frakes, Aaron Gottschalk, Jeremy Herman, Beth Jones, Dylan Kahle, Marcus Love, Ryan McDonald, Brian Millett, Luz Moreno, Bryan Morrison-Allen, Molly Mullins, Jacob Powell, Nicole Powell, Evan Pugh, Kelly Rice, Nathan Russell, Makenzie Sanders, Ethan Sanderson, Kurt Schasker, Tamara Sears, Ryan Shivley, Micah Sokolsky, Thomas Veeh. Heather White, Jason Willard, Allisa Williamson, Allison Wolter,

**Public Works:** Maintenance Workers, Alfonso Garcia, Randy Thrash, Treatment Plant Operator Steve Jessen, Temporary Utilities Operations Manager Clay Yerby.

A **FOND FAREWELL** to retirees: Assistant Fire Chief Jim Yarnall and Utilities Operations Manager Clay Yerby.

All in all, **45** new employees were hired by the City, and **40** employees separated (including regular, temporary and seasonal employees) .

**Separations:**

1 RFT Terminations

3 FT Resignations

31 Temp Resignations

3 End of Appointment

2 Retirees

**PERSONNEL ACTION FORMS PROCESSED**

A total of two hundred eighty one ( **281** ) PA forms were processed during this quarter. Personnel issued one hundred ten ( **110** ) Personnel Action Forms & Performance Evaluation Forms to the following Departments:

City Attorney ' s Office: 0

City Clerk ' s Office: 2

City Manager ' s Office: 3

Community Development: 1

Engineering: 4

Finance: 4

Fire: 32

Personnel: 1

Police: 29

Public Works: 33

Redevelopment: 1

Personnel received **48** Regular Full /Part Time, and **123** Temporary Personnel Action Forms from all City departments. **65** Volunteers were processed for Public Works.

**NEW EMPLOYEE ORIENTATIONS**

Ten ( **10** ) new full-time employee participated in the new employee orientation, which involves preparation of files and paperwork related to salaries, benefits and legal documents.



## RECRUITMENT AND TESTING

The following is a list of the position recruitments completed in October, November and December 2008:

**COMMUNICATIONS DISPATCHER** - Applications were accepted December 18, 2008 - January 13, 2009.

Testing will be held on January 19, 2009.

**MAINTENANCE WORKER I/II** - Applications were accepted August 1, 2008 - August 15, 2008. Testing was held on October 4, 2008.

**POLICE OFFICER ( ENTRY LEVEL )** - Applications are accepted on an ongoing basis.

**POLICE OFFICER ( LATERAL )** - Applications are accepted on an ongoing basis.

**POLICE SERVICES OFFICER** - Applications were accepted December 18, 2008 - January 9, 2009.

**SENIOR ADMINISTRATIVE ASSISTANT** - Applications were accepted August 29, 2008 - September 15, 2008.

Oral examinations were held on November 6, 2008.

## TRAINING PROVIDED

*November 12 , 13 & 14, 2008 - Workers Compensation Annual Review of Benefits sponsored by REMIF\**

*November 20, 2008 - Public Meeting Law (the Brown Act) and the Public Records Act presented by Liebert Cassidy Whitmore sponsored by REMIF\**

*November 21, 2008 - 12 Steps to Avoiding Liability presented by Liebert Cassidy Whitmore sponsored by REMIF\**

*\* REMIF: Redwood Empire Municipal Insurance Fund, the City 's risk management pool.*

## NEW WORKERS' COMPENSATION CLAIMS

Thirty (30) work related injuries occurred during this period, resulting in fourteen (14) new workers' compensation claims.

## LIABILITY INSURANCE

Insurance documents and certificates were examined and/or issued to insure appropriate insurance coverage for using City facilities. Four (4) special events liability insurance certificates were issued by the City of Eureka.

## LABOR RELATIONS/EMPLOYEE RELATIONS

Negotiations with the Eureka City Employees ' Association are in process pursuant to a reopener in the current Memorandum of Understanding. Additional issues with other employee groups were discussed and addressed, or are in the process of being addressed.

## DISCIPLINARY ACTIONS

Various disciplinary issues were discussed and addressed, or are in the process of being addressed.

# Memo



To: David Tyson, City Manager  
From: Garr Nielsen, Chief of Police  
Date: January 20, 2009  
Re: Oct, Nov, Dec 2008 Quarterly Report

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## Chief's Message:

As you can see by the following report, this has been a very busy quarter for the Eureka Police Department. But in this year end report I would like to focus on some areas which have been tangible successes for us this year. First, in the area of traffic enforcement, we had **NO** traffic fatalities in the City of Eureka in 2008. We showed a **reduction** in injury accidents of 14%, a **reduction** in hit and run accidents of 18%, and a **reduction** in accidents overall of 15%. Officers wrote 37% more citations in 2008 over the previous year. And we made 32% more DUI arrests in 2008 over 2007. These dramatic results substantiate the premise that enforcement efforts are effective in reducing traffic accidents.

The men and women of the Eureka Police Department, in spite of having less discretionary time, have demonstrated a commitment to enhancing our traffic enforcement efforts, which have clearly paid off. As we begin 2009 the Eureka Police Department has assigned another officer full time to the Traffic Unit in an effort to fulfill the commitment to aggressively addressing traffic issues in the city. However, in an organization of our size, much of the responsibility for the enforcement of traffic laws falls upon our patrol officers. In 2008 our officers significantly increased the number of enforcement stops over the calendar year 2007.

In 2008, serious crime showed a marked decrease in most areas:

- Simple assault increased by 15%, but serious assaults with deadly weapons **decreased** by 9%.
- Burglaries **decreased** 2008 by 11%
- Vehicle burglaries **decreased** by an astounding 142%
- Thefts other than burglaries were up by 8% in 2008
- Rapes **decreased** by 64%
- Vandalism **decreased** by 22%
- Kidnap **decreased** by 75%
- Child abuse **decreased** by 24%
- Weapons cases **decreased** by 22%

- Child sexual assaults **decreased** by 180%
- Robberies increased by 17%
- Weapon and gun violations **decreased** by 18%

This trend across a broad range of categories is certainly promising. And while it is impossible to determine the underlying cause for the decreases, I believe that the increased presence of Eureka Police Officers, their initiative and proactive approach towards addressing criminal activity is to a large degree responsible for these impressive statistics.

As I reviewed our statistic for calendar year 2008 I was struck by a dramatic increase in domestic violence incidents across the board, including violations of restraining order, assaults, threats, etc. I attribute this in large part to the very aggressive approach we have adopted towards reporting and following up on domestic violence incidents. Officers no longer have the option to clear a domestic violence call without a formal report being taken, as they were able to do in the past. Additionally, we now make audio tapes of the 911 calls from victims, which are attached to case packets that are sent to the District Attorney for prosecution, and will soon be recording encounters with domestic violence victims in an effort to increase vertical prosecutions. We have instituted a system for ensuring that reports of domestic violence are sent to victims' assistance representatives in a timely manner, and we have a program in place to engage a victim advocate contemporaneously with our response to domestic violence calls. So, while I do not believe the instances of domestic violence have necessarily risen dramatically in the past year, I believe our attention to them accounts for the statistics. We are in fact quite proud of our efforts in ensuring that victims of domestic violence do not fall through the cracks in the criminal justice system.

Another interesting trend in our statistics, and one that is potentially concerning to all is that calls involving mentally ill persons have increased by 25% in the past year. While this is no surprise to our patrol officers, it is further indication of a break down in the mental health system which ultimately results in persons with mental health issues becoming police problems. Unfortunately there seems to be no immediate indications that this problem will improve anytime soon, given the current economic situation. We continue to train our officers to better deal with mentally ill persons, and are close to meeting our goal of sending all of our sworn and dispatch staff to Crisis Intervention Training. However, this will continue to remain a subject of great concern for us as persons with mental health issues also often have substance abuse issues and are unpredictable, often volatile, violent, and extremely dangerous. It is a tremendous tribute to the humanity and compassion of our officers that in the vast majority of cases these people with whom they come into contact are treated with dignity and respect, and a sincere desire to help them. And in almost every instance the encounters are resolved without violence.

In spite of increasing demands upon their time, the men and women of the Eureka Police Department have demonstrated over the past year a passionate dedication to protecting the safety of the citizens of our community. Their dedication to service and professionalism is demonstrated every day in the selfless manner in which they discharge their duties. This commitment is demonstrated throughout the organization, and I see it daily in the work of the civilian and sworn staff. The citizens of this city have every reason to be proud of their police department, what these fine men and women have accomplished, and the promise of what they will achieve in the years ahead.

## **Patrol & Police Services:**

Between October 1 and December 31, 2008, Eureka Police Officers responded to 10,055 calls for service and conducted approximately 9,898 self-initiated enforcement actions resulting in 2,713 written reports and 1,228 arrests.

## **Selected Calls of Interest:**

### **OFFICERS RESPOND TO OMG SHOOTING AT 3<sup>RD</sup> & C STREETS FOUR ARRESTED FOR ATTEMPTED MURDER AFTER ALERT OFFICER OBSERVES GET-AWAY VEHICLE**

On November 7, 2008 at about 2310 hours, EPD officers were dispatched to a report of "shots fired with one victim down" outside the Schooner Saloon (207 3<sup>rd</sup> Street). Upon arrival, officers found a male victim down on the street. The victim had sustained three life threatening gunshot wounds and was quickly bleeding out. The first officers on scene immediately radioed for emergency medical assistance, broadcasted the suspects' vehicle description based on multiple witnesses' statements, and began cordoning off the crime scene and preserving evidence. There was a large crowd of people gathered at the chaotic shooting scene, several of whom attempted to remove key items of evidence including spent shell casing and a handgun. However, they were largely prevented from doing so by the quick actions of the officers on scene.

At approximately 2316 hours, Officer Terry Liles, who was working overtime on a DUI enforcement grant, spotted and began following what turned out to be the reportedly armed suspects' vehicle. Officer Liles initiated a traffic stop on the suspects' van on Wabash Avenue at E Street. He then held the armed occupants at gunpoint until additional patrol officers arrived to assist him. All four suspects were taken into custody safely and without further incident. A black .40 caliber semiautomatic handgun used in the shooting was recovered from inside the vehicle.

Further investigation revealed the suspects, Eric Lundin, Brad Miller, Eric Garcia, and Dustin Liebes, were local members of the Mongols, an extremely violent **Outlaw Motorcycle Gang**. The victim, Robert Thompson, was a member of the rival Hells Angels Outlaw Motorcycle Gang and there was some indication he may have fired the first shot. The shooting appeared to be retaliation over several recent acts of escalating violence between the two biker gangs. Thomson was also a convicted rapist and registered sex offender who had recently been acquitted by a jury for the 1986 murder of two young girls in Merced County.

Thompson survived the shooting and after being stabilized at St. Joseph Hospital, he was flown to U.C. Davis Medical Center where he was listed in fair condition.

EPD CIS Detectives, assisted by federal authorities, later served a search warrant at the Eureka residence of the shooter, Eric "Gunner" Lundin. Mongols gang paraphernalia and weapons were located and seized in the home.

The four suspects were arraigned in court on November 13, 2008 on charges of attempted murder, assault with a firearm and participating in a criminal street gang. Following a preliminary hearing in December, the suspects all accepted plea bargains offered by the Humboldt County District Attorney's Office. Lundin, Liebes, and Garcia admitted to participating in a criminal street gang. Lundin also pled no contest to the charge of assault with a firearm. Miller pled no contest to being an accessory to the shooting after the fact.

Eric "Gunner" Lundin



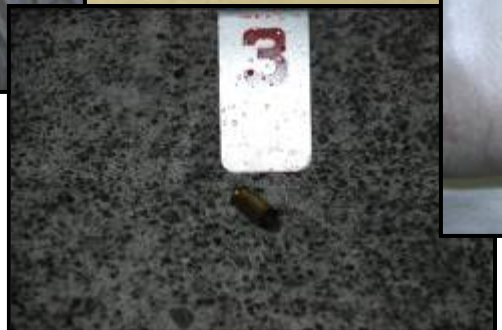
Eric Garcia



Dustin Liebes



Brad Miller



## **CITIZEN REPORT OF SUSPICIOUS ACTIVITY LEADS TO ARREST OF A DANGEROUS FELON**

On October 9th at about 4:13 PM, a concerned and observant citizen telephone the Eureka Police and Fire Communications Center reporting that a male subject was lurking around the Broadway Trailer Park at 1834 Allard Avenue apparently up to no good. The citizen further explained that the male subject appeared to be intent on breaking into a vehicle parked that location and that his get-away vehicle was parked nearby. The subject's vehicle was described as a blue Dodge PU.

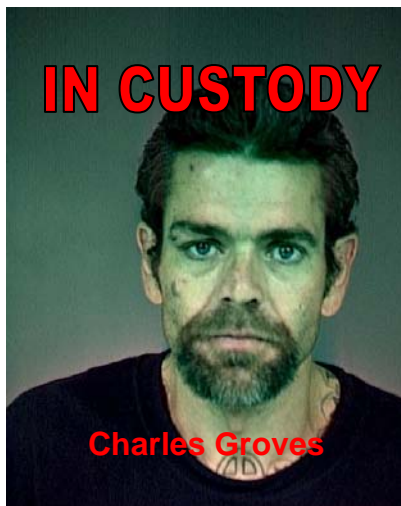
After receiving the information, Officers Adam Laird and John Gordon were dispatched to check on the subject and his activity. On arrival at the scene, Officer Laird found the subject described by the observant citizen sitting in the blue Dodge PU.

Upon contacting the subject, the officers noticed that he was sweating profusely and was very nervous about being contacted by the police. While talking to the officers, the subject lied about his name and kept reaching around the vehicle and his clothing even after being told not to do so. This type of action by a subject usually means he has a weapon or is trying to hide or destroy evidence.

Several moments later, a violent struggle ensued as the two officers tried to detain the subject. The subject eventually had to be tased twice before the officers were able to effectively detain the subject in handcuffs. Upon searching the subject, a fully loaded snub-nosed revolver was found in the subject's jacket pocket along with two small baggies of methamphetamine. A 10 gauge shotgun was also found in the Dodge PU within easy reach of the subject.

The male subject, identified as Charles Kenneth Groves, was determined to be on the run for a Parole Violation. It was also determined that he was responsible for at least one recent residential burglary and a September "car jacking" (robbery) which had been accomplished at knife point.

When asked about his intentions during the encounter with Officers Laird and Gordon, Groves indicated that he wasn't sure what he was going to do.....shoot himself with the revolver or shoot it out with the officers....as he was a "Third Striker" in serious trouble.





## **Patrol Team POP Projects:**

In October of 2008 each patrol team was given the additional task of identifying a community problem and devising a plan to address it. The team plans were submitted to management and upon approval, each plan was implemented by the team that devised it. Below are the POP (Problem Oriented Policing) projects that were implemented and their results.

### **ABC STING**

On 12-31-08, Sergeant Steve Watson's patrol team of four Officers (Ed Wilson, Leah Alexander, Adam Harkness, and Drake Goodale) conducted a minor decoy operation as their Problem Oriented Policing (POP) project. Officers conducted a total of 27 compliance checks at businesses licensed to sell alcoholic beverages within the City of Eureka. Officers utilized three decoys ranging in age from 17 to 19 years old. As a result of the compliance checks, officers issued 7 citations to clerks for a violation of **B&P 25658(a) – Sales of alcohol to minors under the age of 21 years.**

The minor decoys were **able** to purchase alcohol from the following locations:

- 1). California Market (2100 California)
- 2). Asia Oriental Market (2338 Albee)
- 3). Lao Oriental Market (2908 E Street)
- 4). Circle K/ Union 76 (2480 6<sup>th</sup> Street)
- 5). Patriot Gasoline (1711 4<sup>th</sup> Street)
- 6). Patriot Gasoline (4175 Broadway)
- 7). Union 76 (1411 Broadway)

The minors were **unable** to purchase alcohol from the following locations:

- 1). Pat's Market (1201 11<sup>th</sup> Street)
- 2). Shell Gasoline (2111 4<sup>th</sup> Street)
- 3). Performance Fuels (1125 4<sup>th</sup> Street)
- 4). Courthouse Market (905 4<sup>th</sup> Street)
- 5). Shell Gasoline (1310 5<sup>th</sup> Street)
- 6). N&S Liquors (1505 5<sup>th</sup> Street)
- 7). Chevron (2806 Broadway)
- 8). Texaco (3505 Broadway)
- 9). Broadway 76 (4050 Broadway)
- 10). Bonomini's Market (3500 Little Fairfield)
- 11). Performance Fuels (1007 Broadway)
- 12). Patriot Gasoline (1723 Broadway)
- 13). Stop and Shop Market (39 Wabash)
- 14). C&V Market (1634 F Street)
- 15). Handee Market (3500 F Street)
- 16). Harris and K Market (3103 K Street)
- 17). Harris Street Market (411 West Harris)
- 18). Rite Aid (411 Harris Street)
- 19). Shell Gasoline (1434 Myrtle Ave)
- 20). Longs Drugs (1111 Myrtle Ave)

During the operation, a minor decoy also solicited four adults for the purchase of alcoholic beverages outside one of the licensed businesses. As a result of the “shoulder tap” sting, Valerie Martinez (age 49 years) of Eureka was arrested for furnishing alcohol to a minor. She was also subsequently found to be in possession of crystal methamphetamine. Martinez was transported to the Humboldt County Correctional Facility where she was booked for possession of a controlled substance and probation violation.



Those who sold to the minor decoys face a fine of up to \$250.00, and/or 24 to 32 hours of community service for a first violation. In addition, the Department of Alcoholic Beverage Control (ABC) may take administrative action against the business’s liquor license. That may include a fine, a suspension of the liquor license, or the permanent revocation of the license.

The Eureka Police Department commends the twenty (20) local licensees/businesses that were in compliance and prevented the sale of alcohol to a minor.

## **UNLAWFUL USE OF SHOPPING CARTS PROJECT**

On 12/17/08 Sergeant Nova’s patrol team of four officers (Travis Braud, Chris Silvey, Terry Liles, and Justin Braud) conducted an operation that targeted the unlawful use of shopping carts per Penal Code section 485 (misappropriation of property) and Business & Professions Code section 22935.7 as their team POP project. Unfortunately the unauthorized and unlawful use of shopping carts has caused numerous problems for the community as they are often dumped in local neighborhoods, streets, and undeveloped areas. The primary purpose of operation was not to just round up some abandoned carts, but to actually catch persons unlawfully using the shopping cart in violation of the law. The operation lasted about four hours with the following results.

### Shopping Carts Recovered:

Target – 6

Winco – 1

Grocery Outlet – 9

**Total Recovered: 16**

### Citations Issued:

1. Darrell Ford B&P 22935.7
2. Michelle Meir PC 485
3. Aaron Peoples PC 485



Additionally, the owners of Grocery Outlet wrote a letter to Chief Nielsen thanking the Department for the recovery of their property.



## **Burglar Patrol**

Sergeant Howden's patrol team of four officers (Tim Jones, Cory Crnich, Louis Altic, and Leonard LaFrance) conducted a series of burglar saturation patrols as their POP project. The goal of the operation was to actively search for and stop any suspicious persons – either riding a bike or walking, during the late evening/early morning hours. The team conducted these patrols on three separate nights. The first two were four hour blocks in the fall resulting in numerous stops, several warrant arrests and, hopefully a reduction in thefts during the hours worked.

The final night for the burglar saturation patrol was scheduled for the peak period just before Christmas, which is typically a time of increased thefts, both from cars and businesses. On 12/17/08, the patrol team split into two squads. One squad consisting of two plain clothes officers who patrolled targeted areas on foot with two-way radios and the squad consisting of three officers in uniforms and marked patrol cars.

The first target area was the Bayshore Mall. Mall security was VERY appreciative of the extra police presence, and commented later that there were NO thefts reported during the team's presences at the location nor were there any disturbances, which was a rarity according to mall security. They attributed this to the added uniforms and "under-cover" operation.

The team also spent time in the Old Town area and the area around Target, employing the same type of system. Again, during the time on-site, there were no reported thefts or disturbances. Remaining time was spent with all officers in uniform in and around the residential areas located in the south-eastern section of the City. Several stops were made resulting in a warrant arrest and a felony weapon violation.

## **Prostitution Sting – Craig's List**

On 12/3/08 Sergeant Jim Armstrong's patrol team of four officers (Bryon Franco, Bill Dennison, Justin Winkle and Wayne Rabang) with some assistance from part-time Detective Ron Prose, conducted a Prostitution Sting targeting individuals that "post" on the internet via Craig's List. CraigsList.com is a nationally available website that offers users a free classified ad service. One of the "Services" listed on the Humboldt County version of the site is "Erotic." When looking through the ads it apparent that they are blatant offers of prostitution. The "sellers" typically list a cell phone number for the "John" to call to make arrangements for a meeting. Prices are sometimes are listed "H" for an hour and "HH" for a Half Hour.

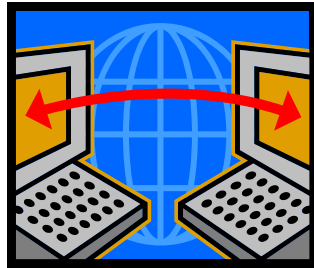
Prostitutes are many times proven to be illegal drug users/abusers. They are also many times probationers, parolees, and known to be involved in many other types of crimes. In looking through the many, many ads, it is evident that these women are prostituting themselves blatantly and openly.

As part of the operation, an officer posing as a "John" initiated pretext phone calls to the women in the ads in an attempt to lure the suspected prostitutes to a pre-designated motel room. The "John" officer would attempted to make a sex-for-money deal on the phone and ask that the girl meet at the motel. Once the suspect arrived at the motel, the "John" officer continued to talk to her in an attempt to solicit additional incriminating statements and offers of sex acts for money.



**Bernadette Lopez**

The six hour operation was successful and resulted in two arrests. One of the females arrested (Lopez) had prior convictions for prostitution in the Bay Area.



**Ronette Achane**

### **Indoor Marijuana Grows Project**

Sergeant Mike Quigley's patrol team of four officers (Gary Cooper, Mike Guy, Josh Siipola, and Pam Wilcox) identified two homes in densely populated residential areas that were known to have indoor marijuana grows. These operations of "for profit" growing of marijuana under the umbrella of Prop. 215 medical guidelines, have increased dramatically in Eureka in recent months. Such operations degrade the surrounding community with increased foot traffic, vehicle traffic and an ever increasing incidence of home invasion style robberies. These operations also pose a significant fire hazard and leave landlords with damaged and destroyed property.

Sgt. Quigley's patrol team identified two suspected indoor grow operations and through surveillance and leg work, secured search warrants for the two houses.

On December 10<sup>th</sup> team members served both search warrants. At the first residence, 985 W. Harris Street, officers found a small grow (25-30) plants that appeared to be in compliance with Prop. 215 guidelines. At the second residence, 3223 Q Street, officers found a "for profit" operation. The "grow" consisted of 125 immature marijuana plants in a specially designed outbuilding. In addition to the plants, 10 pounds of dried processed and packaged marijuana, a scale, a shotgun, a small bindle of cocaine, and \$7,600 in cash were found at the location. Evidence was seized and a crime report was forwarded to the District Attorney's Office for prosecution.

### **Bicycle Theft Sting**

On December 31<sup>st</sup>, Sergeant Rodrigo Reyna-Sanchez's patrol team of four officers (Chandler Baird, John Gordon, Patrick Bishop, and Alan Aubuchon) conducted a Bicycle Theft Sting in which a high value bicycle was left parked unattended at several locations though out the City in hopes that a thief could be apprehended trying to steal the bike. Bicycle theft has been a long time problem within the City and the team had high hopes of catching a thief or two in the act of actually stealing the bike.

After the bicycle was strategically placed at several locations prone to bicycle thefts, the officers waited nearby, ready to pounce but unfortunately they had no takers. The officers then modified their game plan and actually staged an enforcement stop involving a bicyclist in the downtown area. The officers made a mock arrest of the bicyclist (undercover officer) and left the bicycle unattended at the location which was near a busy mini-mart / self-serve gas station. Once again the team had high hopes that some dishonest person would seize the opportunity to steal the unattended bicycle. Unfortunately for the officers, a concerned female citizen noticed the unattended bicycle and she subsequently took the bicycle into the mini-mart so that it wouldn't get stolen! The team ended up empty handed but at least identified one very honest citizen.

## **CRIMINAL STREET GANGS / GANG SUPPRESSION UNIT**

Due to the perception of increased gang activity occurring in Humboldt County, local law enforcement agencies formed the Humboldt County Gang Task Force (HCGTF). Members meet monthly to exchange gang intelligence information and collaborate about the task force's on-going goals and activities. One of the missions of the HCGTF is to reduce the escalation of gang-related violence and other crimes in our communities through proactive gang suppression, enforcement, and prevention actions. This includes conducting targeted probation searches, parole searches, and warrant services at the homes of suspected gang members and their associates as well as gathering gang intelligence for use in future gang suppression operations and criminal prosecutions. These efforts also involve forming community partnerships and providing gang training to local law enforcement, educators, and community groups. The Eureka Police Department is at the forefront of this effort, providing on-going leadership and direction for the gang task force.

Led and hosted by EPD, the HCGTF conducted 3 multi-agency gang sweeps in 2008. During the course of these sweeps, approximately 39 gang members or associates of gang members were targeted resulting in over 22 arrests and the seizure of numerous weapons, drugs, and items of gang paraphernalia. More than 80 officers participated in the gang enforcement operations representing local agencies including the Eureka Police Department, Arcata Police Department, California Highway Patrol, Humboldt State University Police, Humboldt County Sheriff's Office, Ferndale Police Department, Humboldt County Probation Department, State Parole, and Pelican Bay State Prison.

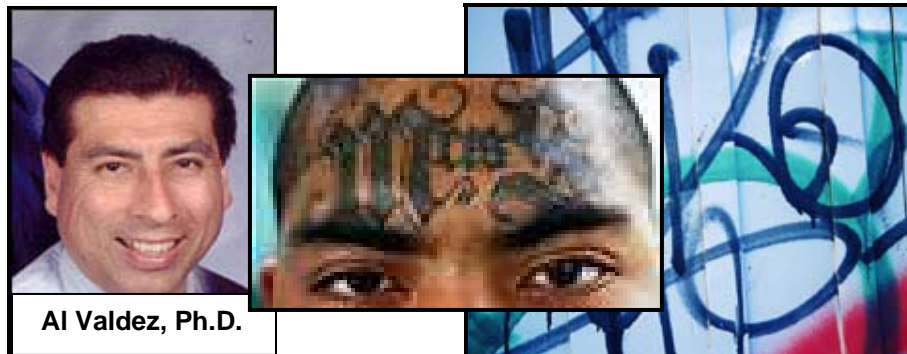
### **OFFICERS ATTEND GANG TRAINING**

In November 2008, assisted by sponsorships from the Humboldt Area Foundation and the McLean Foundation, the HCGTF hosted 3 gang awareness workshops for law enforcement officers, educators, and concerned parents. The workshops were presented by renowned gang expert Dr. Al Valdez. Dr. Valdez is the former supervisor of the Orange County (CA) District Attorney's Office Gang Unit. He has more than 25 years of law enforcement experience. Dr. Valdez is a nationally recognized trainer and consultant in the areas of youth violence, gang sociology and behaviors, gang investigations and prosecution, parent/teacher awareness issues, prevention/intervention models, and occult/ritual crimes. The published author of four books on gang issues and over 85 gang related articles, he has appeared on CNN to discuss gang activity. Dr. Valdez is also a professor of social sciences at the University of California Irvine.

Approximately 150 people representing agencies across the state attended the law enforcement portion of the workshops. Chief Garr Nielsen sent approximately 15 officers because it was an

excellent opportunity for them to get some specialized training about important gang issues without leaving the area. Some of the topics Dr. Valdez discussed included:

- Youth violence
- Gang history, sociology and behaviors
- Successful gang investigations and prosecution
- Current gang trends
- Officer safety and risk factors when dealing with gang members



**Al Valdez, Ph.D.**

During the last quarter of 2008, EPD Gang Suppression Unit officers also made presentations to the Humboldt County Grand Jury (Civil), the Eureka City Council, staff/teachers at the Humboldt County Office of Education, and neighborhood watch group(s).

### **EPD GANG UNIT/HCGTF CONDUCTS GANG ENFORCEMENT SWEEP**

On the morning of December 10, 2008, HCGTF officers led by the Eureka Police Department participated in a gang sweep targeting approximately a dozen suspected local gang members or known associates of gang members and their residences. 31 Officers representing multiple agencies including the Eureka Police Department, California Highway Patrol, Humboldt County Sheriff's Office, Ferndale Police Department, Arcata Police Department, U.S. Marshal's Office, State Parks, Humboldt County Probation Department, and State Parole participated in the operation.

During the sweep, gang task force officers conducted probation and parole searches at numerous residences and motel rooms located in the greater Eureka and McKinleyville areas. During these searches, a total of approximately 35 subjects were contacted. 6 suspects were arrested with additional charges expected against two others. Additionally, gang task force officers seized many items of evidence including gang-related paraphernalia, methamphetamine, and drug paraphernalia.

The following subjects, not all of whom are gang members or associates, were taken into custody during the course of the sweep:

- Harold William (age 48) was arrested at a motel in the 2100 block of Broadway, Eureka for violation of his parole.
- Bhakti Dillenbeck (age 25) was arrested at a motel in the 1900 block of Broadway, Eureka for possession of methamphetamine, probation violation, and 5 misdemeanor

warrants alleging offenses including resisting/obstructing a peace officer, providing false evidence of identity to a peace officer, vandalism, public intoxication, probation violation, trespassing/interfering on a school campus, and municipal code violations.

- Nicole Dupuis (age 26) was arrested at a motel in the 1900 block of Broadway, Eureka for possession of methamphetamine and two misdemeanor warrants alleging offenses including defrauding an innkeeper and municipal code violations.
- Holly Spencer (age 38) was arrested at a residence in the 200 block Wabash Av. for misdemeanor warrants alleging offenses including resisting/obstructing officers and public intoxication.
- Jason Losey (age 25) was arrested at a residence in the 200 block of Wabash Av. for violation of his parole. When officers attempted initial contact at the front door, Losey fled out the back but was taken into custody following a short foot pursuit with other officers on the perimeter.
- Cory Wertz (age 21) was arrested for violation of his probation following a traffic stop in the 1200 block of Allard Ave.



**Jason Losey**

**HCG – HUMBOLDT COUNTY GANGSTERS**

### **Traffic Section: October 1<sup>st</sup> 2008 – December 31<sup>st</sup> 2008**

This year there has been a total of 810 traffic collisions where a report was taken. A lot of Eureka's traffic collisions are handled civilly by the parties exchanging their information. In that case there would be no injuries and minor damage. There are times when an officer or PSO will take a report on a non injury minor damage collision. This depends on calls for service, the availability of an officer or PSO and how many reports that officer or PSO have pending. There were no fatal traffic collisions this year. Last year there were three (3) fatal collisions. There were several major injury collisions where it could have very easily been a fatality.

<b><u>Traffic analysis summary</u></b>	<b><u>This Quarter</u></b>	<b><u>Year to Date</u></b>
Total collisions involving a fatality	0	0
Total collisions involving injuries	45	221
Total DUI collisions	11	46
Total bicycle collisions	6	27
Total pedestrian collisions	6	26

### **Areas of Concern**

Broadway between Henderson and 14<sup>th</sup> street always ranks high on the amount of collisions. Cal-Trans had completed the barrier/median on 3<sup>rd</sup> street at "R" street. we have had numerous complaints about vehicle making illegal u-turns. When time permits officers

### **Traffic safety grant**

The Office of Traffic Safety (OTS) grant started October 1<sup>st</sup> 2008. During that time EPD had conducted 14 DUI patrols between 2200 and 0300 hours. During that time officers made 11 DIU arrests.

EPD also conducted a DUI /Drivers license checkpoint on 4<sup>th</sup> and Commercial streets. 402 vehicles were screened, 2 people were arrested for DUI, 6 people were cited for driving while unlicensed, 8 vehicles were towed. \*One subject, parolee Allen Guilliams, rode his motorcycle through the checkpoint and began passing other stopped vehicles on the right. Guilliams failed to stop at the stop sign and be screened. He quickly accelerated and fled from officers. He passed an officer southbound Broadway at Washington street. The officer activated his lights and siren and attempted to stop Guilliams. Guilliams continued to flee reaching speeds of approximately 90mph. Guilliams crashed his motorcycle into a vehicle that was pulling out of Carl's Jr. Guilliams sustained moderate injuries after the collision but attempted to flee on foot. Officers apprehended Guilliams in the Carls' Jr. parking lot. He was transported to the hospital for treatment prior to being booked into jail on felony charges. He stated that he fled because he didn't have a license. If Guilliams would have stopped he would have only received a citation and his motorcycle would have been towed.

The OTS grant also provided overtime funds to conduct warrant sweeps for people who fail to appear in court for DUI and receive a warrant. So far we have conducted 4 warrant sweeps resulting in 39 attempts and 6 arrests.

The OTS grant ends 9-31-09. Another OTS grant for 2009-2010 is in the works.





<b>Primary collision factors</b>	<b>Year to date</b>	<b>This Quarter</b>
Right of Way Violations :	124	31
Fail to Obey Traffic Signs or signals:	81	18
Unsafe Speed:	103	24
Unsafe turning Movement:	151	27
Follow Too Close:	16	3
DUI:	46	11

<b>Total number of DUI arrests</b>	<b>Last year</b>	<b>Year to date</b>	<b>This Quarter</b>
	208	281	82

<b>Total number of citations</b>	<b>Last year</b>	<b>Year to date</b>	<b>This Quarter</b>
	3142	4996	1110

### **Community Response:**

Neighborhood watch meetings were held on October 8<sup>th</sup>, December 10<sup>th</sup>, December 11<sup>th</sup> and December 18<sup>th</sup>. There were only minor issues at these meetings such as abandoned vehicles, accumulation of garbage and possible drug activity. The questionable vehicles were removed, the persons responsible for the garbage were warned and the problem was solved. The suspected drug activity was handled by “knock and talk” with

the occupants. This seemed to resolve the problem by warning them that they were under suspicion and they could face eviction, lawsuits or arrests.

The Community Response (POP unit) has now been beefed up with an additional part time officer and a full time Police Services Officers. Beginning with the first quarter of 2009 we can now start addressing these drug problems with a more aggressive approach.

The green belts and parks in Eureka continue to be problem areas which require a lot of attention. Following are examples:

In October we received a complaint from the U.S. Forest about an encampment in the city owned Mauer Marsh that was full of shopping carts. We found 44 shopping carts all full of junk surrounding the camp. The camp was removed and the victim stores were called to retrieve their carts. The below photo shows some of the carts in the brush.



In December we received a complaint from a business that reported a large number of their shopping carts were missing and asked if we had seen them. Coincidentally, we receive another complaint from the U.S. Forest Service that there was a large shopping cart encampment on the city's Pole Shed property at the north end of the Bayshore Mall.

The camp was located and 65 shopping carts were recovered and returned to the owners. A City Garbage dumpster was delivered to the scene and filled and an additional five pickup truck loads taken to the dump. One truck load consisted of just electrical appliances such as eleven micro wave ovens.

The Public Works Department and Recreation Department provided a front end loader and personnel to assist in the cleanup.

Pictures below demonstrate the effort necessary to clean up the area.

A thank you card was sent from the owner of Grocery Outlet for the return of 27 of his missing carts.





This shows Public Works, Recreation and EPD working at the cleanup

Another area depicted below is Cooper Gulch, adjacent to Cooper Park. Complaints were received from persons living on Seventh and P Streets who complained about the camps creating noise and trash behind their homes. Five camps were found hidden away in the brush. Property manager, Lisa Salvage has scheduled a SWAP cleanup in January 2009



Following citizen complaints or city employee complaints other camps were removed from other city properties or from private property.

Abandoned motor homes and trailers continue to be a problem but only four were removed from city streets this quarter. During December we sent eleven motor homes/trailers to the crusher. The picture below on the left is the city yard at the end of the third quarter. The photo on the right was taken at the end of this quarter. (4<sup>th</sup>)



The City of Eureka's code enforcement team has been working on a home at 3204 Summer Street which suffered a fire. With the cooperation of all members a cleanup of the property was done this quarter. There is a before and after photo depicted below. A front end loader and dump truck was used



The POP unit responded to 123 POP type calls during this quarter but also handled 47 other type calls such as disturbances, sexual registrants, vehicle investigations and other EMC violations. Eleven arrests were also made. Fourteen junk vehicles were also removed from either private or public property.

### **Criminal Investigations Section:**

#### **Personnel Changes:**

Detective Todd Wilcox was promoted to Senior Evidence Detective, to fill a newly created position to fill the void created by the resignation of part-time evidence technician Bill Walser. This position is non-rotatable, which serves at the discretion of the Chief, with no term limit.

Officer Terry Liles was promoted to the open rotational detective position.

#### **Major Cases:**

During the time frame of this quarterly report, the Criminal Investigations Section either initiated or provided follow up investigations on 41 felony cases, along with follow up on 113 missing person and/or runaway juvenile cases.

CIS continues to have an increase in violent crime cases, involving several severe beating cases.

CIS also reviewed and investigated about 10 cross reports forwarded by either Adult Protective Services or Child Welfare Service, as well as screening about 20 additional cross reports.

Due to the above workload, numerous property crime reports have had to be unassigned to free Detectives to handle the major assaults reported. Some of the property crimes that were investigated involved large embezzlements consisting of thousands of dollars in loss. These cases become quite time consuming, require hours of research, and several search warrants to complete.

The following is a summary of some of the larger cases handled:

**Case number 3C08-7844**

On 10/09/08 at approximately 1613 hours, Officers were dispatched to the 1800 block of Allard Avenue to the report of a suspicious person who was peering into a parked vehicle. Officers arrived and located a subject who matched the description sitting within the passenger's seat of a blue Dodge Dakota truck. The subject was later identified as Charles Kenneth Groves.

Upon contacting Groves, a struggle with ensued and Groves was taken into custody.

As a result of an incident to arrest search of Groves, a fully loaded revolver was located within Groves' jacket pocket and two plastic baggies of methamphetamine within his pant pocket. The firearm that was removed from Groves was later booked into evidence at EPD Headquarters.



Officers located a 10 gauge Browning shotgun within the backseat of the aforementioned vehicle, which was collected and later booked into evidence at EPD Headquarters. It was later determined to be stolen from a residential burglary at the 1700 block of McFarlan Street, along with many other items. The burglary had occurred sometime between 10/02/08 and 10/07/08, while the residents were out of town.





It was also discovered that most all of the property that had been removed from the vehicle that Groves was within was also stolen from that residential burglary.

A soft, black, C.D. case containing approximately 66 music CDs was also located within the vehicle that Groves was in possession of at the time of his arrest. They were found to belong to the victims of a carjacking case that occurred on 09/05/08.

#### **Case number 3C08-7924**

On 10-10-08, Detectives investigated a sexual assault for Crook County Sheriff Department in Oregon. The victim was a 17 years old male who had been repeatedly sodomized seven years before. The victim fully disclosed in a CAST interview. The information was forwarded to Crook County investigators.

#### **Case number 3C08-8419**

On 10-30-08, Detectives investigated and located a kidnap victim. The juvenile female was in a car with two 18 year old females. The car was forced off the road by the victim's adult boyfriend, Eddie Vainuku. After negotiations with Vainuku and attempts to track his cell phone, Vainuku returned the victim. Vainuku was arrested. The victim was uncooperative with the law enforcement investigation even though evidence revealed a pattern of stalking, by Vainuku. and that the victim had spent the last several weeks hiding from Vainuku. Due to the victim's lack of cooperation, the District Attorney's office dismissed the case.

### **Case number 3C08-8682**

On 11-7-08, Detectives investigated an attempted murder, involving four Mongol outlaw motorcycle gang members. The Mongol members came across two Hells Angels outlaw motorcycle gang members at 3<sup>rd</sup> and C Streets in Eureka. One of the Mongols, Eric Lundin, shot eleven times at the two Hells Angels, hitting the victim three times. The victim survived but had to be airlifted to UC Davis with an extended hospital stay and rehabilitation. The attempted murder received widespread attention because of national law enforcement interest in the ongoing war between the Mongols and the Hells Angels. All four Mongols were apprehended and plead guilty to various charges.



### **Case number 3C08-8900**

On 11-15-08, EPD officers investigated a fight between two groups in the parking lot of the Shanty. One subject, John Gaughan, was arrested for mayhem. One of the combatants had part of his ear ripped off by Gaughan. Detectives investigated the incident. The fight started when one of the victim group members made a negative comment towards Gaughan's group because someone was revving their truck engine. Gaughan and another of his friends took exception and confronted the victim group. Gaughan and his friend began punching members of the victim group. This led to an escalation where Gaughan seemed to go berserk and pushed one man's face into a car window causing significant facial damage and ripped an earring from another man's ear causing the lower third of his ear to be ripped off.



### **Case number 3C08-9872**

On 12-21-08, Detectives investigated a robbery. Two subjects were walking back to their apartment when they were confronted by two others. The subjects causing the confrontation demanded money. The two victims retreated to the front of their apartment. Two of the victim's friends came to their aid. After a short confrontation, one of the suspects attacked one of the victim's group. A knife was brandished by one of the suspects and a fight ensued. As a result of the fight, the suspect with the knife received a serious head injury. One suspect was arrested and the suspect with the head injury is still at the Stanford medical center for receiving treatment.



### **Missing Persons / Runaway Juveniles:**

During this reporting quarter, 113 missing person/runaway juvenile reports have been investigated. There are currently six (2) open cases for 2008. The two cases are habitual runaway juveniles that are known to be still here in the Eureka area.

On 9-6-2008, two missing person reports were filed on a couple by their landlord. It was reported that their house looked like someone may have broken in to it and there were holes in the wall and rotting food in the kitchen. The landlord was concerned that something may have happened to the couple and filed the report. The landlord also reported that the couple have mental problems and have a history of domestic violence. The landlord said the couple had come in to a large sum of money recently and were keeping it in a shoebox. In investigating the case it was learned that they also have a history of being transient and move around the country a lot. An internet search helped to locate the father of the male MP in Florida. It was learned that the father had just had contact with the couple and had wired the couple some money in a city in Iowa. Several agencies were contacted and finally on 11-3-2008, confirmation was made that the couple were currently living in Iowa. I was notified a few days later they both had been arrested on domestic violence charges in Iowa.

On 11-14-2008, our agency received a missing person report on a young woman who had stayed at a motel here in Eureka for two days and then left and has not been heard from by her mother or friends since that time. She is from Wisconsin and had come out to visit a friend in Portland this past summer and ended up in Arcata to attend a "Happy Festival". Extensive follow up and a news media release was done on the case to try to locate her, without success. Her back pack was located in a restaurant in Arcata and retrieved. In researching information regarding her it was found that the young woman had a voter registration card, dated 10/28/08, in her back pack showing she was living in the Humboldt County Sheriff's Office jurisdiction. Per state mandate, the Humboldt County Sheriff's Office was contacted and accept primary investigative

responsibility for this investigation. A full copy of the report and photos were sent to the Humboldt County Sheriff's Office for their case.

Pursuant to the new W&I 601 citation protocol, 50 incorrigible juvenile citations have been issued during this quarter.

### **Equipment / Remodeling:**

CIS personnel were issued Blackberry cellular phones which have the ability to receive and send email and other data, which will be quite useful in the timely and efficient dissemination of information.

### **K9 Section**

This past winter brought lots of cold, wet weather. The dogs didn't mind it, but the handlers weren't thrilled. The K9 teams were especially proactive on foot patrols, focusing hard on the old town area and specific residential areas. Officer Franco and his partner Jimi had a great capture of a wanted parolee, who fled on foot, from officers at the Motel 6. The suspect outran his girlfriend and concealed himself in some low brush on W. Del Norte Street, leaving his girl-friend to get caught by the initial pursuing officer. He was located and apprehended, within minutes of the deployment of K9 Jimi.

Officer Wilson and his K9 Endy, had several effective deployments on alarm calls and assists with allied agencies. Endy had a close call, when he fell through a false ceiling on an alarm call (a drop of at least 10 feet), onto a hard floor below. Miraculously, Endy was un-injured. Also of note, Officer Wilson and Endy were involved in the felony car stop, which resulted in the arrest of the suspects from the shooting at 'The Shanty'. That shooting was determined to be gang related and was a sobering reminder to us that we are not as removed from gang violence as we might sometimes think. It's very comforting to have a patrol dog on those types of calls. The sound of a K9 barking from somewhere behind the police cars has convinced many suspects that odds are not in their favor.

It took teamwork and good communication between two handlers (Guy and Wilson) and two K9s, to corner and catch a felony assault suspect in November. Officer Guy and K9 Tahoe worked a track of the suspect, while Officer Wilson and Endy held a perimeter location. About three blocks into the pursuit, the suspect hurried over a fence in his attempt to flee from K9 Tahoe, who was hot on his trail ..... and ran right into the path of K9 Endy, whereupon the suspect finally made a sensible decision, and gave up.

K9 Tava had several assists and convinced a number of suspects that giving up would be much simpler than running or fighting. It's so much easier when the bad guys give up.

### **Communications Section:**

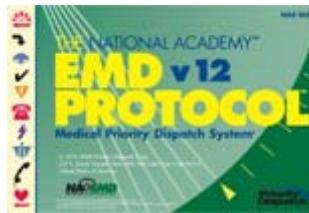
#### **Personnel Announcements:**

- Jennelle Miller            10/22/08            Birthday
- Kristen Ireland           11/26/08            1 year
- Amanda Nichols           12/29/08            6 years
- Dispatcher Kristen Ireland will be transferring to a new position of a Police Services Officer in January.
- The Communications Center currently has 2 full-time positions and 2 part-time positions open. Four people are in the department background process for these positions and a new round of testing has just opened.



### Training:

- **Emergency Medical Dispatch:** Access to standardized instructions emergency medical situations provides the vital first link in the chain of survival. Each dispatcher receives training upon being hired by the National Academy of Emergency Medical Dispatch (NAEMD) and renews their training certification bi-annually through regular testing. Dispatchers utilize a set of cards that provides detailed instructions in how to assist callers with emergencies such as child birth and cardiac arrest as well as how to appropriately send fire and paramedic services to non-emergency calls. The NAEMD released their newest version of instructional cards earlier this year updating the wording on several cards and including new instructions on how to handle a provide assistance to sinking vehicle scenarios. The Communications Center implemented the newest version on December 8, 2008. Further information about the upgrade is available at [www.naemd.org](http://www.naemd.org)



- **CPR Training:** On October 28<sup>th</sup> four dispatchers renewed their bi-annual CPR certification. This class was taught by EFD Captain Sean Robertson. Dispatchers Michelle Olson, Jenifer Braud, Jennelle Miller and Amanda Nichols attended the training with several members of the public.



- **Crisis Intervention Team Training:** Eureka Police Department hosted the fall Crisis Intervention Team training October 28-31 at the Wharfinger Building. The training is led by members of Humboldt County Mental Health and local law enforcement personnel. Dispatcher Traci Gouthier took part in this training.
- **Fire Apparatus Numbering System:** Eureka Fire Department and Humboldt Fire District #1 have successfully implemented a standardized apparatus numbering system in cooperation with all county fire departments. October 16<sup>th</sup> was the implementation day for our agencies which brought significant changes to the way each fire engine, truck and command staff is identified on the radio and entered into the CAD program. Dispatchers took part in two training sessions with fire personnel in the weeks leading up to the system's implementation in order to grow accustomed to it. The change has been seamless overall and everyone is now used to the new identifiers.

### Notable Calls:

- **Kidnapping:** A call was received on October 30<sup>th</sup> at 1239 hrs of a kidnapping that had just occurred near Bayshore Mall. A young man forcibly took his teenage girlfriend out of a vehicle & drove away with her. The victim's friends frantically phoned 9-1-1 and

gave information to Communications Dispatcher Brittany Wilson who relayed information to Communications Dispatcher Miranda Baird. Baird dispatched officers to the scene and began coordinating notifying allied agencies of the situation. Over the following two hours, Baird and Wilson along with Sr. Communications Dispatcher Amanda Nichols utilized assistance from the providers of the cellular phones belonging to the suspect and victim to track their location. The suspect and victim were soon located by detective units; the suspect was arrested and the juvenile victim was returned to her family. This handling of this call demonstrated the teamwork necessary in a communications center. It also highlighted the technology available to law enforcement through wireless service providers to assist in emergency situations.

- **Shots Fired:** Sr. Communications Dispatcher Michelle Olson received a phone call on November 7<sup>th</sup> at 2310 hrs of gunshots being fired in front of a bar in Old Town. Olson along with Communications Dispatcher Traci Gouthier immediately received numerous phone calls from area residents and bar patrons providing information on the situation. They immediately sent officers and fire personnel to the scene to take care of the victim and investigate the situation. The suspect vehicle was quickly located by an officer and four suspects were taken into custody. Both dispatchers are seasoned veterans who expertly handled the large amount of phone calls and radio traffic during this time. Their keen awareness of officer safety and their ability to visualize the scene helped bring control and order to a chaotic situation.
- **Missing Child:** One of the most concerning calls a dispatch center can receive is one regarding a Missing Child. When this type of call is received, all on-duty personnel who are not dedicated to another emergency respond to the area to attempt to locate the missing juvenile. On November 17<sup>th</sup>, Sr. Communications Dispatcher Jenifer Braud received a call from a parent saying their 9 year-old daughter was missing from their front yard where she was last seen an hour prior playing with her dog. Within minutes a full description of the child was obtained and broadcast on Eureka Police & Fire radio frequencies, a county-wide teletype was sent to local law enforcement and volunteers from Eureka Police Department and the Humboldt County Sheriff's Department were in the area attempting to locate her. After not locating the child for nearly an hour, someone who heard about the missing juvenile from local media spotted a child matching the description near Mervyn's and south-bound Broadway on foot. Meanwhile, a Eureka Volunteer Patrol member returned to the child's house where she was located with her parents. The child claimed to have been abducted and taken to the mall, where she was released, however this was later determined, thru the investigation to be a false report.

#### **Statistics – Calls Received into the Communications Center:**

##### **October 2008**

- Administrative Calls 8,323
- 9-1-1 Calls 1,991

##### **November 2008**

- Administrative Calls 8,112
- 9-1-1 Calls 2,207

December 2008

- Administrative Calls 8,864
- 9-1-1 Calls 1,948

**Total Incoming Calls**

31,445

**Support Services Division:**

**Records Section**

On October 21<sup>st</sup>, Christina Laramore, Police Records Specialist II, and Kaitlin Powell celebrated their birthdays together in Records! HAPPY BIRTHDAY TO YOU TWO!!

DeeAnna (Dee) McGraw is our newbie in Records! We are extremely happy to have her and are enjoying her training as much as she is!?!?! She is ahead of the training schedule and Records is pleased to have her bright spirit and helpful attitude. Dee will be learning all of the Records tasks and then settle into her assignment within the next quarter. Dee is also a PartyLite consultant and there is a part to be held in January at one of our Records Specialists homes! Can't wait to attend!

PSO Ron Aubuchon is filling his afternoon at our Mall Annex. During the Christmas bustle at the mall he was able to match up some children who lost their parents! Awesome job Ron!

Dee Dee Wilson, Amanda Nichols and Erin McBride attended QRep training this November in Burlingame! It's all about statistics!!! We'll be showing you more in the future Quarterly Reports! Fun!

Records was busy cross training each other to prepare for their yearly assignment change. In order to be more helpful to the public and each other, Records Specialists are trained to know one another's job tasks. When an employee returns from an absence their work won't be piled up waiting for them but completed. We're working smoothly!

The month of December Records along with CIS and Communications began a new procedure regarding Domestic Violence reports. Records coordinates with other sections within the Department to make sure the audio tapes of Domestic Violence calls are forwarded to the District Attorney's Office to assist with the paper case that is submitted for prosecution. In the past this was something the DA would ask for if they felt necessary. With the new procedure the DA has a report that is complete from the call initially coming into our Department to the end of the contact with our Officers.

UCR (Universal Crime Reporting) is completed for 2008 and DOJ (Department of Justice) is pleased to have our statistic on time, as always.

CANDED CAMERA MOMENT!?!? Erin McBride, Records Supervisor, received a phone call from Department of Justice out of Sacramento inquiring why our monthly, January through July, Department statistics were not turned in until August. DOJ stated they have sent out a letter to our Chief and the Records Supervisor each month with no reply. In fact, they told her that September through November had many errors as well as previous months weren't complete and one month had negative numbers that needed clarification. After much doubt from the Records Supervisor,

Erin asked, "Can you tell me the Chief's name that signed the statistics each month? I don't mean to be difficult but I really can't believe what I'm being told." Erin told DOJ that she reviews the statistics each month and that her staff is very diligent and timely. Erin then asked, as she was very confident there was some error, "Am I on a radio show as part of a prank?" DOJ confirmed she was not but that they had the incorrect phone number attached to the department that they meant to call! DOJ apologized for perhaps giving Erin a heart attack! They both giggled and Erin was pleased to realize how fortunate a Department she works for. While on the phone, DOJ looked up Eureka Police Department stats and stated how they were always on time and very complete and accurate! Erin shared her story with her specialists and thanked them for being so awesome!!!

### **Property Section**

The Property/Evidence Section activity in the fourth quarter of 2008 is described by case not by the total item(s) booked under each case number~ Incoming Cases: 571, Closed Cases: 479. Both Eureka Police Department and the Humboldt County Drug Task Force disposed of firearms/drugs from previously closed cases at Covanta in December.

Eureka Police Department: Marijuana 19 Boxes and 35 Burlap Bags (446 Cases). Heroin, Meth, Cocaine and Paraphernalia 4 Boxes (193 Cases) Firearms: Handguns 39, Long guns 46, Parts 6 (85). Air/BB Guns, Crossbows, Stun Guns and Clubs 31. Swords, Knives and other misc., weapons 4 boxes.

Humboldt County Drug Task Force: 49 Long Guns, 27 Handguns, 40 Knives and other weapons (brass knuckles, numchucks, BB Guns), 26 Boxes of Marijuana, and 3 Boxes of Drugs (meth, heroin, cocaine).

I would like to thank Terry Christensen and Elaine Bradshaw for their outstanding work in completing the 2008 purge. The project takes many hours of detailed work and review making sure what is completed is efficient. My sincere thank you for your consistency and hard work.

Property Technician, Terry Christiansen was honored to be the last one standing for being the runner up to Lt. Murl Harpham's years of service at the City Appreciation Dinner held at the Adorni Center in December! Murl Harpham got his box of chocolates first! Congrats to you for all your dedication!

With the absence of PSO Suzie Owsley our Property Section is lacking but soon to be filled by some necessary help...stay tuned for our next Quarterly Report!

We are all looking forward to a great 2009! HAPPY NEW YEAR EVERYONE!!!

### **Eureka Volunteer Patrol:**

Your Volunteer Patrol and other volunteers were busy again this quarter totaling 523.5 hours of service to the community. The Volunteer Patrol consists of 11 members who each average approximately 13 hours per month of service. This quarter they covered 1743 miles, performed 20 vacation checks and responded to 3 business calls for extra patrol and 7 residential requests for extra patrol. The Volunteer Patrol depends largely on donations to keep them in equipment and materials. This quarter, the Volunteer Patrol received \$435 from grateful citizens.

### **Commendations:**

- To Officer Wayne Rabang from a citizen, to thank him for saving his life.
- To School Resource Officer Chris Jenkins and Traffic Officer Greg Hill, from Kent Bradshaw, HROP Instructor, Humboldt County Office of Education, to express appreciation for the support they have provided to the Careers in Public Safety Classes that take place in Eureka, Fortuna and McKinleyville.
- To Officer Louis Altic from Valerie Warner, Finance Director, City of Eureka, to say he acted professionally and politely regarding a personal encounter. She appreciated his smile at the end of the encounter.
- To Sgt. Patrick O'Neill, Detectives Danny Kalis, Ron Harpham, and Ron Prose, Officers Bill Dennison, JD Braud, Travis Braud, and Bryon Franco and Lt. Murl Harpham, from Chief Cary F. Sullivan, City of Woodland Police Department, for their outstanding cooperation and assistance extended to his department and thanks for the exemplary work done by them with an internal affairs investigation they had completed.
- To Sgt. Patrick O'Neill from Ed Muro of Nassau County Police Department, New York, to thank him for the time he took on his day off in assisting his mother in examining and securing firearms located in his aunt's home.
- To Chief Garr Nielsen from Deputy United States Marshal Brad Gill, for EPD's participation in a fugitive task force operation conducted throughout the county. It was extremely successful and EPD officers were a great asset to the operation and were exceptional representatives of our agency.
- To Chief Garr Nielsen from Dawn Watkins, Crisis Services Director, DVRT, regarding their interaction with Senior Traffic Officer Gary Whitmer in assisting a victim of domestic violence. He was really helpful and great to work with.
- To Sgt. Patrick O'Neill from Michael F. Walther, Director, US DOJ, National Drug Intelligence Center, to express his sincere thanks and appreciation for his response to the 2008 National Drug Threat Survey. A certificate of appreciation was included with his letter.
- To Sgt. Steve Watson, from Alan Jorgensen, foreperson, and Charles Taylor, Chair Person, Humboldt County Grand Jury, to express appreciation for his appearance before the Grand Jury.
- To PSO Suzie Owsley from Bill Gillespie, Assistant Fire Chief/Fire Marshal, Eureka Fire Department to express their appreciation for her participation in their annual open house.
- To Traffic Officer Greg Hill from an anonymous caller from Zane Middle School to thank him for conducting traffic stops and traffic control at the school when it was letting out. It made her feel good to know EPD officers were taking time to do that. She states traffic is a huge problem during school drop off and pick up times.
- To Records Supervisor Erin McBride from temporary Records Specialist Arnella Ahrens, to thank her for her thoughtfulness when her husband was injured in an accident.
- To Chief Garr Nielsen from Sgt. Patrick O'Neill to commend Officers Chandler Baird, Amber Cosetti, Adam Laird, Patrick Bishop, and Chris Jenkins, Sgt. Rodrigo Reyna Sanchez, Reserve Officer Mike Stephen, Detectives Ron Harpham, Todd Wilcox, Brian Stephens and Danny Kalis and Dispatchers Brittany Wilson, Miranda Chase and Amanda Nichols for their professionalism and dedication to duty, superb teamwork and apprehension of a suspect in response to a kidnapping.
- To Officers Leah Alexander, Gary Cooper, Drake Goodale, Mike Guy, Stan Harkness, Terry Liles, Joshua Siipola, Pamela Wilcox, and Ed Wilson, Detectives Ron Harpham and Todd Wilcox, Sgts Mike Quigley and Steve Watson, Evidence Tech Rob Patton, Senior Dispatcher Michelle Olson and Dispatcher Traci Gouthier from Chief Garr Nielsen to commend them for their exceptional work on the OMG (outlaw motorcycle

gang) shooting. Their coordinated efforts were seamless in every respect and resulted in the arrest of the suspects with no injuries to officers or innocent victims. This case is a perfect example of the level of work with exemplifies EPD. Chief was impressed with the management of multiple scenes and the overall cooperation that resulted in such a successful outcome.

- To Officer Mike Guy from Ray Petenes and Christopher Weaver, Security, Target, to thank him for his quick response to an incident. He helped make the team at Target feel very safe.
- To Lt. Murl Harpham and PSO Suzie Owsley, from Ken Gatlin, St. Innocent Orthodox Church, to thank them for talking about Neighborhood Watch and ways to make their streets and houses safer.
- To Chief Garr Nielsen from Special Agent Supervisor Jack Nelson, Humboldt County Drug Task Force, to commend Sgt. Rodrigo Reyna Sanchez, and Officers Brian Stephens, Joshua Siipola, Chandler Baird, Mike Guy, Gary Cooper, Patrick Bishop and Alan Aubuchon for their participation in a successful drug trafficking organization search warrant with resulting arrests.
- To Chief Garr Nielsen from Pamlyn Millsap, Street Outreach Services, to commend Officer Adam Laird. In every one of her dealings with him he has been kind, professional, compassionate and responsive.
- To Officer Joshua Siipola from Chief Garr Nielsen. Chief was approached by a county mental health worker at a function. The health worker wanted Chief to be aware of the efforts Josh made on at least two occasions where appropriate assistance for juveniles related to mental health issues was desired. Joshua proved to be professional and expressed an obvious genuine interest in these young people. Josh is a credit to EPD and this community.
- To Chief Garr Nielsen from Chief Randy Mendosa, Arcata PD. Chief Mendosa took part in a panel discussion addressing injury and fatal collisions involving bicycles. Traffic Officer Gary Whitmer represented EPD on the panel. He was an excellent speaker and was very well received by the crowd and made a very important contribution to the forum. Great job!
- To Lt. Murl Harpham and Reserve Officers Jim Manos and Neil Hubbard, from Mike and Mary Barber, Eureka Grocery Outlet, to thank the officers for helping keep track of their shopping carts.
- To Lt. Murl Harpham and Sgt. Steve Watson from Melanie Kuhnel, for putting on a Neighborhood Watch program and answering questions and the presentation on gangs in Eureka.
- To Eureka Police Department from Pack 28 Bears den 5 and den 2 to thank them for the tour.

## **New Hires, Promotions, Special Assignments, Departures:**

### **New Hires**

DeeAnna McGraw appointed Police Records Specialist 1

Tory Edwards-Siipola appointed Police Recruit



DeeAnna McGraw



Tory Edwards-Siipola

### **Promotions**

Detective Todd Wilcox promoted to non-rotational Senior Detective/Evidence Technician

### **Special Assignments**

To Humboldt County Special Weapons and Tactics (SWAT) Team – Officers Alan Aubuchon, Patrick Bishop, Justin Braud and Travis Braud.

Officer John Luken successfully completes FTO Program, assigned to solo patrol.

PSO Susan Strom assigned to Problem Oriented Policing Section

PSO Stacy Hanson assigned to 290 and H & S registrations.

Officers Drake Goodale, Travis Braud and Greg Hill assigned as Field Training Officers (FTOs)

Officer Terry Liles assigned as CIS Investigator

Sgt. Mike Quigley assigned to Supervisory Sgt of Communications Section

Sgt. Steve Watson assigned to FTO SAC.

### **Departures**

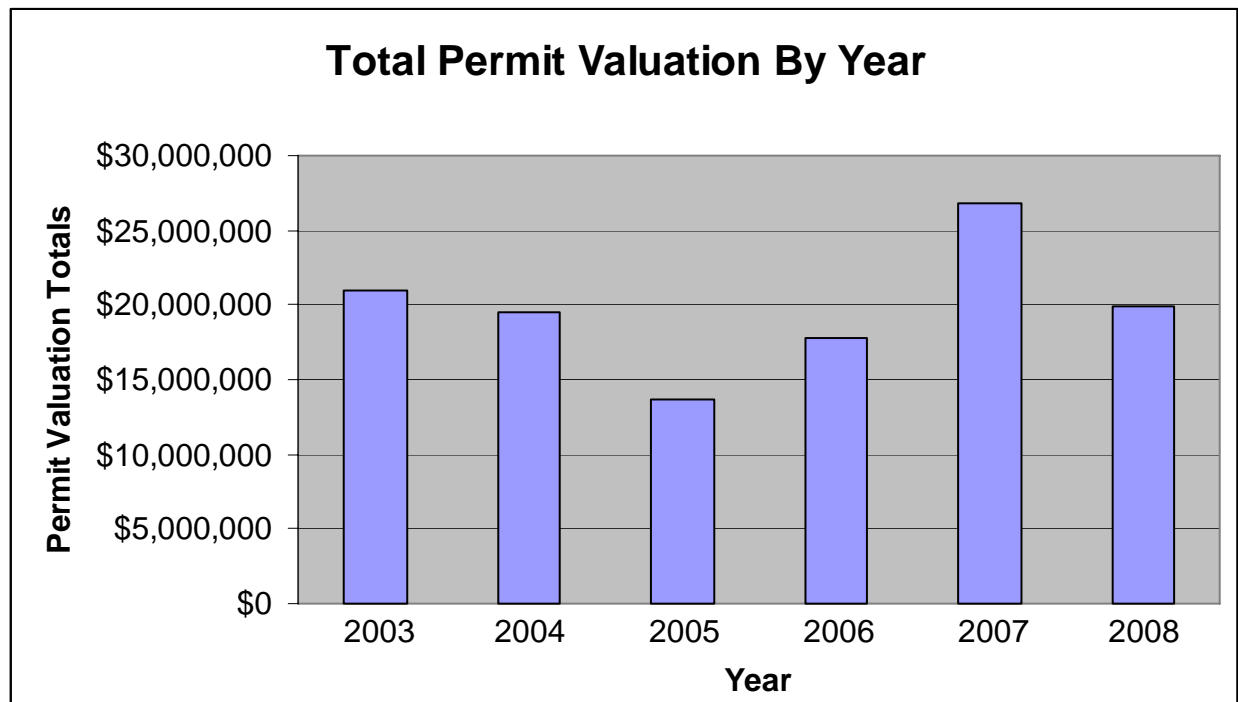
Police Officer Jaime Osborn

**CITY OF EUREKA**  
**PUBLIC WORKS/BUILDING DEPARTMENT**  
**4th Quarter Report**  
**OCTOBER - DECEMBER 2008**

**BUILDING DIVISION**

The 2008 calendar year building valuation total of \$19,973,702.00 went down from 2007 calendar year total of \$26,743,080.00. This year's valuation total is primarily due to large projects such as an addition to the Best Western Inn, Pacific Motorsports, and the Furniture Design Center. There are a number of large projects on the horizon with the potential to move forward in the upcoming years, so the future remains promising.

The 4th quarter valuation for 2008 of \$6,247,689 is down from last years 3rd quarter total of \$9,941,176. The Building Division issued 221 permits for the quarter. Staff conducted approximately 835 inspections, 56 plan reviews, and investigated 39 new code enforcement complaints. During the quarter 99 code enforcement cases were resolved.





<b>Permit Type Totals</b>			
	No. of Permits	Valuation	Fees
Commercial	0	\$0.00	\$0.00
Demolition	3	\$0.00	\$141.00
Duplex	0	\$0.00	\$0.00
Electrical	30	\$0.00	\$2,469.00
Fire Alarm	0	\$0.00	\$0.00
Fire Sprinkler	5	\$70,300.00	\$3,061.00
Grading	0	\$0.00	\$0.00
Improvement Commercial	49	\$4,980,743.00	\$56,993.00
Improvement Residential	54	\$908,208.00	\$22,202.00
Mechanical	21	\$0.00	\$1,274.00
Misc.	0	\$0.00	\$0.00
Multi-Family	0	\$0.00	\$0.00
Plumbing	25	\$0.00	\$1,717.00
Reroof Commercial	2	\$27,800.00	\$543.00
Reroof Residential	24	\$198,232.00	\$4,602.00
SFD	0	\$0.00	\$0.00
Signs	8	\$62,406.00	\$3,126.00

<b>Quarter Summary</b>					
	October	November	December	Quarter Totals	Last Years Totals
Permits ISSUED	97	62	62	221	291
Permits FINALED	98	57	77	232	215
Valuation	\$2,614,462.00	\$2,078,975.00	\$1,554,252.00	\$6,247,689.00	\$9,941,176.00
Inspections Performed	350	233	252	835	870
Plan Reviews	23	19	14	56	71

<b>Code Enforcement</b>					
	October	November	December	Totals	Last Year Totals
Complaints OPENED	15	12	12	39	45
Complaints CLOSED	38	38	23	99	37
Investigation Fees	\$1,368.00	\$8,395.00	\$491.00	\$10,254.00	\$5,119.00

### **Vacant and/or Boarded Buildings**

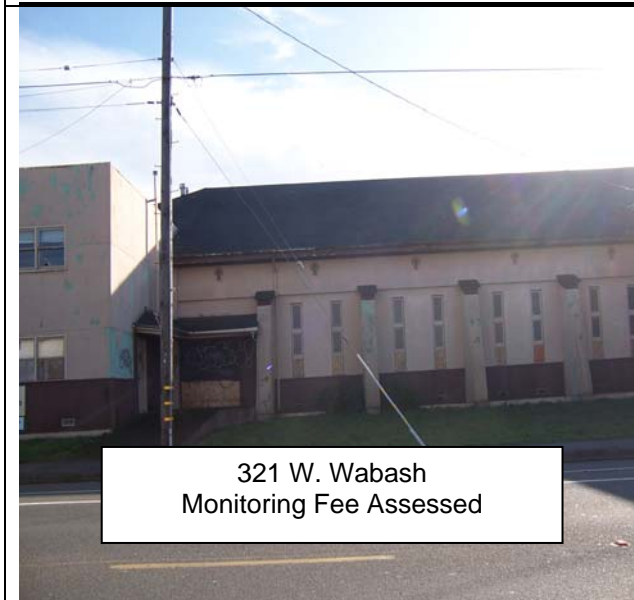
Vacant and/or boarded building monitoring inspections were conducted in early January in conformance with Eureka Municipal Code § 150.095. Twenty-one (21) buildings/properties were inspected. Thirteen (13) property owners took no positive action to improve their property and a monitoring fee of \$200 has been assessed. Five (5) owners obtained permits for repairs and those properties are exempt from this quarters monitoring fee. One (1) building was demolished and two (2) properties were taken off the list.



428 8<sup>th</sup> Street  
Monitoring Fee Assessed



3015 I Street  
Monitoring Fee Assessed



321 W. Wabash  
Monitoring Fee Assessed



915 Del Norte Street  
Monitoring Fee Assessed



2006 Fourth Street  
Monitoring Fee Assessed



3204 Summer Street  
Monitoring Fee Assessed



213 Harris Street  
Monitoring Fee Assessed



1424 Pine Street  
Monitoring Fee Assessed

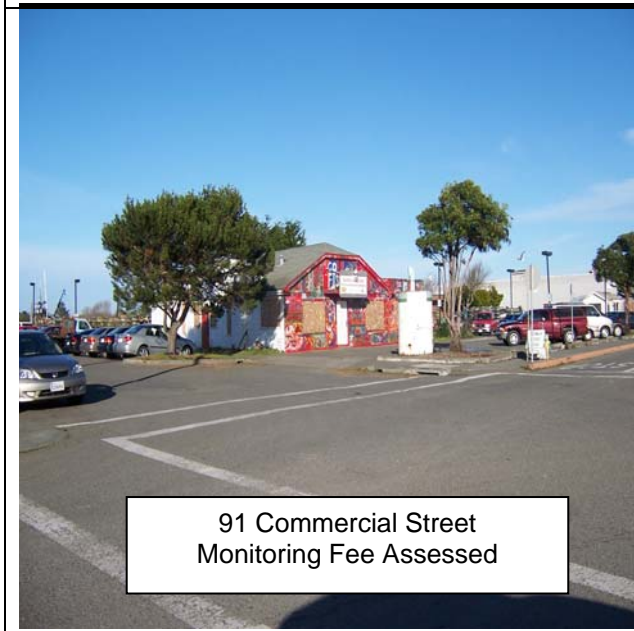




112 Ponderosa Court  
Monitoring Fee Assessed



1423 1/2 Little Fourth Street  
Monitoring Fee Assessed



91 Commercial Street  
Monitoring Fee Assessed



435 O Street  
Monitoring Fee Assessed



### COMMERCIAL PROJECTS OF INTEREST

Address	Owner	Type	Valuation
1807 Truesdale Avenue	The County Inn	Fire Sprinklers	\$55,000.00
828 7 <sup>th</sup> Street	Humboldt Bay Municipal Water District	Tenant Improvements	\$35,000.00
272 Harris Street	Apostolic Faith Mission	Cell Tower and Ground Shelter	\$80,000.00
4001 Broadway	David Schneider	New Commercial Building	\$1,100,000.00
3950 Jacobs Avenue	Johnson Ranches	Split Existing Building of Lot Line Adjustment	\$105,000.00
949 W. Del Norte Street	James Creech	New Spray Booth in Existing Building	\$98,000.00
105 Indianola Road	Ronald Harris	Foundation Only	\$240,000.00
105 Indianola Road	Ronald Harris	New Storage Facility	\$1,200,000.00
2730 Dolbeer Street	St. Joseph Hospital	New Parking Lot	\$396,000.00
449 W. Clark Street	Tae & Kwang Cho	Re-Roof	\$25,000.00

## RESIDENTIAL PROJECTS OF INTEREST

Address	Owner	Type	Valuation
2905 Williams Street	Neil Hulbert	240 SF Addition	\$26,378.00
3662 Union Street	Daniel Corral	Addition of 2 Detached Garages	\$120,000.00
2833 Williams Street	Kiyle Decker	190 SF Addition	\$18,223.00
1502 P Street	EMCO Group Inc.	Complete Residence	\$494,656.00
1211 T Street	Donald Cleek	192 SF Addition & 200 SF Carport	\$30,000.00
213 Harris Street	John Wetterling	Rehab Residence	\$20,000.00
2333 E Street	John Judy	Rebuild Front Porch	\$25,000.00
3312 N Street	Robert Judevine	Convert Office Into Bathroom	\$14,000.00
1835 P Street	Richard Young	Interior Remodel	\$14,478.00
625 Humboldt Street	Barbara Harmon	Re-Roof	\$26,000.00

## PUBLIC WORKS ADMINISTRATION

During the 4th Quarter of 2008, Public Works Administration processed 404 service requests: 114 were street related, 93 were facility maintenance issues, 68 were water distribution issues, 40 were related to sewer, 14 were park issues, and 44 were addressed by administrative staff. Approximately 305 service requests were completed during the quarter.

Staff also addressed seven (7) public right-of-way encroachment issues, four (4) were reconciled; three (3) sight obstructions, three (3) were resolved; ten (10) sidewalk defects and three (3) were resolved. There were twenty-four (24) requests received to investigate illegal dumping and twenty-seven (27) were resolved.

The Aviary Foyer remodel was completed during the fourth quarter.

## PARKS DIVISION



### Sequoia Park

The Sequoia Park Garden planter beds have been cleaned out in preparation for the onset of winter weather. Park staff completed the removal of annual plant material and



applied mulch to perennial planter beds. The Dahlia collection has been winterized with all dormant stalks being trimmed off and tuber clumps mulched for insulation and protection. The Union Jack Dahlia tubers were lifted from their planter bed, divided and placed in cool/dry storage for winter. Hybrid Dahlias were removed from the Union Jack bed to help preserve the collections unique red and white floral display. Several Zoo fence posts were replaced and planter beds cleaned and mulched throughout the facility.

Redwood split-rail fencing throughout the park was repaired as needed and several damaged wooden picnic tables were rebuilt and restored. In preparation for rainy weather, Park drainage ditches were checked and cleaned of early winter debris.

### **Park Facilities**

The California Conservation Corps conducted a training work day at Sequoia Park assisting on projects at the Zoo, Garden and Park Forest. Specific work included zoo office interior painting, garden shop exterior painting, zoo fence and hedge removal, zoo climber installation, forest area invasive ivy removal and roadway vegetation control, garden cleanup and mulching. The CCC crew members did a great job working under the supervision of Park and Zoo staff, while their leaders attended training classes in the Zoo's education building.

At the Eureka Skate Park, two large evergreen Tristania trees were planter in the landscape buffer strip between the skate park site and R Street. Hilfiker Pipe Company, Maples Plumbing and Mercer Frazier equipment crews worked with city staff installing a subsurface site drainage system, including installation of three drainage system access manholes and a compacted base grade level. Fund raising efforts continue. Email: [espfundraising@gmail.com](mailto:espfundraising@gmail.com) . After site fill compaction and grading work was completed using material hauled from Halvorsen Park, the Skate Park site was over-seeded with winter rye grass and mulched with straw to reduce water runoff and stabilize soil slopes for winter season. Temporary safety fencing was removed after large Redwood posts and several logs were positioned to prevent unauthorized vehicle access.



Drainage ditches and structures at Cooper Gulch were



cleaned out to enhance water flow during the rainy season. A broken irrigation water line at Carson Park was repaired. Myrtle Grove Cemetery was mowed, trimmed and cleaned up in preparation for Veteran's Day. The cemetery roadway was also weeded, re-graded and smoothed out to fill in ruts and holes.

### **Landscape Facilities**

Street tree winter pruning work has started in Old Town and Downtown and will continue for the next several months. Park staff carefully work

as much as possible to avoid impacting businesses during their busy holiday season.

The City of Eureka Street Tree Plan has been completed after a year long effort by Davey Resource Group, Keep Eureka Beautiful and City staff. The plan designates planting sites and identifies tree species for 2,000 new street trees within the city limits of Eureka focusing primarily on community traffic corridors such as Fourth, Fifth, Sixth and Seventh Streets, H and I Streets, Harris and Henderson Streets, Wabash Avenue, Broadway and Waterfront Drive as well as several residential neighborhoods.

Park and Facilities staff took down all City-owned U.S. and Coast Guard flags in Old Town, Downtown and Henderson Center. Holiday banners were installed in Henderson Center and decorative holiday wreaths installed along 4<sup>th</sup> and 5<sup>th</sup> Streets Downtown. The Hospice tree was lighted at City Hall. Main Street holiday decorations were installed around the Old Town Gazebo and at the entrance to F Street Plaza. Park staff assisted Facilities Division carpenters on a construction project to install siding on a parapet surrounding the main equipment garage roof at the City Corporation Yard.

The 2008 Sidewalk Improvement Project to repair damaged sidewalks and pedestrian tripping hazards adjacent to approximately twenty-four existing street trees was completed. Fifteen existing trees remained in place and only nine older unhealthy trees were removed due to damage or disease. Open tree wells were replanted with approved street trees from stock at the Parks nursery and twelve enlarged wells have been re-graded before weed-mat and mulch was installed.

## **HARBOR DIVISION**

### **Eureka Public Marina**

After a busy summer, it was time for a transition into the upcoming months of changing weather. The Harbor Staff worked on “Winterizing” the marina facility by replacing worn fenders, dock lines and repairing the rub rails at various locations. The public restrooms were pressure washed and the launch ramps were cleaned of debris to prepare for the start of the sport crab season on November 1<sup>st</sup>. As part of a continuing effort to practice and promote “clean and green boating,” staff installed two monofilament recycling stations supplied by the Department of Boating and Waterways. The Harbor Staff also attended a workshop on preventing invasive aquatic species in October.



### **Fisherman's Terminal**

The opening season on leading up the usage of



of the commercial crab December 1<sup>st</sup> and the weeks to it, saw a large increase in the Fisherman's Terminal



for staging and loading of gear. Two new 1 ton reach hoists were installed to facilitate the loading of crab pots, speeding up the procedure much to the satisfaction of the fishermen. The controls were hard-wired and enclosed into the larger capacity jib cranes by Facilities Maintenance to improve accessibility and resolve issues with the plug in connections. All ten gear storage areas were rented and filled to capacity with crab pots and gear. Harbor Staff was on site during the week leading up to the opener extending and rearranging work schedules to accommodate the fishermen and ensure smooth operations.

### **Waterfront Facilities**



Harbor Staff continued the ongoing process of removing benches to be stripped, cleaned and refinished. Several Banners were also replaced at the Boardwalk. Staff performed routine maintenance of the Boardwalk utilizing the Tennent scrubber/ sweeper. Repairs to the damaged section of the Commercial Street Dock were completed by the Mercer Fraser Company. Several critical electrical repairs were done on

Dock B as well as routine hoist and deck maintenance was performed. Weed abatement and debris clean-up at the Del Norte Street fishing pier was completed with the assistance of community service workers.

### **Wharfinger Building**

The Wharfinger Building was the setting for 28 events in the month of October. Along with the regular Monday Rotary meetings, Sunday church services, private celebrations and meetings, the Eureka Police Department sponsored a 4-day Crisis Intervention Training. Approximately 2,250 people attended events that generated revenue of \$6,384 in the month of October.



The Wharfinger Bay Room was a polling location for the 2008 Presidential Elections in November. Thirty (30) other events were held this month with approximately 2,500 attendees and \$7,200 in revenues. It was wonderful to see so many City of Eureka employees at the Annual Public Works Breakfast held this month.

December is always a festive place at the Wharfinger Building with many private and business Christmas parties. Over 2,000 people attended the 22 events held this month. Revenue generated at the Wharfinger Building in December was approximately \$7,100.

## **FACILITIES OPERATIONS**

This quarter was a busy time again for Facilities Operations. Although short handed, we finished the garage roof repairs at the Corporation Yard with some help from the Parks crew. The cost of those repairs was close to \$3,000.00 not counting labor.

The Zoo had a work day with the California Conservation Corps. Our Facilities Specialist ran one of the crews to install gutters on the shift cage and helped with other building oriented project.

Facilities Operations finished the repairs to all the security, parking lots and walkway lights.

Our custodial staff was busy with not only their regular duties but also cleaned the carpets on the first floor of City Hall and C.I.S. at the Police Department.

At City Hall, parts of Old Town and 4<sup>th</sup> and 5<sup>th</sup> Street, we put up holiday lights and evergreen wreathes. This took a considerable amount of time since we had to create or design some of the decorations.

At Cooper Gulch Park, we poured a concrete foundation for a new equipment shed near the softball fields. The old shed was demolished due to wood rot and deteriorating structural condition.

Dock B required an un-funded electrical system repair due to an electrical failure. Work included the complete rewire of one 225 amp 3 phase panel. Cost on that repair was about \$2,500.00.

Fire Station 4 had a roll-up door problem. After numerous attempts, staff finally got the door patched back together for a temporary fix until funds become available to replace it.

Eureka Police Department has a roof leak in evidence storage and repairs to fix the leak on the hot tar roof will be completed soon. Eureka Police Department, Fire Headquarters and City Hall all need new roofs.



## **ZOO DIVISION**

Sequoia Park Zoo hosted our 10<sup>th</sup> annual Boo At The Zoo event, sponsored by the Sequoia Park Zoo Foundation, which drew almost 600 visitors. Two

smaller holiday special events included “Thanksgiving for the Animals” where treats were created by our Wild Weekend class participants and “Holiday Hoorah” where Zookeepers provided treats and “gifts” for popular zoo animals throughout the day.

Two weekend Junior Zookeeper classes occurred during this quarter and were attended by 14 students who learned about animal natural history and made animal enrichment for the special holiday events. School visits to the Zoo this quarter totaled 6 classes, one was a guided tour.

Zoo admission was in full swing this quarter and many of the “bugs” in the process have now been worked out. There were about 7,772 visitors to the Zoo from October through December.

The Zoo received around 1,000 hours of volunteer work from youth and adults for events, keeper assistance, and projects. The regional CCC groups – over 70 volunteers – accomplished dozens of projects during one work day event, which included painting, substrate removal, fence work and weed control.



Animal paddock fences were relocated along the walkway in the center of the Zoo in preparation for renovation of flamingo and cavy exhibits later next year.



Changes to animal collection include the addition of a male Patagonian cavy to pair with our female in hopes of producing offspring to increase the group. We also acquired a new breed of domestic pigs called the American guinea hog. Joy is a young female representative of an extremely rare breed of pig that almost became extinct. Our zoo will

join the cooperative breeding efforts nation-wide to boost numbers of this historic breed; meanwhile “Joy” is making herself at home in the Barnyard where she already has fans who visit her regularly. A new colony of dampwood termites was placed on exhibit in Secrets of the Forest.



## **RECREATION DIVISION**

### **Youth Programs**

Fourth quarter 2008 concluded with a bang for the Recreation Division. The After School Programs, in conjunction with Eureka City Schools, engage approximately 700 youth in fun and safe recreation programming on a regular basis. Qualified Recreation Leaders are employed at six various Eureka City School sites. In preparation for the 2009 spring semester the staff recruitment process got underway in mid-November. Coordinating such an extensive program with success would not be possible if it weren't for an amazing staff. Regular meetings layered with trainings on various topics such as leadership and communication contributes to well-trained staff, safe and happy youth and overall outstanding after school programs.

Preparation for Hoopsters Youth Basketball began early in the quarter and will continue through the beginning of January. Registration for the 3<sup>rd</sup> – 4<sup>th</sup> and 5<sup>th</sup> – 6<sup>th</sup> divisions began October 6<sup>th</sup> and concluded in mid-December. The 2009 season will consist of just fewer than 700 participants distributed across 9 divisions with 64 teams. League organization and recruitment for scorekeepers and officials began in mid-October. A coaches meeting was held on November 18<sup>th</sup> at the Cooper Gulch Recreation Center. Multiple staff training sessions for officials and scorekeepers was conducted in December. Games are scheduled to begin as early as January 3, 2009.

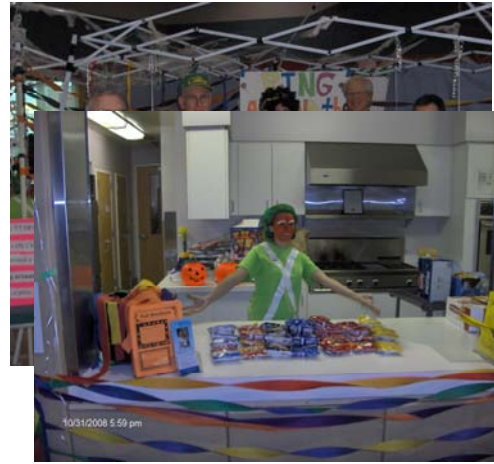
Recent changes at the John Ryan Youth Center have been amazing! The greatest improvement would be that the program has reached 100% registration, with numerous families registered for the entire year. Theme based programming has been another well received addition for program participants. October was focused on Mystery Madness complete with Fear Factor parties and scavenger hunts focused on team problem solving skills. The theme for November was Animal Planet. Programming centered around our planet's magnificent animals and their habitats with an emphasis on our local ecosystem. December activities promoted physical fitness with activities such as relay races and exercise games. Youth also enjoyed learning about nutritional eating habits with the Food Pyramid Trivia Game.

Roller Skating on Friday and Saturday evenings at the Eureka Municipal Auditorium continued growing in popularity. Skate maintenance continues to be a top priority with skate safety checks and skate repairs performed on all skates. This popular family program brings in many returning skaters due in large part to the fun family environment and popular incentive program – The Roller Express. November started off with a Halloween Party for all skaters. Participants who came in costume earned Roller Bling to spend at the Roller Express.

The annual Halloween Carnival complete with a Willy Wonka theme, was a huge hit. This free event held at the Adorni Center attracted over 550 participants. It featured carnival games, prizes and yummy treats. The event was a huge success with the support of local service organizations such as Eureka Kiwanis, the Eureka High Key Club, and Humboldt State Universities' Recreation Administration Program.



## City of Eureka Halloween Carnival



The F.U.N. Play Center continues to operate Monday and Wednesday mornings at the Adorni Center. The newest program addition to Eureka Recreation focuses on parents and grandparents in primary care giving roles for youth ages 0-5 years old. Participation numbers have been increasing steadily as more and more families are taking advantage of this important community resource. Participation in youth activities exceeded 32,000 for the quarter.

## F.U.N. Play Center



### **Adorni Recreation Center**

The Adorni Center was a venue for a number of community wide events in fourth quarter 2008. Soroptimist International of Eureka hosted its annual Women's Health Fair. The North Coast Co-op held its annual membership appreciation dinner and the Recreation Division organized the 2008 Halloween Carnival. November events included a Wine, Cheese, & Chocolate Gala by Woodside Pre-School, and the annual Veteran's Day Celebration. December events included a Foster Family Dinner by New Directions, the annual City of Eureka Holiday Crafts Bazaar, and the City of Eureka Employee Recognition Dinner.

#### **City of Eureka Holiday Craft Bazaar**



#### **Preparation for City of Eureka Employee Recognition Dinner**



A "No Initiation" monthly membership promotion was offered at the Adorni Center in October attracting over 30 new memberships. Plans to create a Cardio Room in the existing Arts & Crafts Room are ongoing. New equipment orders were put on hold due to the fact that the space had been reserved for various meetings through the 2008 calendar year. Nonetheless a number of goals have already been achieved in this transformation. Phase one in the process consisted of

electrical and plumbing upgrades. Phase two included the purchase and installation of carpeting to be used as a warm-up area. The informal bid process for new cardio equipment began in December. Plans to have a functioning Cardio Room in place as soon as possible remains a top priority.

Two annual Recreation Division special events were held at the Adorni Center during the quarter. Over 550 children participated in our annual Halloween Carnival. The Holiday Craft Bazaar attracted over 600 participants as well. The Adorni Center is the primary location for a number of ongoing Recreation Division programs such as Men's Fall Basketball and Women's & Co-ed Volleyball. It is also the location for the Recreation Division's newest program the F.U.N. (Family Unity & Nurturing) Play Center.

Participation in Adorni Center activities topped 16,000 during the quarter.

### **Adult Programs**

Special classes and sport leagues were the focus of adult programming during the final quarter of 2008. Fall class registration began September 1<sup>st</sup>. Classes included: Tai Chi Made EZ, Puppy Manners, 'Lil Hoopsters, Hip-Hop Dance, and Stroller Strides. Fall classes remained ongoing through December. Men's Fall 30+ Basketball league consisted of 11 teams. Games began in October and concluded in December. The Women's Volleyball league play began in September and concluded in December. This 12 team league played its games on Thursday nights at the Adorni Center. There are usually two different divisions (A & B), but this year the teams were combined into one large division which increased the variety of competition. Feedback from participants was positive regarding the structural change to the league.

Planning for upcoming 2009 Winter/Spring programming began early in October. Participation in the adult programs approached 3,000 for the quarter.

### **Revenues**

Recreation Division revenues exceeded \$76,000 during the final quarter. During the calendar year revenues exceeded \$340,000.

## **UTILITIES OPERATIONS DIVISION**

### **Laboratory**

The lab collected the annual samples to satisfy the NPDES permit requirement in October. Quarterly bioassay samples were sent out in November to be analyzed for NPDES permit compliance. Annual sampling results were compiled into data tables for inclusion in the annual report.



## **Wastewater Treatment Plant Operations and Maintenance**

Jar testing was conducted by several vendors in order to determine find the correct polymer dosage to dewater our biosolids. The results of the jar testing will enable each vendor to submit a polymer proposal to the City.



Concrete slab for the new biosolids facility

Work has begun on the biosolids dewatering facility. The slab was poured and the latest target date for completion is April 1, 2009. A new discharge station for the City's vacuum truck was completed at the wastewater plant and will be put in service soon. Staff repaired the roof at the McCullens Avenue pump station and the existing roof mounted radiator for the standby generator was relocated to the ground.

Repairs of the wastewater plant heating system are on- going. New dampers are needed. The piping for the scum removal spray water system

for the west primary clarifier has been replaced. Operations staff attended a meeting with Brown and Caldwell engineers to discuss treatment plant capacity upgrades.

The East Primary Clarifier was drained and cleaned to facilitate installation of new collector drive chains. The chemical feed equipment and storage area was inspected by Charles Burgess of Olin Corporation, the City's principal supplier of Chlorine and Sulfur Dioxide gas. Mr. Burgess also taught a class on chlorine safety that was attended by City staff as well as personnel from other agencies. Plant personnel replaced the waste heat exchangers in the plants main heat loop system. The Effluent Pumping Station pumps were tested in preparation for wet weather.

## **Water Treatment Plant Operations and Maintenance**

Our new water treatment plant operator is on board. Welcome to Steve Jessen. Seven tons of sodium silica fluoride was received. Staff rebuilt the pilot controller for altitude valve at the Lundbar Hills storage reservoir. The PGE power curtailment season has ended and our facilities have switched back to winter power usage operations. Staff replaced the burnt out ballast and lamp on one of the high tank security lights. Staff installed additional wiring for surveillance camera on high tank and that system should be service in January 2009 and two new surveillance cameras are now operational in the fire training building.

Reservoir Maintenance and Security Project update: The concrete block building for the emergency generator and switchgear is completed with the exception of skylights, vents, doors, and finished metal roof. New curbing was poured for north entrance. The backwash pumps were removed in preparation for new pumps.



New emergency generator building at the water treatment plant



### **Pretreatment**

Twenty two facility inspections and twenty one wastewater samplings were conducted at Eureka businesses. Regular pretreatment facility inspections are performed by the City to monitor and ensure compliance of all permitted businesses. The following significant events are noted:

- On 10/30/08 a Compliance Order was issued to St. Joseph Hospital requiring the installation of additional pretreatment for their silver recovery system.
- On November 3, 2008 an inspection of Eureka Ice and Cold Storage confirmed the illicit discharge of aqueous ammonia to the sanitary sewer.

The Pretreatment Section also performs inspections of non-permitted industries in order to identify any new industrial dischargers. Three inspections were conducted at non-permitted industries.

(Fats, Oil, and Grease (FOG))

The City's FOG program includes grease trap and interceptor inspections, and public education regarding kitchen Best Management Practices. Twenty nine facility inspections were conducted at Eureka businesses. The following significant events are noted:

- An inspection conducted on 10/19/08 confirmed that Big Louie's Pizzeria completed the installation of a grease removal device.
- An inspection conducted on 12/19/08 confirmed that China Buffet completed the installation of two grease removal devices.
- On 12/29/08 a Compliance Order was issued to the McDonalds located at 1730 4<sup>th</sup> St. requiring a grease removal system upgrade.



Grease interceptor sediment core sample

### **STORMWATER DIVISION**

The Stormwater Division continues to move forward with the six Minimum Control Measures (MCMs) of the Stormwater Management Plan (SWMP) by implementing all the Best

Management Practices (BMPs) and activities required by the City's Stormwater NPDES Permit. All required elements of the City's SWMP were implemented by the Stormwater Division during the second year of the five year discharge permit. The annual report was submitted to the North Coast Regional Water Quality Control Board electronically and a pdf of the report is available on the Stormwater Division's webpage, [www.eurekastormwater.com](http://www.eurekastormwater.com).

The stormwater hotline and webpage have effectively addressed the illicit discharge detection and elimination MCM of our SWMP. During the 2008 calendar year, the Stormwater Division received sixty-six (66) complaints via the hotline and webpage. Seventeen of which were received this quarter. Each complaint has provided the opportunity to educate the public and local businesses about the City of Eureka's new stormwater program. They also help prevent polluted stormwater runoff from entering our waterways.

The Stormwater Division has concentrated their efforts on the post construction stormwater management MCM this calendar year. At the same time, the North Coast Regional Water Quality Control Board (NCRWQCB) has made it a priority. Letters from the NCRWQCB were sent out to all Phase II permittees stating that they are actively advancing Low Impact Development (LID) implementation in California. The Stormwater Division has been ahead of the curve in this area focusing on LID for the last two and a half years. Through plan review and comment, the Stormwater Division has approved six LID projects within the City. The Stormwater Division has also completed a draft LID Manual that will be finalized by the end of the fiscal year.



Pervious concrete and vegetated strips, examples of LID, at the Humboldt Moving and Storage parking lot.



A bioswale, an example of LID, at the new Humboldt County Office of Education administrative offices.

The Stormwater Division has effectively addressed the other MCMs as well. The Construction Site Erosion Control Ordinance was adopted. All building permits now require an erosion control permit. The Construction Site BMP Manual is in draft form and will be completed by the end of February. The stormwater curriculum, *Reaches to Beaches*, continues to be taught at Eureka High School. The North Coast Stormwater Coalition, chaired by Miles Slattery, has held four stormwater conferences with over 350 attendees and increased its membership to over forty

people and twenty organizations. Once again, the 2<sup>nd</sup> Annual Mayday Community Clean Up event was a success. It has proven to be a great venue for public education and outreach for stormwater pollution. This year's event included eight local organizations and 114 volunteers. Over 4,600 pounds of trash was removed from Eureka's waterfront. The Division looks forward to another successful event in 2009 and for years to come.

### **STREETS/ALLEY DIVISION**

The Streets Division continued with activities relating to stormwater pollution and flood prevention. Silt accumulations and trash were removed from many cross culverts and drain inlets to prevent stormwater pollution and allow for maximum water conveyance. This work also included the inspection and repair, where necessary, of all street drain inlets, culverts and manholes associated with the citywide drainage system. One of the major culvert repairs this quarter occurred in Lunbar Hills. A twenty-four inch culvert was repaired to ensure proper drainage and alleviate a potential source of erosion.



The Streets Division also worked in conjunction with Facilities Maintenance personnel to prepare the City for the holiday season. Tree lights were hung in Old Town and the new "Season's Greetings" sign was hung at City Hall.

Routine maintenance of our roadways continued this quarter, as well. Approximately 45 tons of asphalt materials were used to repair defective street surfaces, potholes and other problem areas. Alley grading continued during this quarter to maintain smooth driving surfaces and provide for proper water drainage during the winter months.

Additionally, the Street Division eliminated trip and fall hazards that could not be addressed with this year's sidewalk improvement project budget. Nine sidewalk locations throughout the City were either grinded or grouted to provide a safe walkway. The Streets Division will continue to work on trip and fall hazards as they're reported.

## **WATER DISTRIBUTION DIVISION**

Crews were involved in a couple larger water projects this quarter due to construction projects. For the extensive remodel at the Best Western on Truesdale, domestic service and a meter was installed. For Pacific Motorsports on Broadway, domestic service was installed. Fire services are pending Fire Department approval.

Four new fire hydrants were installed during this quarter, replacing older “dry-barrel” type fire hydrants with “wet-barrel” type fire hydrants. As a part of the City’s capitol improvement plan, staff has had an ongoing project to replace these types of hydrants as they are less desirable to the fire services. Dry-barrel fire hydrants must be shut off in order to connect additional hoses as the separate hose connections aren’t individually controlled, causing unwanted delays during potentially critical fire fighting efforts. The newer wet-barrel type hydrant connections are individually controlled, allowing the connection of additional fire hoses to the hydrant without shutting down the entire hydrant, a very important factor during critical times.



Crews continue updating the water distribution maps. Included in this program is hydrant and valve location verification. Making our field maps as accurate as possible will significantly decrease staff time in evaluating and identifying potential problems that may arise when responding to water distribution issues or assisting in construction projects. This will also aid in updating our GIS data set. Having an accurate electronic water infrastructure mapping system will significantly increase the City’s competitiveness in securing state and federal grants and bonds.

In addition to these non-routine obligations, crews have continued to perform routine and emergency maintenance on the system. Fifteen leak repairs and one main repair were completed this quarter.

In regards to staffing, Alfonso Garcia was recently hired as a new member of the water distribution crew. He has already demonstrated his ability to proficiently ascertain the basic functions of our operation.

## **WASTEWATER COLLECTION DIVISION**

Work activities during this quarter were dominated by preparation for storm related issues. Seasonal rainfall can affect the flows within the collection system piping, especially during heavy rainfall events, or when consecutive wet storm systems hit the area. Wastewater Collection staff prepare for these occurrences by insuring that piping and associated pumping systems are clear of any possible obstructions and that pumps are operating at peak performance levels.

The work related to the piping system is accomplished by crews concentrating on cleaning sewer mains of buildups, root removal, along with closed circuit television inspection to identify potential problem areas. The Wastewater Collection Division cleaned over nine miles of sewer main during this quarter.

Preventive maintenance was performed at all City lift stations with repair and/or replacement of worn or defective items being initiated. Additionally, the lift station at 3<sup>rd</sup> and Y Streets was degreased using a grease eating enzyme as a part of the City Fats, Oils and Grease (FOG) Source Control Program. The FOG program is a critical part of the City's Source Control Program trying to reduce the amount of fat, oil and grease that enters the collection system. FOG build up is a major contributor to Sanitary Sewer Overflows (SSOs).

All above described work efforts help prevent potential SSOs, which can occur when wastewater flows combined with the inflow and infiltration (I&I) of groundwater into the piping system can overwhelm the engineered capacity of the collection system and pumping stations. In the past two years, the City has greatly reduced these SSO occurrences through diligent work efforts by the Wastewater Collection Division.

As talked about previously, the collection crew performs ongoing inspections of the collection system piping to identify potential pipe defects. These defects can be a source of infiltration that can contribute to the high winter flows. During this quarter, crews identified and repaired ten of these types of defects. Crews excavate down to the pipe and affect a spot repair that entails the removal of the defective portion of the pipe which is replaced with a new pipe. Not only do these repairs prevent infiltration of water, but it can also stops the surrounding soils from being carried into the pipe, which can potentially cause a "sinkhole", jeopardizing the structural integrity of the surrounding surface area.



# **EUREKA REDEVELOPMENT AGENCY**

## ***QUARTERLY REPORT 10/1/08 TO 12/31/08***

The Eureka Redevelopment Agency is responsible for the implementation of all activities associated with the expenditure of Redevelopment tax increment and bond funds. The primary objective of the Agency is to undertake projects that will revitalize the project areas and improve the economic base of the community by facilitating both redevelopment and economic development activities. In order to leverage and fully maximize the impact of the Redevelopment Agency's limited tax increment monies, the Agency also applies for additional funding from both state and federal sources for housing and economic development activities. This summary does not separate achievements by funding source, but by projects, which are administered by the Agency. The following summary lists the Agency's activities from October 1, 2008 through December 31, 2008 as well as each program's objectives.

### **REDEVELOPMENT GENERAL ADMINISTRATION (*NON-HOUSING*)**

#### ***PROGRAM OBJECTIVES:***

- Assist in the elimination of economic and physical deficiencies, underutilization of property and other blighting factors.
- Focus limited Redevelopment monies by investing in projects that will be self-sufficient, increase tax increment and create new employment opportunities.
- Strengthen and stimulate commercial activity in the area.
- Revitalize the Eureka waterfront and eliminate blighting influences.
- Assist in the elimination of blighting influences to improve and strengthen residential neighborhoods and supporting commercial areas.

#### ***PROGRAM ACHIEVEMENTS:***

#### **ADMINISTRATION**

- ◆ ***I-Bank***—3 reimbursements totaling more than \$450,000 have been requested and received for work completed on the \$2,000,000 C Street and Market Square project.
- ◆ ***Jefferson School Property Strategic Plan***—Contracted with Arnie Herskovic (SHN) to research and prepare a Strategic Plan for the vacated school property. Council Members Glass and Endert appointed a number of interested neighborhood residents who have been meeting regularly with City Staff to fully explore the possibilities that the Jefferson School site offers the community.

#### **PRIVATE DEVELOPMENT ACTIVITY**

- ***Eureka Inn***—No activity

◆ ***Request for Proposals***

- ***H.H. Buhne Warehouse RFP***—Old Town Carriage Company was selected to locate their business in building constructed using salvageable components of the Buhne Warehouse building. A new ERTN was approved on December 16, 2009, and included provisions for the deconstruction and salvage of the building. Binnie Construction completed the deconstruction of the warehouse in December and completed the project \$10,000 under budget.

◆ ***Disposition and Development Agreements (DDA)***

- ***Hampton Inn***—ERTN with Pierson and DeBeni expired. Since there was no recent activity on this project, the agreement was terminated and a \$10,000 deposit returned.
- ***Coastal Dependent Industrial RFP***—Developers failed to provide an ownership agreement for the project. Our agreement was terminated and the \$10,000 deposit refunded.
- ***Environmental Technology Hostel***—Redevelopment Agency staff continues to work with the Humboldt Bay Center for Sustainable Living (HBCFSL) for development of an Environmental Hostel on the Halvorsen waterfront property. A new one-year ERTN was approved on December 2, 2008. Consultants have been hired for site studies using CDBG and Headwaters grants.
- ***Tydd Street***—A deposit of \$10,000 has been requested from developer Travis Schneider.
- ***Eureka Pier (Fisherman's Building)***—On August 22, 2008, the Agency received approval from the State Lands Commission to complete the removal of the public trust from small slivers of property adjacent to the boardwalk. Upon completion of escrow the public trust will be cleared.
- ***7<sup>th</sup> & Myrtle Ave***—The wetlands buffer has been determined and Staff will begin preparing a Request for Proposals for the development of the site for housing..

- ◆ ***Facade Improvement Program (co-administered with Eureka Main Street)***—prepared and executed Facade Improvement Loan documents and disbursed funds when projects were completed for the following facades:

**FAÇADE IMPROVEMENTS – COMPLETED**

**Mori Building**

201 & 211 Second Street

Agency Participation: \$22,500

**FAÇADE IMPROVEMENTS – IN PROGRESS**

**Brothers Building**

425 Snug Alley

Est. Agency Participation: \$10,000

**Vanity Building**

109 F Street

Est. Agency Participation: \$ 8,285

**Peony Limited, LLC**

129 F Street

Est. Agency Participation: \$15,500

**David Mulhern**

4 West 4th Street

Est. Agency Participation: \$ 6,150

## GRANT ACTIVITY/ADMINISTRATION (INCLUDES HOUSING)

- ◆ ***North Coast Veterans Resource Center (NCVRC)-Veterans Transitional Housing Facility***—Redevelopment staff continues to monitor this Community Development Block Grant funded project.

On July 17, 2008, the City of Eureka received notification that Eureka has been awarded a conditional commitment of additional grant funds in the amount of \$1,500,000 from the FY 2008/2009, General Allocation of the State Community Development Block Grant (CDBG) Program for the North Coast Veterans Resource Center. \$1 million will be used to assist the North Coast Veterans Resource Center (the “NCVRC”) in the financing of Phase II of the rehabilitation of a Veteran’s Transitional Housing facility in Eureka, and \$500,000 will assist the Veterans in providing additional program services. The City of Eureka has previously secured CDBG grant funding for the Veteran’s project in the amount of \$201,000 which was used to assist the Veteran’s in the acquisition of the facility site. The center will create 34 new beds for homeless Veterans.

As a 10% Set-aside Activity of the CDBG FY 2008/2009 General Allocation grant, an additional \$12,000 will be received by the City to assist the Humboldt Community Access and Resource Center (“HCAR”) in completing Phase II improvements of the HCAR/Sunrise Plaza Building in Eureka. Also committed to the HCAR project by City Council Resolution is \$150,000 of the City’s CDBG Program Income.

Since being notified of grant award, Staff has been working closely with State CDBG staff to clear all Special Conditions required for release of funds.

- ◆ ***Humboldt Senior Resource Center (HSRC) New Alzheimer’s Day Center***—On June 25, 2007, HSRC awarded the construction contract to build Phase I of the new center to Danco Builders in the amount of \$2,504,916. Work on Phase I construction is complete. Phase II construction of the new center is being funded with a \$564,000 CDBG Economic Development, Grant Over-the Counter Component (OTC), from the State of California. Work is in progress and expected to be completed by mid February 2009. Staff will also monitor the required job creation under the OTC loan to HSRC for Phase II construction. All required jobs must be created within 36 months of the final loan disbursement.
- ◆ ***Humboldt Bay Center for Sustainable Living (HBCSL)***—In April 2007, the City was awarded grant funding from the FY 2006/2007 Planning and Technical Assistance Allocation of the State Community Development Block Grant (CDBG) program, to assist in the preparation of an updated economic feasibility study, site plan study, and related preliminary environmental review work for project commonly known as “Eco-Hostel Project. On February 19, 2008, Council approved entering into an agreement with HBCSL to carry out the grant eligible activities. All grant activities should be completed by the end of April and submitted to Council in May for final approval.
- ◆ ***Economic Development Administration (EDA), Public Works Assistance, Fisherman’s Terminal Building***—On August 5<sup>th</sup>, Bill O’Neil of EDA visited Eureka for the purpose of reviewing our application for funding to assist with the construction of the Fisherman’s Terminal Building. Our project was then transferred to Dianne Church, an EDA representative from Watsonville. Staff was able to meet with her in Sacramento at the EDA Regional Conference, December 10-12, 2008. A completed application for a \$1.5 million grant has since been submitted to EDA.
- ◆ ***Headwaters Financing for Industry Program Pre-application, Ice System***—On December 1, 2008, staff submitted a pre-application to the Headwaters Fund in the amount of \$500,000 to assist with the purchase and installation an ice system to provide necessary flake ice to the local fishing fleet, transient vessels and recreational vessels. The application assumed a match of \$250,000 from the Redevelopment Agency. The Headwaters Board considered our request on December 16, 2008, and recommended approval to the Board of Supervisors. The item will be heard on January 27, 2009.



## ECONOMIC DEVELOPMENT

### ***PROGRAM OBJECTIVES:***

- Administer the Business Revolving Loan Program to encourage business start-ups and expansions within the City of Eureka.
- Market and administer the Eureka Enterprise Zone to the business and financial communities.
- Act as a City liaison with the business, financial, and economic development communities.
- Ensure compliance with all federal and state CDBG requirements and procedures.
- Be actively involved in the California Enterprise Zone Association to influence legislative changes to enhance the Zone's benefits to business.
- Maintain open communication with the Business, Transportation and Housing Agency to ensure inclusion in appropriate business location leads.
- Develop relationships with federal and state funding agencies as well as legislative representatives to assist the City in accessing financial and technical assistance.
- Complete Foreign Trade Zone implementation.
- Develop Business Retention and Expansion Visitation Program and conduct regularly scheduled visitations to Eureka companies with 10 or more employees.

### ***PROGRAM ACHIEVEMENTS:***

## **ECONOMIC DEVELOPMENT ORGANIZATIONS/PROGRAMS**

- ◆ ***Foreign Trade Zone***--City staff has received approval of our request to activate the Foreign Trade Zone at the Redwood Marine Terminal in Samoa which is owned by the Harbor District.
- ◆ ***Revolving Business Loan Program***--continue to monitor open loans and market program to lending institutions and potential borrowers. All business loan recipients have completed their job creation requirements. Staff continues to work with businesses seeking funding for their projects.
- ◆ ***Enterprise Zone Program (EZ)***
  - **California Enterprise Zone Board (CAEZ)**—Serve as a Board Member/Secretary. Attend quarterly Board Meetings and actively supported/opposed legislation affecting Enterprise Zone incentives.
  - **Eureka Enterprise Zone Program**—Administer and market the program in compliance with the State rules and regulations.
    - **Employee Hiring Credit Vouchers Issued**—Staff issued 167 Employee Hiring Credit Vouchers to EZ businesses between October 1<sup>st</sup> and December 31<sup>st</sup>. Total vouchers for the calendar year were 741. Businesses located in the EZ continue to learn about the program and the benefits it offers.
    - **Business License Waivers Issued**—31
    - **Business Information Packets Distributed**—6
    - **Enterprise Zone Application**—Staff is now working to identify information gathering methods needed to track the 27 performance measures required to be documented as a condition of Enterprise Zone approval. Annual Zone reports are due in January.
- ◆ ***Eureka Main Street Program***—As Agency liaison serving on the Main Street Board of Directors and

Economic Restructuring Committee, attended monthly Board Meetings this quarter.

- ◆ ***Upstate California Economic Development Commission—UCEDC***—The mission of UCEDC is to cooperatively market the region (Northern California from Sacramento to the Oregon border) to new and existing businesses in support of the regional effort to diversify the economy, increase employment and enhance the quality of life. Redevelopment staff attends bi-monthly board meetings, and serves as Chief Financial Officer for the group. Our annual meeting was held in Plumas County on October 16-17, 2008. Our keynote speaker, Chris McGowan presented a “Case Study in Regional Economic Development”. Members had an opportunity to meet with Brian McGowan-CA Deputy Secretary for Economic Development, Dianne Church from the Economic Development Administration and Wayne Schell of CALED. Current projects include updating our regional website and completing a current marketing piece.
- ◆ ***California Association for Local Economic Development (CALED)***—Executive Committee Board Member. Actively supported/opposed legislation affecting economic development in the State of California.
- ◆ ***California Enterprise Development Authority (CEDA)***—As Board Member, participates in meetings to review and approve capital to California small and medium sized businesses for expansion and job creation through an innovative gap financing program. Financing is a combination of tax-exempt industrial bonds (IDB’s) and below market-rate second mortgages resulting in a lower down payment and lower blended interest rates than commercial lenders.

## MARKETING

- ◆ ***Business Outreach***—Redevelopment staff had a number of meetings this quarter to discuss potential revolving loans and grant applications, as well as enterprise zone benefits for specific businesses.
- ◆ ***Website Update***—Redevelopment staff has started working on an update to our current website to refresh content and provide current information about our available programs.

## ADDITIONAL PUBLIC INVOLVEMENT

- ◆ ***Eureka Chamber of Commerce Business & Industry Committee***—staff attends meetings as scheduled to discuss issues affecting businesses in the region.

## HOUSING PROGRAMS

## ***PROGRAM OBJECTIVES***

- Provide adequate sites and promote the development of new housing to accommodate Eureka's fair share housing allocation for very low, low and moderate-income residents.
- Encourage the maintenance, improvement and rehabilitation of Eureka's existing housing stock and residential neighborhoods.
- Insure the provision of quality housing opportunities for very low-income citizens.
- Assist in the elimination of substandard and deteriorated housing while preserving the neighborhood community.
- Increase, improve and preserve the community's supply of very low or low-income housing.

## ***PROGRAM ACHIEVEMENTS***

- ◆ ***615 Myrtle Avenue*** - This property was purchased by the Eureka Redevelopment Agency in 2004 from the State of California with Low and Moderate Income Housing Funds, with the intention of developing affordable housing for a low income household. This property will also serve as replacement housing for the demolition of the residence at 1901 California Street for the development of the Senior Resource Center's Alzheimer's Day Care Center. The Agency awarded a construction contract to Will Adams Construction in July 2007 to restore the home. \$140,000 was budgeted for the project. A loan increase of \$15,000 was approved in October 2007 for the addition of a single car garage and for additional unexpected historic and structural repairs. Construction of the residence, garage, landscaping, and fencing was completed in March 2008, and the selection process began for an eligible first time homebuyer. It was difficult as the criteria for the program required a low income household to qualify for a minimum first mortgage loan amount of \$70,000, and a total purchase price of \$249,000. After two deadline extensions with no qualified homebuyers, the program parameters were modified and an eligible applicant was qualified in September. An eligible low income homebuyer purchased the property in October 2008. This property will retain affordability covenants for 45 years, while remaining affordable with only the first mortgage monthly amortized payments for thirty years. The Agency deferred payment loan of \$180,000 (plus a 72% share of equity) will be due and payable upon maturity in 45 years.
- ◆ ***Seventh Street Villas***—On September 4, 2007, the City Council/Redevelopment Agency authorized the Agency to enter into a Joint Agency Agreement (JAA) with the Humboldt County Office of Education (HCOE), to develop redevelopment owned property between 6<sup>th</sup> and 7<sup>th</sup> Street on Myrtle Avenue in Eureka, as an affordable housing condominium complex that will be an annexation to the Sixth Street Villas. HCOE is expecting an amendment to the JAA as the actual costs of construction may exceed the appraised current market value of the condominiums. Therefore, the Agency will reduce the original HCOE purchase price by the actual costs of construction which are to be determined upon completion of the project. Without completion of the driveway, certificates of occupancy, sign offs for the site and grading plans, the units may not be sold.
- ◆ ***First Time Homebuyers Program (FTHB)*** –The program is being administered by Umpqua Bank who qualifies applicants for their amortized monthly payment first mortgage. The Agency's Low and Moderate Income Housing Fund provides up to \$120,000 in a deferred payment (second lien position) loan, which provides the gap financing, up to the allowable purchase price of the home. The FY 2008-9 budget of \$1,660,000 will provide up to fourteen first time homebuyer loans. Since July 1, 2008, nine loans have closed escrow totaling \$918,050, and two are in escrow pending sale. Three loans remain available with approximately 23 buyers on the waiting list. This program does not reserve funds for applicants until the prequalification is received from Umpqua, the signed Purchase Agreement is executed by the owner and seller, and an escrow is opened.
- ◆ ***LOCAL Fund/Owner Occupied Rehabilitation*** – The LOCAL owner occupied rehabilitation budget for FY 2008-09 is \$100,000. These funds are generally reserved for projects located outside the Low and Moderate Income Housing Fund targeted area and are for those applicants who are moderate income, as low income applicants would qualify for CDBG Program Income funding. No applications to date.
- ◆ ***DANCO Communities "Garden Hotel" Project:*** Danco Communities requested \$2,000,000 from the

Agency's Low and Moderate Income Housing Fund reserves for the demolition of the existing "Garden Apartments" located at 4<sup>th</sup> & S Streets in Eureka to develop a thirty unit affordable housing "family" and "senior" townhouse apartment complex in the community. These new units would remain affordable for 55 years. The Agency's low interest loan was required as match to secure federal tax credits and Danco would also obtain a bank loan. Staff met with Danco Communities to discuss their proposal and sent a letter on June 30, 2008 outlining the necessary information to analyze this application. In August, Danco requested and was denied a request for a pre-development loan (as this cost should be included in the developer's fees). On August 27, 2008, Sean Armstrong, Danco's Project Manager, informally canceled this project, but is continuing to search for another location within the City.

- ◆ ***Greyhound Hotel Project/Jack Freeman:*** Jack Freeman, the owner of the "Greyhound Hotel" located at 420 Third Street has requested \$450,000 in Agency funding from Low and Moderate Income Housing funds for the rehabilitation and conversion of the existing single resident occupancy units on the second and third floors of the structure, to 11 single unit apartments. The applicant will also seek bank financing. There is an existing retail store on the first floor. This project involves relocation, lead based paint mitigation, historic review, and affordability covenants for 25 years. The applicant is currently seeking a construction bid proposal, the bank's letter of commitment, and finalization of application of materials. This project is expected to be reviewed by the Housing Advisory Board at their February or March 2009 meeting.
- ◆ ***CalHome Grant Program-*** The City was awarded a State of California Housing and Community Development CalHome grant of \$600,000 effective October 30, 2007, for the purpose of restoring substandard owner occupied residential units. The grant will provide between 13-15 owner occupied rehabilitation loans and will expire on August 28, 2010. These loans are for low income eligible applicants at 3% interest with deferred payments for 30 years. This program will be administered by City staff. Ten percent of the total grant will be used for activity delivery. There is no allowable administration for this grant. Out of the 35 applicants on the waiting list who were mailed handouts, 21 applications were requested, and seven applications have been received back by the City. Two applicants declined to complete their loan applications. One applicant declined to proceed at the bid construction phase of the project as he didn't want to pay for all the health and safety repairs (only a roof). One project has been completed. Two applications are pending selection of a contractor. Once the contractor is selected, the applications will go to the Housing Advisory Board for approval. It is anticipated that Community Development Block Grant Program Income funds will be used as matching funds, should the rehabilitation repair costs exceed the \$40,000 CalHome loan amount, up to an additional \$20,000. The Agency will market the program heavily after the first of the year, although the State of California has frozen future releases of CalHOME funds as a result of the State's economy.
- ◆ ***HOME Program Income Fund*** – The City of Eureka has received and administered multiple State of California Home program grants in the form of owner occupied rehabilitation and First Time Homebuyer loans. When these loans are repaid to the City, the funds are deposited to this revolving program income account to be reused for other program eligible purposes. The balance remains at approximately \$250,000.
- ◆ ***Community Development Block Grant Program Income (CDBG-PI) Funds*** – These funds are revolving funds which accumulate from repayment of past CDBG program income loans. In fiscal year 2008-09, \$200,000 was budgeted for owner occupied rehabilitation and rental rehabilitation, or special project loans. As the balance increases, these funds are then expended for allowable program uses. These funds are also anticipated to be used to match those CalHome loans which exceed the maximum CalHome allowable \$40,000 loan limit, up to the \$60,000 maximum, and to fund the Lead Based Paint Hazard Mitigation program for those applicants who are low income. To date, one application is in progress. The amount of the loan is to be determined by the bid proposal from the contractor. This applicant was originally seeking CalHome funding, but did not meet the guidelines.
- ◆ ***Low and Moderate Income Housing Fund/ Owner Occupied Rehabilitation*** – For fiscal year 2008-09 \$300,000 is budgeted for owner occupied rehabilitation and another \$100,000 is budgeted for rental rehabilitation projects. These funds are anticipated to be used for the Freeman/Greyhound Hotel project. The

historic property owned by the Eureka Redevelopment Agency on 615 Myrtle Avenue is listed separately above, and the sale to a First Time Homebuyer was funded from the LMIHF reserves in the amount of \$180,000. Repayment from the first mortgage will be used to partially fund the City's down payment assistance loan. The Danco Communities request for \$2 million to fund the purchase of the site and development of a thirty unit affordable townhouse apartment complex at 4<sup>th</sup> and S Street in Eureka was canceled on August 27, 2008. Staff is continuing discussions with Jack Freeman in regards to the Greyhound Hotel (also listed separately above). The Serenity Inn is still pursuing funding for rehabilitation of their Broadway facility. No application has been submitted to the Agency to date.

- ◆ **Paint Up/Fix Up Program** - \$50,000 was budgeted from the Low and Moderate Income Housing Fund and an additional \$25,000 was budgeted from the LOCAL fund for Paint Up/Fix Up Program grants to cover both targeted areas and provide grants City wide. The program provides grants of up to \$2,500 for qualified moderate to low income households for exterior repairs to qualified homeowners and landlords who rent to qualified income eligible tenants. Approximately \$15,516 has been provided in grants from the LMIHF to date, for eight applicants, and \$14,620 in LOCAL funding for six grants. There is currently no waiting list for this program.
- ◆ **Dumpsters** - The City of Eureka, in cooperation with City Garbage, provides free dumpsters to neighborhoods upon request (based upon need). City Garbage provides 20 dumpsters, at no cost to the City, every calendar year. This program is augmented by the City's budget of \$5,000 for additional dumpsters, if needed. Of the twenty free dumpsters available on January of 2008, eighteen of the free dumpsters were used by January 1, 2009.
- ◆ **Graffiti Clean Up Program** - The City of Eureka, in cooperation with Shafer's Ace Hardware is providing Graffiti Clean-up kits to those single family and multi-family residential property owners whose properties have been a target of graffiti. To be eligible, the property must be located within the city limits of Eureka. The kits are available to eligible property owners at \$5 per kit. Each kit shall consist of one quart of latex paint, a free paint color match by Shafer's staff, a 2" paint brush, clean up cloth, drop cloth, stir stick, and wet paint sign.
- ◆ **Wheelchair Ramp Grant Program** - The City Council in October 2007 approved new guidelines to increase grant funding per project from \$1,500 to up to \$2,500 for moderate income households and up to \$3,500 for low income households. This is anticipated to create more participation in the program. For budget year 2008-09 \$5,000 was allocated from the City's LOCAL fund. Since July 1, 2008, seven applications have been mailed with none returned to date. Homes must be located in the City limits, be built to building code, and if applicant is a tenant, they must have landlord approval of construction.
- ◆ **Senior Home Repair Program** - In FY 2008-09 the City appropriated \$25,000 from the LOCAL fund, for the Humboldt Senior Resource Center to administer the "Senior Home Repair Program". This program provides small home repairs grants to income qualified seniors over 60 years of age, ranging from grab bars to leaky faucets and running toilets. Approximately \$7,167.25 has been expended to date to assist 47 seniors.
- ◆ **Multiple Assistance Center Project** - The City is repaying the \$1 million loan from the State HOME program by contributing \$50,000 annually from the Low and Moderate Income Housing Fund. As of the new fiscal year 2008-09, State HOME Program has requested that no further repayments be made to the MAC project for operations, but will be required to be paid into the HOME Program Income revolving fund.
- ◆ **Housing Advisory Board** - The regular October 13 & November 10, 2008 meetings were canceled due to a lack of items.

***Special Joint Meeting of the Redevelopment Advisory and Housing Advisory Board held October 20, 2008:***

Educational Topic: Conflict of Interest & the Brown Act.

***Regular Meeting December 8, 2008:***

1. Minutes of the September 29, 2008 and October 20, 2008 meetings.
2. Consent Calendar: Jeanne Skutt, CalHome Request for Owner Occupied Rehabilitation Funding.
3. Humboldt Housing Homeless Coalition Request for Funding \$5,500
4. First Time Homebuyer Program Purchaser's Target Area
5. Executive Report:     Housing Rehabilitation Program Activity Report  
                              Paint Up/Fix Up Grant Activity  
                              Dumpster Activity  
                              Loan Payoff Activity Report  
                              2008-09 FTHB Down Payment Assistance Loan Program Activity  
                              Completed Residential Rehabilitation Program Questionnaire

- ◆ **Brown Act and Conflict of Interest Training:** On October 20, 2008 staff and several Housing Advisory Board members attended the City Attorney and City Clerk presented "Brown Act" and "Conflict of Interest" training session held in Room 207 at City Hall from 5-6:15pm.